

Regular Meeting

December 13, 2023

CHEMEKETA COMMUNITY COLLEGE
4000 Lancaster Drive NE
Salem, Oregon

- | | | |
|---|--|---|
| I. Administration Updates | 4:30–5 pm | Closed Meeting |
| II. Regular Session | 5 pm | Web Conferencing/Live Stream/
Salem Campus
Building 2, Room 170—Board Room |
| A. Call to Order | | |
| B. Pledge of Allegiance | | |
| C. Chemeketa Land Acknowledgment | | 1 |
| D. Roll Call | | |
| E. Comments from the Public | | |
| F. Approval of Minutes —Regular College Board of Education Meeting of November 15, 2023
Jessica Howard, President/Chief Executive Officer | | 2–7 |
| G. Reports | | |
| 1. Reports from the Associations | | |
| a. Joselin Abarca Barrance | Associated Students of Chemeketa (ASC) | 8–9 |
| b. Steve Wolfe | Chemeketa Faculty Association | 10 |
| c. Aaron King | Chemeketa Classified Employees Association | 11 |
| d. Liliana Landa-Villalba | Chemeketa Exempt Employees Association | 12 |
| 2. Reports from the College Board of Education | | |
| H. Information | | |
| 1. Oregon Community College Association Board Update
Ken Hector, Vice Chair—Board of Education | | 13a–13b |
| 2. 2022–2023 Financial Aid and Veterans Services Update
David Hallett, Vice President—Academic and Student Affairs | | 14 |
| 3. Statement of Budget Principles 2023–2024
Aaron Hunter, Vice President, College Support Services Department/
Chief Financial Officer | | 15–17 |
| 4. Affirmative Action Annual Report
Alice Sprague, Interim Vice President—Governance and Administration | | 18–28 |
| I. Standard Reports | | |
| 1. Personnel Report
Alice Sprague, Interim Vice President—Governance and Administration | | 29–30 |

- 2. Budget Status Report 31–34
Aaron Hunter, Vice President, College Support Services Department/
Chief Financial Officer
- 3. Capital Projects Report 35
Aaron Hunter, Vice President, College Support Services Department/
Chief Financial Officer
- 4. Recognition Report 36–37
Jessica Howard, President/Chief Executive Officer

J. Separate Action

- 1. Approval of Retirement Resolution No 23-24-05, [23-24-115] 38–39
Sherrie Magarrell
Alice Sprague, Interim Vice President—Governance and Administration
- 2. Approval of Resolution No. 23-24-06, Chemeketa [23-24-117] 39a–39c
Community College Board of Education Calling for the Higher
Education Coordinating Commission (HECC) to Revise the
Oregon Opportunity Grant Award Amounts and Related Policies
Neva Hutchinson, Chair—Board of Education

K. Action

Consent Calendar Process (Items will be approved by the consent calendar process unless withdrawn at the request of a member of the board. Item or items requested to be removed by a member of the board will be removed from the consent calendar by the chairperson for discussion. A separate motion will then be required to take action on the item in question.)

- 1. Approval of College Policy—Student Services 5000 Series, [23-24-116] 40–41
#5150—Delinquent Debts
David Hallett, Vice President—Academic and Student Affairs

L. Appendices

- 1. Vision – Mission – Values 42
- 2. Campus Map 43–44
- 3. District Map 45

M. Future Agenda Items

N. Board Operations

O. Adjournment

Chemeketa Community College prohibits unlawful discrimination based on race, color, religion, national origin, sex, marital status, disability, protected veteran status, age, gender, gender identity, sexual orientation, pregnancy, whistleblowing, genetic information, domestic abuse victim, or any other status protected by federal, state, or local law in any area, activity, or operation of the college. The college also prohibits retaliation against an individual for engaging in activity protected under this policy, and interfering with rights or privileges granted under federal, state, or local laws.

Under college policies, equal opportunity for employment, admission, and participation in the college’s programs, services, and activities will be extended to all persons, and the college will promote equal opportunity and treatment through application of its policies and other college efforts designated for that purpose.

Persons having questions or concerns about Title IX, which includes gender-based discrimination, sexual harassment, sexual violence, interpersonal violence, and stalking, contact the Title IX coordinator at 503.584.7323, 4000 Lancaster Dr NE, Salem, OR 97305, or <http://go.chemeketa.edu/titleix>. Individuals may also contact the U.S. Department of Education, Office for Civil Rights (OCR), 810 3rd Avenue #750, Seattle, WA 98104, 206.607.1600.

Equal Employment Opportunity or Affirmative Action should contact the Affirmative Action Officer at 503.399.2537, 4000 Lancaster Dr. NE, Salem, Oregon 97305.

To request this publication in an alternative format, please call 503.399.5192.

Land Acknowledgement
December 13, 2023

CHEMEKETA COMMUNITY COLLEGE LAND ACKNOWLEDGEMENT

Prepared by

Neva Hutchinson, Chair—Board of Education

We are gathered today on the land of the Kalapuya (pronounced “**cal-uh-poo-yuh**”), who today are represented by the Confederated Tribes of the Grand Ronde and the Confederated Tribes of the Siletz Indians, whose relationship with this land continues to this day.

We offer gratitude for the land itself, for those who have stewarded it for generations, and for the opportunity to study, learn, work, and be in community on this land. We acknowledge that our college’s history, like many others, is fundamentally tied to the first colonial developments in the Willamette Valley.

Finally, we respectfully acknowledge and honor past, present, and future Indigenous students of Chemeketa Community College.

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APPROVAL OF BOARD MINUTES

Prepared by

Julie Deuchars, Executive Coordinator
Jessica Howard, President/Chief Executive Officer

Minutes of the board meeting of November 15, 2023, are submitted for review by the board.

It is recommended that the College Board of Education officially approve the minutes of the above-referenced meeting as submitted.

Minutes
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CHEMEKETA COMMUNITY COLLEGE

**BOARD OF EDUCATION
MEETING MINUTES**

November 15, 2023

I. WORKSHOP

Neva Hutchinson, Chair, called the workshop to order at 4:30 pm in Building 1, Rooms 105/106 at the Chemeketa Brooks Center.

Members in Attendance: Betsy Earls (4:36 pm); Jackie Franke; Ken Hector, Vice Chair; Neva Hutchinson, Chair; Ron Pittman; Iton Udosenata (4:41 pm); and Diane Watson (4:41 pm).

College Administrators in Attendance: David Hallett, Vice President, Academic and Student Affairs; Alice Sprague, Interim Vice President, Governance and Administration; and Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance. Excused Absence: Jessica Howard, President/Chief Executive Officer.

Jordan Bermingham, Dean, Emergency Services and Diesel Technology; Josh Darland, Instructor, Fire Protection Technology; Chris Arbuckle, Instructor, Paramedic; and Kevin Ruby, Instructor, Diesel Technology, presented a Brooks Center overview and provided information on the following topics: building inspection technology, fire suppression program changes, the paramedic “bridge” certificate approved by the Higher Education Coordinating Commission (HECC), diesel technology, high school partnerships, and a drone training program.

Board members asked clarifying questions and made comments during the workshop.

The workshop adjourned at 5:04 pm.

II. ADMINISTRATION UPDATES

Neva Hutchinson, Chair, called the meeting to order at 5:16 pm in Building 1, Room 116 at the Chemeketa Brooks Center.

Members in Attendance: Betsy Earls; Jackie Franke; Ken Hector, Vice Chair; Neva Hutchinson, Chair; Ron Pittman; Iton Udosenata; and Diane Watson.

College Administrators in Attendance: David Hallett, Vice President, Academic and Student Affairs; Alice Sprague, Interim Vice President, Governance and Administration; and Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance. Excused Absence: Jessica Howard, President/Chief Executive Officer.

Updates were discussed with the board regarding the Oregon Community College Association Conference (OCCA), the Presidents’ monthly report to the board, and agenda preview.

The meeting adjourned at 5:51 pm.

III. REGULAR SESSION

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A. CALL TO ORDER

Neva Hutchinson, Chair, called the board meeting to order at 6:00 pm. The meeting was held in Building 1, Rooms 105/106 at the Chemeketa Brooks Center. Neva noted that President Jessica Howard was at an out-of-town conference and David Hallett was filling in for her.

B. PLEDGE OF ALLEGIANCE

Neva Hutchinson led the group in the Pledge of Allegiance.

C. CHEMEKETA LAND ACKNOWLEDGMENT

Neva Hutchinson read the land acknowledgment.

D. ROLL CALL

Members in Attendance: Betsy Earls; Jackie Franke; Ken Hector, Vice Chair; Neva Hutchinson, Chair; Ron Pittman; Iton Udosenata; and Diane Watson.

College Administrators in Attendance: David Hallett, Vice President, Academic and Student Affairs; Alice Sprague, Interim Vice President, Governance and Administration; and Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance. Excused Absence: Jessica Howard, President/Chief Executive Officer.

Board Representatives in Attendance: Joselin Abarca Barrance, Associated Students of Chemeketa (ASC); Steve Wolfe, Chemeketa Faculty Association (CFA) (via Zoom); Aaron King, Chemeketa Classified Association (CCA); and Liliana Landa-Villalba, Chemeketa Exempt Association (CEA).

E. COMMENTS FROM THE PUBLIC

None.

F. APPROVAL OF MINUTES

Jackie Franke moved and Ron Pittman seconded a motion to approve the Board of Education minutes from October 18, 2023.

The motion CARRIED.

G. REPORTS

Reports from the Associations

Joselin Abarca Barrance, Associated Students of Chemeketa (ASC), said the report stands as written.

Steve Wolfe, Chemeketa Faculty Association (CFA), said the report stands as written.

Aaron King, Chemeketa Classified Association (CCA), said the report stands as written, and highlighted the recent survey that was sent out to classified employees regarding priorities for the upcoming bargaining session starting in January.

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Liliana Landa-Villalba, Chemeketa Exempt Association (CEA), said the report stands as written, thanked the exempt employees for their contributions to the community and hard work, and gave a warm welcome to all new exempt employees.

Reports from the College Board of Education

Iton Udosenata attended the Chemeketa Veterans Day Breakfast.

Ron Pittman attended the Yamhill Valley Campus (YVC) and Dallas Community Conversations, the OCCA Conference, and the McMinnville Chamber Awards Dinner, and met with Danielle Hoffman and Paul Davis at YVC. He also attended a meeting of the OCCA Diversity, Equity, and Inclusion Committee.

Jackie Franke attended agenda planning and the monthly meeting of the Community and Partners of East Salem (CAPES), the OCCA conference, the East Salem Rotary meeting, and the Annual Appreciation Dinner for Hope Station.

Betsy Earls attended the Monmouth Independence and Dallas Community Conversations.

Diane Watson attended the OCCA Conference, two Keizer Greeters, the Chemeketa Foundation Board meeting, and the Student Success Center Open House.

Ken Hector attended the Silverton Rotary meeting, a quarterly meeting with Jessica, the OCCA conference, agenda review, the Chemeketa Veterans Day Breakfast, the Salem Chamber forum, and the monthly OCCA Legislative Committee meeting.

Neva Hutchinson attended the OCCA Conference, agenda review, a quarterly lunch with Jessica, and the Annual Appreciation Dinner for Hope Station.

H. INFORMATION

Oregon Community College Association (OCCA) Board Update

Ken Hector said the report stands as written and discussed highlights of the OCCA Conference. Ken mentioned that former board member Ed Dodson received the Chuck Clemans Award and Jessica received the Howard Cherry Outstanding Administrator Award.

Advisory Committees for 2023–2024

Marshall Roache, Executive Dean, Career and Technical Education, said the report stands as written, noted that the list of committees is in the board packet, and that there are now 506 participants on the committees. Betsy Earls asked how often the committees meet. Marshall stated at a minimum once per term, but some committees choose to meet more frequently. Jackie Franke stated that it was gratifying to see diversity in the businesses, and that the list was outstanding.

2022–2023 Student Initiated Fee (SIF) Budget Report

Mike Evans, Dean, College Access and Student Life, noted the Student Initiated Fee (SIF) generated around \$160,000 for 2022–2023 from students at all campuses. The money was

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distributed back to the campuses to fund student clubs, campus activities, student employment, and legislative internship programs.

College Policy—Student Services 5000 Series, #5150—Delinquent Debts

Ryan West, Executive Dean, Student Affairs, discussed Policy 5150 which concerns delinquent debts to the college. This revision occurred because of Senate Bill 424 which prohibits colleges and universities in Oregon from withholding transcripts due to outstanding debt. The section regarding withholding transcripts is removed from the policy. The board will be asked to approve it at the December meeting.

I. STANDARD REPORTS

Personnel Report

Heather McDaniel, Interim Associate Vice President, Human Resources, said the report stands as written, the college has 10 new hires, and there are several employees taking on new roles and duties.

Budget Status Reports

Aaron Hunter stated that, on the Statement of Resources and Expenditures, property taxes are starting to come in, and the tuition and fees include summer and fall term with refunds. On the Budget Status Report, the personnel services are almost identical to last year, and on the non-personnel side, the insurance has been spent down due to the annual payment in July. The college is continuing to monitor the utilities number because there has been a large increase in the utilities. On the Status of Investments, there were three maturities in October and two were re-invested. The college will continue to look at investment opportunities with the property tax money coming in, and the Local Government Investment Pool rate is at 5 percent.

Capital Projects Report

Aaron said security doors will be installed on the first and second floors of the Woodburn Center, and the college is in the procurement phase. On the Salem Campus, Building 9 will have a fire alarm system replaced, a security gate will be installed in the purple parking lot, and an 18-hole disc golf course will be completed on campus by the end of fall term

Recognition Report

David Hallett acknowledged employees in the written report.

J. ACTION

Ken Hector moved and Jackie Franke seconded a motion to approve consent calendar items No. 1.

1. Approval of College Policies—Educational Program 4000 Series, #4065—Articulation and Transfer Agreements and #4075—Credit Hour [23-24-114]

The motion CARRIED.

K. APPENDICES

College mission, vision, and values; campus and district maps.

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L. FUTURE AGENDA ITEMS

None were heard.

M. BOARD OPERATIONS

Ken Hector recapped the Chemeketa's Veterans Day Breakfast, gave kudos to John McIlvain for his emcee role, and talked about the compelling story provided by speaker Alvin Klausen.

Ron Pittman said the McMinnville Chamber Greeters will be at YVC on Friday at 8 am, and invited the board members to attend.

N. ADJOURNMENT

The meeting adjourned at 6:36 pm.

Respectfully submitted,

Julie Deuchars
Executive Coordinator

Jessica Howard
President/Chief Executive Officer

Board Chair

Date

ASSOCIATED STUDENTS OF CHEMEKETA (ASC)

Prepared by

Joselin Abarca-Barranca, ASC Executive Coordinator

ASC / MULTICULTURAL STUDENT SERVICES (MSS) PAST EVENTS

Dia de los Muertos

- On November 2, 2023, the Multicultural Student Services team hosted a Dia de Los Muertos event in the Student Center, in collaboration with esteemed local artist, Samuel Becerra. The event took place from 1–3 pm. During this cultural celebration, 125 Chemeketa students were provided with a unique opportunity to engage in the artistic tradition of painting catrinas, iconic symbols of Dia de Los Muertos. The outcome was a vibrant display of creativity as students embraced and participated in this cultural activity. Additionally, the event featured music from Latin America, enhancing the overall experience for the attendees.

Indigenous People's Day

- On November 16, 2023, Multicultural Student Services hosted a special event in the Student Center to extend a warm welcome to Chemawa Indian High School. The primary objective of that event was to pay homage to their Native American culture and heritage while promoting a deeper understanding and appreciation within the campus community. During the event, students engaged in meaningful dialogues, fostering a rich exchange of ideas and perspectives.

Marion County Food Share

- On, November 13, over 20 students from Student Life, the Associated Students of Chemeketa (ASC), International, Campus Ambassadors, and M.E.Ch.A. Club members volunteered at the Marion Polk Food Share. Students helped with sorting over 4,000 pounds of vegetables. The food was packaged by students and distributed to food pantries and families in our local area. Many of the students expressed gratitude for the opportunity to engage and serve the community.

YVC Voices Around the World

- On Tuesday, November 21, the Associated Students of Chemeketa (ASC) traveled to McMinnville and assisted Yamhill Valley Campus (YVC) by hosting the Voices Around the World Event. The focus of that event was to engage the English Speakers of Other Languages (ESOL) community by providing social opportunities to learn languages, meet students, and gain social skills. The lead coordinators, Lumarc Aristide (ASC Representative) and Joel Gisbert (ASC Advisor) had prior experience coordinating this event on the Salem Campus. The event at YVC proved to be a great success. Over 85 ESOL students, staff, and student leaders attended the event and were treated to a cultural potluck, participated in language conversation tables, played Uno, and engaged in the opportunity to speak on stage while winning raffle prizes.

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Loteria Night

- On December 6, 2023, ASC and Multicultural Student Services joined forces in a collaborative effort to bring students together during finals week. The aim was to provide a stress-relieving activity by organizing a Mexican lotería game. ASC and MSS, recognizing the importance of mental well-being amidst academic pressures, offered students a delightful break. To enhance the experience, ASC and MSS provided a warm welcome with hot chocolate and pan dulce, creating a cozy atmosphere for students to unwind and connect. The event successfully combined cultural engagement with a thoughtful approach to student well-being, leaving a positive impact on all participants.

ASC / MSS FUTURE EVENTS

ASC Winter Event Planning

- ASC is actively planning future events with the goal of enhancing student involvement and expanding student outreach. ASC is eagerly anticipating collaborations with other departments on campus to ensure an even more enriching experience for students. The commitment to fostering a vibrant and engaging campus community is at the forefront of ASC's initiatives. Stay tuned for exciting upcoming events that will contribute to a more interconnected and vibrant student experience

CHEMEKETA COMMUNITY COLLEGE FACULTY ASSOCIATION (CFA)

Prepared by

Steve Wolfe, President—Chemeketa Faculty Association

OREGON EDUCATION ASSOCIATION (OEA) COMMUNITY COLLEGE COUNCIL

CFA President Steve Wolfe attended the quarterly OEA Community College Council meeting that was held on Friday, November 17, and Saturday, November 18. The presidents of OEA-affiliated community college classified and faculty associations shared reports on what is happening at their respective institutions. Council officers and OEA staff, including OEA President Reed Scott-Schwalbach, also shared reports. State Senator Michael Dembrow discussed developing strategies concerning community college issues for the upcoming legislative short session.

CONTRACT BARGAINING PREPARATIONS

The CFA Bargaining Team continues its preparations for bargaining a new contract, which will begin early in winter term. A bargaining survey has been sent to all faculty, other data is being collected, and planning meetings have been held.

**CHEMEKETA COMMUNITY COLLEGE
CLASSIFIED EMPLOYEES ASSOCIATION (CCA)**

Prepared by

Timothy King, Director of Public Relations—Chemeketa Community College
Classified Employees Association

Pilar Torres-Barrera, External Vice-President—Chemeketa Community College
Classified Employees Association

Aaron King, President—Chemeketa Community College Classified Employees Association

NEW HIRES

Keegan Gormally, Student Services Specialist, 100 percent, 12-month assignment, Student Affairs Division. Effective November 1, 2023.

Sergio Sanchez Romo, Instructional Specialist, 100 percent, 12-month assignment, Student Affairs Division. Effective November 1, 2023.

Naomi Suarez, Department Specialist, 100 percent, 12-month temporary assignment, General Education and Transfer Studies Division. Effective November 1, 2023.

Andrew Graff, Instructional Specialist, 100 percent, 12-month assignment, Student Affairs Division, Effective November 6, 2023.

Dona Vasas, Technology Analyst II, 100 percent, 12-month assignment, College Support Services Division. Effective November 20, 2023.

Brian Mitchell, SOAR Student Services Specialist, 100 percent, 12-month temporary assignment, Regional Education and Academic Development Division. Effective November 27, 2023.

POSITION CHANGES

Dulce Aguilar, Department Technician II (Regular)—Regional Education and Academic Development Division, from Department Technician I (Regular)—College Support Services Division. Effective November 7, 2023.

RETIREMENTS

None to report

CHEMEKETA COMMUNITY COLLEGE EXEMPT ASSOCIATION

Prepared by

Adrian Lutz, Vice President—Chemeketa Community College Exempt Association
Liliana Landa-Villalba, President—Chemeketa Community College Exempt Association

Welcome our most recent Exempt hire, David Bonham - Manager CCRLS Network Chemeketa Cooperative Regional Library Service. Welcome to Chemeketa David!

The Exempt Association is pleased to report that for the 2023–2024 academic year, we awarded six \$1,400 scholarships. This scholarship contribution was made possible by the Exempt Association dues. Thank you, Exempt Employees, for supporting our Chemeketa students. In addition, the Exempt Association was pleased to contribute \$500 towards the purchase of food gift certificates for Chemeketa families in need. This effort is led by the Winter Celebration Planning Committee.

Jamie Wenigmann, Director of Foundation, Institutional Advancement

A huge congratulations to Jamie Wenigmann who received the 2023 Community College Excellence Award from the Oregon State Chapter of the American Association of Women in Community Colleges (AAWCC) during the annual fall state conference in Portland on November 8. Honorees are nominated at the local chapter level and are awarded to "individuals whose accomplishments made a difference for women at their community college." Jamie was nominated for her work as the Development Director at the Chemeketa Foundation and as the co-president of the local Chemeketa AAWCC Chapter. Her nomination letter reads: "Jamie has proven to be an exemplary supporter and champion for students in various capacities and avenues in both her personal and professional life. As an active leader in the college foundation, Jamie's tireless efforts to strategize, serve, and fundraise have resulted in creating scholarship opportunities for many women who might otherwise not have the necessary resources to pursue professional growth. She uses her skills, talents, and experience as a first-generation college student to help inform and educate students about the many possibilities and resources that a community college education can offer them." Thank you for sharing your talents and expertise at Chemeketa Community College Jamie!

Abbey Gaterud, Director, Chemeketa Press

Special thanks to Abbey Gaterud for her work with the Chemeketa Press. The Chemeketa Press is pleased to announce the acquisition of a new literary anthology for writing and literature students. Chemeketa faculty Karl Meiner (High School Partnerships) will compile and edit this yet-untitled volume to explore the duality of utopian and dystopian visions of the human experience. The anthology will include science fiction, essays, speeches, poetry, and graphic narratives that will speak to students facing an uncertain world. Chemeketa Press plans to publish this book in July 2025.

OREGON COMMUNITY COLLEGE ASSOCIATION (OCCA) BOARD UPDATE

Prepared by

Ken Hector, Vice Chair—Board of Education

The December 8, 2023 OCCA Board meeting was held at Oregon Coast Community College (OCCC), and hosted by OCCC President Birgitte Ryslinge. The majority of attendees participated via Zoom. As customary, the initial 30 minutes was the Board Forum, with members addressing the topic: "Sharing Best Local Practices - How does your board engage student representatives in your board meetings." Several colleges use the same protocol as Chemeketa, with the representative sitting with the Board throughout the meeting, providing a monthly report of student association activities, and being able to fully interact with the Board. The majority appear to have less inclusive protocols. It was an interesting and informative discussion.

The Board meeting commenced at 9 am with the consent agenda, followed by partner reports:

1. Chemeketa faculty member Traci Hodgson provided the OEA Community College Council Ex-Officio Update. She reported that the Sociology and Psychology Major Transfer Maps provide a model for other MTMs. She also expressed concern that only two Psychology courses are being required at the lower division level for that major, and only three for Sociology in the proposals going forth. Additional major classes would not be required until students move on to a four-year college.
2. HECC Report - None
3. OSBA Report - None
4. CCWD Report - Donna Lewelling reported that community college enrollment from fall 2022 to fall 2023 was up 7.35 percent statewide, while four-year colleges/universities were up 1.6 percent during the same time period.
5. OPC Report - Ross Tomlin, Tillamook Bay CC, reported on strategies for better representation at HECC meetings, ideas to create more engaging meetings, the formation of a work group for Gen. Ed. redesign, and a discussion of Dual Credit issues.
6. ACCT State Director Report - New State Director Diane Noreiga, Mt. Hood CC, introduced herself and spoke about the upcoming ACCT National Legislative Summit conference.

OCCA Reports:

1. OCCA Board President Jane Reid, Clackamas CC, reported that OCCA has been asked to be a sponsor of the annual Oregon Business Summit, but in name only and with no sponsor fee.
2. Treasurer Report - Lisa Skari, Mt. Hood CC, reported that revenues and expenses are within expectations, and that the recently completed audit was a "clean audit."
3. Interim Executive Director Report - Karen Smith reported that the 17-year old furnace at the OCCA office has ceased to function and must be replaced immediately. Bids have been obtained and the bid approval will take the form of an action item on the agenda. Payment will come from the House Reserve Fund. Karen also advised that the 2024 Annual Conference will be at Salishan Resort.

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4. OCCA OSBA Board Representative Report - Pat Fahey, Rogue CC, provided a report on the OSBA Annual Meeting.

Workshop:

1. Elizabeth Cox Brand, Executive Director of the Oregon Student Success Center, and John Wykoff, OCCA Deputy Director, shared the Early Momentum Metrics Annual Report and as well as an outline of steps for improving holistic supports for student success, including the next steps in the development education redesign work.

Following a break, the Board moved into Discussion and Action Items:

1. Karen Smith provided an update on the Executive Director Search Timeline. OCCA received proposals from five search firms. Following a review by the Executive Committee on Nov 15, it recommended contracting with Human Capital Enterprises. The Board voted unanimously to approve the contract proposal. The goal is to have the permanent Executive Director hired by May of 2024.
2. John Wykoff presented the 2024 Legislative Session Priorities, which include the Oregon Opportunity Grant and Support for Co-Requisite Education (Dev Ed Redesign). The Board unanimously passed resolutions approving those priorities.
3. Karen Smith presented the next steps for OCCA Priorities and Objectives, which include:
Priority 1: Advocate to secure sufficient and stable state funding and advance policies that support positive student-centered outcomes.
Priority 2: Empower stakeholders and provide leadership to effectively represent Oregon's community colleges with a collective voice.
Priority 3: Advance the association by implementing best practices for effective and efficient operations with a focus on continuous improvement.

Information:

1. John Wykoff provided information on the 2025 Budget Ask development process.
2. Katie Archambault provided the results of the 2023 OCCA conference feedback survey results.

The next OCCA Board meeting will be held on February 2, 2024, 8:30 AM -12 PM, at Portland Community College.

2022–2023 FINANCIAL AID AND VETERANS SERVICES UPDATE

Prepared by

Rob Hoffman, Director—Financial Aid and Veterans Services
Ryan West, Executive Dean—Student Affairs
David Hallett, Vice President—Academic and Student Affairs

FINANCIAL AID

In 2022–2023, the College received 15,283 FAFSA applications and 153 ORSAA applications. This represents a 5.8 percent decrease in FAFSAs and a 37.5 percent decrease in ORSAAs from the previous year (2021–2022). A total of 5,134 students received \$34,242,868 in financial aid from all sources. This reflects a change of 339 fewer students receiving aid and a 15.1 percent decrease in the amount of financial aid dollars over the previous year. The decline in disbursed funds is mainly attributable to the decrease in enrollment and the expiration of COVID-19 Emergency Relief Grant funding.

Chemeketa's 3-year cohort default rate (CDR) is currently 0 percent. The rate last year was 3 percent. The nationwide pause in student loan repayment enacted at the beginning of the pandemic is skewing this number lower than it would otherwise be. Student loan repayment restarted in October 2023, so a more accurate CDR will not be available until repayment data is updated. The Financial Aid Office has contracted with Inceptia, a non-profit financial aid firm, to provide outreach to student borrowers about their repayment obligations and options when the loan repayment pause ends.

The upcoming 2024–2025 award year will be a transitional year for Financial Aid office operations. The U.S. Department of Education has made significant changes to the FAFSA application along with a 2-month delay of its release. This is the largest FAFSA overhaul in recent years, and it will require extensive staff training to prepare for the changes. Long-term, the changes will be beneficial, but there will be some hurdles in 2024–2025.

VETERANS SERVICES

In November, the Oregon Department of Veterans Affairs announced that Chemeketa was selected as a recipient of the Campus Veteran Resource Center Grant. Of the 14 institutions that applied for the grant, Chemeketa received \$100,000, the highest dollar amount awarded to any institution. The funding will bolster campus resources for the Veterans Resource Center and provide continued funding to support impactful projects and programs to ensure the success of Chemeketa's veteran students.

For 2023, the College was again able to celebrate Veterans Day with student veterans to honor their service and commitment. The celebration included faculty and staff who also served, and allowed student veterans and their families to come together and continue to build their community of support.

STATEMENT OF BUDGET PRINCIPLES 2023–2024

Prepared by

Brian Knowles, Director—Budget and Finance

Aaron Hunter, Vice President—College Support Services Department/Chief Financial Officer

The Statement of Budget Principles for 2023–2024 is presented for the board’s information and review. These principles will be used in developing and guiding the decisions for the 2023–2024 budget.

Budget Principles and Financial Environment 2024–2025 Fiscal Year

The College’s budget principles and financial environment are reviewed each fall as the budget cycle begins. The budget principles and some of the known key factors affecting the College’s resources and expenses for the 2024–2025 budget are as follows:

Budget Principles

Our 2024–2025 budget will:

1. Focus on mission fulfillment through the priorities of creating an inclusive and welcoming culture, holistic student support, academic quality, community and workforce engagement, and organizational excellence.
2. Consider decisions through the College values of Adaptability, Belonging, Community, Opportunity, and Quality.
3. Maintain the following:
 - a. Financial flexibility to be resilient and adaptable in a rapidly changing environment.
 - b. Staffing and facilities at sufficient levels to protect the College’s infrastructure and ensure compliance with regulations and laws.
 - c. Sufficient fund balance to:
 - i. Protect against unanticipated resource declines or cost increases that could jeopardize the future of Chemeketa;
 - ii. Provide the flexibility to take advantage of opportunities; and
 - iii. Maintain a balanced operating budget to ensure the long-term fiscal health of the College.
4. Invest in initiatives, strategies, programs, and operations that will positively impact student completion and success.
5. Seek cost-sharing and revenue-producing opportunities that support our mission and strategic priorities such as grants, partnerships, self-support ventures and foundation assistance that may augment operations.

Financial Environment

Resources:

State legislative appropriation: Budget year 2024–2025 will be the second year of the 2023–2025 state biennium for which the legislative appropriation for all community colleges was set at \$795.6 million. This appropriation constituted a 13.8 percent increase over the 2021–2023 biennium. While community colleges continue to receive strong bipartisan support, limited resources and competing statewide priorities (such as homelessness, public safety, and K-12 education) may limit future community college funding increases.

State support and distribution of resources (includes property taxes): The Higher Education Coordinating Commission (HECC) proposed changes to the community college funding model to the legislature in the 2023 legislative session. The proposed changes primarily focused on incorporating funding components based on student support and student success. These changes will begin in the 2024–25 fiscal year and be phased in over the next two biennia. The initial forecast modeling of the new formula performed by the HECC predicts minimal impact on Chemeketa’s share of state resources resulting from this change.

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December 13, 2023

Economy: State revenues remained strong in the 2021–2023 biennium, triggering the largest Oregon Surplus Credit “kicker” in history. Overall, the economic climate in Oregon continues to be mixed. Low unemployment rates and increasing wages signal a strong economy and inflation has decreased from elevated levels 12-18 months ago. However, despite the positive economic trends, many economists are still predicting that Oregon could experience a mild recession in the 2024 calendar year.

Enrollment: Enrollment impacts all three of the College’s major sources of revenue: tuition and fees, state funding, and property taxes. Tuition and fees are impacted directly while state funding and property taxes are impacted through an enrollment-based funding distribution formula. From the enrollment peak in 2010–2011, the College has experienced nearly a 50 percent enrollment decline. For 2022–23, enrollment increased 4.2 percent from the previous year. Through the fall term for the current year (2023–2024), enrollment has remained flat compared to 2022–2023. Concerning enrollment for 2024–2025, the College is projecting flat enrollment compared to the current year.

Tuition and fee revenue: The College has experienced declines in tuition and fee revenues consistent with the loss in enrollment. The College has been able to minimally offset overall tuition and fee revenue declines with tuition and universal fee rate increases. Recognizing an already difficult enrollment environment, an increase of \$2 per credit for tuition was approved for fiscal year 2023–2024, increasing the tuition rate to \$101 per credit and leaving the universal fee rate unchanged at \$37 per credit. Any potential changes to the tuition and universal fee rates will be recommended to the College Board of Education at the January 2024 board meeting.

Expenses:

Inflation has eased, but prices for goods and services continue to warrant monitoring in the short term for additional increases. Supply chain issues still exist, albeit at a reduced level, especially for facility-related goods and equipment. In winter 2024 the College will begin bargaining with both the Faculty and Classified associations as their respective contracts expire on June 30, 2024. This presents a unique budgeting challenge as the final contracts for both of the associations will likely be unknown throughout the 2024–2025 budget development process.

With federal relief funds no longer available as a backstop for the budget, the College will continue to adjust to the new enrollment and financial reality for 2024–2025. When developing the budget for the upcoming year, the College is considering what is most strategic, focusing on critical community and workforce needs; making decisions to help increase or preserve student enrollment whenever possible; evaluating options that will least impede the College’s ability to serve the community in both the short and longer term; and considering equity implications in decision-making.

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December 13, 2023

AFFIRMATIVE ACTION ANNUAL REPORT

Prepared by

Alice Sprague, Interim Vice President—Governance and Administration

The 2022 annual Affirmative Action Report is presented to the members of the College Board of Education for review.

**CHEMEKETA COMMUNITY COLLEGE
ANNUAL UPDATE
EQUAL OPPORTUNITY AFFIRMATIVE ACTION
2022**

PREPARED BY

**DEPARTMENT OF HUMAN RESOURCES
Heather M McDaniel, Interim Associate Vice President**

NARRATIVE SUMMARY

Chemeketa Community College is dedicated to fostering equal opportunity and affirmative action across all aspects of our institution, including employment, educational programs, and sponsored activities. Our goal is to cultivate a workforce that mirrors our student body and the labor market, while actively eliminating discrimination based on race, sex/gender, marital status, protected veteran status, gender identity/expression, color, religion, sexual orientation, national origin, citizenship status, age, disability, pregnancy, and related conditions, family relationship, tobacco usage during non-working hours, whistleblowing, a victim of domestic violence, and genetic information within our educational programs, activities, and employment.

To ensure compliance with various state and federal laws and regulations governing nondiscrimination, we adhere to our comprehensive Equal Opportunity and Affirmative Action Plan. This plan encompasses a wide range of areas, including recruitment and retention, hiring and promotion, termination, compensation, benefits, transfers, college-sponsored training, education, curriculum and instruction, tuition assistance, and extra-curricular programming. By implementing equal opportunity and affirmative action practices, we strive to extend fair and equal opportunities to all applicants, employees, and students.

We evaluate applicants based on equitable and relevant criteria, ensuring that only qualified individuals are selected to move forward in the hiring process. Our recruitment efforts include mechanisms such as redacted screening and scoring rubrics, which promote qualified individuals from protected classes receiving equitable evaluation among all applicants vying for employment with the college.

Annually, we conduct the Equal Opportunity and Affirmative Action Report as per 41 CFR part 60, which analyzes our workforce by classification, categorized as exempt, faculty, and classified positions. This analysis allows us to compare the composition of our current full-time college workforce with the potential availability of females and racially/ethnically minoritized groups within our geographic area. By assessing these labor market availability statistics, we gain insights into the alignment of our internal demographics with those of our recruitment region. This data-driven comparison serves as a foundation for directing our recruitment and hiring efforts, as well as guiding staff development, training activities, and retention strategies. Ultimately, it assists the college in identifying areas where women and minorities are underrepresented and in developing initiatives to promote equal employment opportunity and affirmative action.

Through our recruitment endeavors, we aim to attract talented and qualified candidates who reflect the demographics of our service area and student populations. However, recruiting racially diverse faculty members remains a challenge that we continuously address. We strategically analyze how to attract candidates and provide departments with support in their quest to hire qualified individuals who represent the diverse labor pool and our student body. We actively foster a strong partnership between our Chief Diversity Officer and Human Resources, collaborating on data sharing, process development, and continuous review and implementation of best practices. Together, we develop inclusive hiring practices, training, and interactive workshops for committees, seeking innovative ways to support the college's ongoing efforts and unwavering commitment to diversify our workforce. This collaborative approach emphasizes the importance of diverse search committees and assists hiring managers and committee members in developing interview questions and processes that value and incorporate diversity and equitable hiring practices. The Diversity and Advisory Council (DAC) contributes to these efforts by providing valuable insight into this vital work.

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In summary, Chemeketa Community College remains steadfast in its pursuit of inclusion, recruitment, and retention of qualified applicants who belong to protected classes, as well as in our endeavor to enhance the diversity of our workforce. We achieve this by conducting thorough workforce analyses, comparing them with labor market availability data, assessing the utilization of women and racially/ethnically minoritized groups, and continuously reviewing our strategies to fulfill our diversity goals. Our personnel practices and recruitment procedures are intentionally designed to support the achievement of a workforce that reflects the composition of our relevant community labor pool, and we continuously evaluate and refine our efforts.

The following tables provide an analysis of workforce data from January 1, 2022, to December 31, 2022. Chemeketa Human Resources, in collaboration with our Chief Diversity Officer, remains committed to exploring strategic avenues to further enhance workforce diversity at the college.

Chemeketa Workforce and Recruitment Analysis Tables

Table I: Affirmative Action job categories

Table II: Chemeketa Workforce Statistics

This table shows the total number of employees by job category and the number and percentage of female and racially/ethnically minoritized employees within each job category.

Table III: Chemeketa Workforce Statistics (Veterans)

This table shows the total number of employees by job category and the number and percentage of self-disclosed veterans within each job category.

Table IV: Chemeketa Salaried Workforce Utilization Analysis

This table compares the percentage of the college workforce in each salaried job category to the assumed availability of female and racially/ethnically minoritized employees in each salaried job category.

Table V: Chemeketa Workforce Comparison Statistics

This table shows the number and percentage of employees by job category compared to 2018 statistics.

Table VI: Chemeketa Workforce Comparison Statistics

This table shows the number of female and racially/ethnically minoritized employees represented in Chemeketa's workforce in 2020.

Table VII: Chemeketa Workforce Statistics (Disability Status)

This table shows the total number of employees by job category and the number and percentage of employees who self-disclosed as having a disability within each job category.

Table VIII: Recruitment & Applicant Flow

This table shows the number of positions opened, total number of applicants who applied, percentage of self-disclosed racially/ethnically minoritized applicants and female applicants and compares the statistics to the assumed availability for each employee category.

Table IX: Bilingual Required Recruitments

This table shows the number of recruitments by classification compared with the number of recruitments that required applicants to be bilingual as a minimum qualification.

Table X: Recruitment & Selection Patterns 2012–2022

This table shows a ten-year history of the number of positions recruited and Racially/Ethnically Minoritized applicant statistics including the number of applicants, number of qualified applicants, number of applicants interviewed, and number of applicants hired.

Table I

Affirmative Action Job Category Examples

1. Exempt

President, Vice Presidents, Associate Vice Presidents, Executive Deans, Deans, Directors, Managers, Coordinators, Administrative Assistants, Executive Secretaries, Project Coordinators/Specialists/Technical Systems Analysts

2. Professional Faculty

Instructors, Counselors, Librarians, CWE Coordinators, Media Production Specialists, Occupational Skills Training Coordinators.

3. Classified

Facilities Support, Financial Services, Instructional Support, Office Administration, Student Services, Technology Related, Public Safety

4. Adjunct Faculty

Hourly Faculty, Coaches, Counselors, Curriculum Development, Customized Training, Reference Librarians

5. Hourly/Casual Employees

Instructional Assistants, Instructional Specialists, Technicians, Interpreters, Lab Assistants, Media Support, Literacy Specialists, Maintenance/Grounds, Office Support, Student Services

Chemeketa Workforce Statistics

Table II

Chemeketa Workforce Statistics January 1, 2022, through December 31, 2022					
Job Category ¹	Total Employees	Racially/Ethnically Minoritized		Females	
		Employees	% of Job Category Total	Employees	% of Job Category Total
Faculty	202	30	14.9%	105	52.0%
Exempt	115	23	20.0%	62	53.9%
Classified	354	129	36.4%	196	55.4%
Part-time Faculty/Adjunct	379	75	19.8%	175	46.2%
Part-Time Hourly	169	60	35.5%	101	59.8%
Totals	1219	317	26.0%	639	52.4%

Note: This table reflects all full-time and part-time employees except student employees. Employees who self-identified in more than one race category were not duplicated in this table.

¹Refer to Table I for job categories

Table III

Chemeketa Workforce Statistics January 1, 2022, through December 31, 2022			
Job Category ¹	Total Employees	Self-Disclosed Veterans	
		Employees	% of Job Category Total
Faculty	202	*	*
Exempt	115	6	5.2%
Classified	354	12	3.4%
Part-time Faculty/Adjunct	379	10	2.6%
Part-Time Hourly	169	*	*
Totals	1219	34	2.8%

- Cells containing asterisks did not meet minimum cell size thresholds and were suppressed to protect employee privacy.

Table IV

Chemeketa Salaried Workforce Utilization Analysis January 1, 2022, through December 31, 2022						
Job Category*	Chemeketa Workforce		Workforce Availability ¹		Underutilization ²	
	Racially/Ethnically Minoritized	Female	Racially/Ethnically Minoritized	Female	Racially/Ethnically Minoritized	Female
Faculty	14.9%	52.0%	26.6%	49.7%	11.7%	N/A
Exempt	20.0%	53.9%	26.9%	64.8%	6.9%	10.9%
Classified	36.4%	55.4%	30.2%	47%	N/A	N/A

¹Workforce (external) availability is defined as the percentage of women and minorities assumed to be in the pool of qualified persons in the appropriate job categories. The availability data is based on the U.S. Census for Educational Administrators and Faculty. Workforce data for Marion, Polk, and Yamhill counties was utilized to determine workforce availability for Classified employees.

²Underutilization: Percent (%) of Chemeketa Community College workforce minus percent (%) of available workforce as determined by census

Table V

Chemeketa Salaried Workforce Comparison Statistics January 1, 2022, through December 31, 2022										
Job Category*	Employee Total		Racially/Ethnically Minoritized Comparison				Female Comparison			
	2021	2022	2021	%	2022	%	2021	%	2022	%
Faculty	222	202	34	15.3%	30	14.9%	119	53.6%	105	52.0%
Exempt	115	115	24	20.9%	23	20.0%	61	53%	62	53.9%
Classified	354	354	121	34.2%	129	36.4%	202	57.1%	196	55.4%
Total	691	671	179	25.9%	182	27.1%	382	55.3%	363	54.1%

Table VI

Chemeketa Workforce Statistics										
Racially/Ethnically Minoritized and Female Demographics ¹										
January 1, 2021 through December 31, 2021										
Employee Group	Total	Not Provided/No Response	White (Non-Hispanic)	Black or African-American	Hispanic or Latino	American Indian/Alaskan Native	Asian	Native Hawaiian Pacific Islander	Total	Minorities Percentage
Faculty	218	26	159	4	17	4	7	1	33	15.1%
Exempt	130	15	90	2	13	4	5	1	25	19.2%
Classified	412	26	251	7	102	16	8	2	135	32.8%
Part-Time Faculty	421	39	295	15	33	14	18	7	87	20.7%
Part-Time Hourly	201	16	115	3	41	6	15	5	70	34.8%
Totals	1382	122	910	31	206	44	53	16	350	25.3%
Percentage	100%	8.8%	65.8%	2.2%	14.9%	3.2%	3.8%	1.2%		
Female										
Faculty	112	13	82	2	7	2	5	1	17	15.2%
Exempt	71	6	53	0	8	3	1	0	12	16.9%
Classified	229	10	137	4	64	7	5	2	82	35.8%
Part-Time Faculty	202	15	141	6	15	11	10	4	46	22.8%
Part-Time Hourly	120	12	66	1	24	3	12	2	42	35.0%
Totals	734	56	479	13	118	26	33	9	199	27.1%
Percentage	100%	7.63%	65.26%	1.77%	16.08%	3.54%	4.50%	1.23%		

¹ Does not include student employees. Employees who self-identified in more than one race/ethnicity category were duplicated.

Table VII

Chemeketa Workforce Statistics January 1, 2022, through December 31, 2022			
Job Category ¹	Total Employees	Self-Disclosed Disability Status	
		# Employees	% of Job Category Total
Faculty	202	14	6.9%
Exempt	115	10	8.7%
Classified	354	36	10.2%
Part-time Faculty/Adjunct	379	24	6.3%
Part-Time Hourly	169	15	8.9%
Totals	1219	99	8.1%

* 41 of employees who responded elected not to provide disability status

Recruitment and Applicant Statistics

Table VIII

Recruitment and Applicant Flow January 1, 2022, through December 31, 2022						
Job Category	Positions Open	Total Applicants	Racially/Ethnically Minoritized Applicants	Female Applicants	Available Racially/Ethnically Minoritized Labor Force	Available Female Labor Force
Faculty	4	25	48%	36.0%	26.6%	49.7%
Exempt	9	39	41.0%	33.3%	26.9%	64.8%
Classified	72	683	42.8%	46.7%%	33.7%	47.0%

Table IX

Bilingual Required Recruitments January 1, 2022, through December 31, 2022				
Job Category	Positions Open 2022	Bilingual Required 2022	Positions Open 2021	Bilingual Required 2021
Faculty	4	1	13	0
Exempt	9	0	22	0
Classified	72	10	81	14
Total	85	11	116	14

Table X

Recruitment and Selection Patterns 2012-2022									
Year	Positions Open	Unit	# of Applicants	Self-Disclosed Racially/Ethnically Minoritized	Qualified Racially/Ethnically Minoritized	Total Applicants Interviewed	Racially/Ethnically Minoritized Applicants Interviewed	Racially/Ethnically Minoritized Candidates Hired	
2022	4	Faculty	25	12	7	10	3	1	
	9	Exempt	39	16	11	19	6	1	
	72	Classified	683	293	245	256	106	21	
2021	13	Faculty	181	58	25	39	8	2	
	22	Exempt	311	110	60	109	32	5	
	81	Classified	947	442	244	287	142	33	
2020	4	Faculty	30	3	2	12	0	0	
	7	Exempt	458	94	39	116	16	2	
	32	Classified	763	238	138	145	43	9	
2019	15	Faculty	127	26	18	47	4	2	
	17	Exempt	504	107	41	115	20	2	
	52	Classified	1573	497	171	119	53	9	
2018	9	Faculty	105	15	8	42	6	2	
	5	Exempt	201	60	23	34	7	0	
	38	Classified	1045	286	156	198	65	9	
2017	13	Faculty	377	69	44	72	7	3	
	8	Exempt	282	64	46	50	9	0	
	43	Classified	2324	541	436	301	82	15	
2016	21	Faculty	966	172	138	118	14	1	
	11	Exempt	480	89	76	68	23	3	
	43	Classified	1944	471	382	313	86	12	
2015	19	Faculty	805	127	104	132	39	3	
	13	Exempt	457	83	63	83	15	2	
	54	Classified	2355	510	394	349	78	9	
2014	31	Faculty	1084	215	126	202	22	3	
	24	Exempt	793	142	55	93	14	4	
	55	Classified	2096	458	205	208	59	11	
2013	13	Faculty	463	141	14	74	4	1	
	8	Exempt	182	37	15	41	4	0	
	60	Classified	2285	659	154	239	56	11	
2012	9	Faculty	192	30	9	45	3	2	
	11	Exempt	335	62	19	46	11	1	
	46	Classified	1492	317	126	211	58	8	
2011	20	Faculty	539	77	50	88	11	4	
	2	Exempt	24	8	2	5	2	1	
	69	Classified	1628	341	174	307	89	19	

PERSONNEL REPORT

Prepared by

Alice Sprague, Interim Vice President—Governance and Administration

NEW HIRES

Rebekkah A. Barnett, Instructor-Nursing—Health Sciences, Academic Affairs Division, 100 percent, 10-month, annualized assignment, Range F9, Step 5.

David G. Bonham, Manager of Chemeketa Cooperative Regional Library Services Network—Chemeketa Cooperative Regional Library Service (CCRLS), Student Affairs Division, 100 percent, 12-month assignment, Range C4, Step 7.

Elizabeth M. Bay, Director of Enrollment, Graduation Services, and Registrar—Admissions, Enrollment and Graduation Services, Student Affairs Division, 100 percent, 12-month assignment, Range D3, Step 8.

Andrew M. Graff, Instructional Specialist—Circulation and Access Services, Student Affairs Division, 100 percent, 12-month assignment, Range B3, Step 4.

Lori A. Gillespie, Student Services Coordinator and Analyst I—High School Partnerships, Regional Education and Academic Development Division, 100 percent, 10-month assignment, Range C1, Step 7.

Brian P. Mitchell, SOAR Student Services Specialist—Academic Development and Workforce Partnership, Regional Education and Academic Development Division, limited duration, 12-month assignment, Range B3, Step 4.

Sergio Sanchez Romo, Instructional Specialist—Academic Support Center, Student Affairs Division, 100 percent, 12-month assignment, Range B3, Step 3.

Emily G. Sygney, Department Technician II—Yamhill Valley Campus, Regional Education and Academic Development Division, 50 percent, 12-month assignment, Range B2, Step 5.

Dona J. Vasas, Technology Analyst II—Business Services, College Support Services Division, 100 percent, 12-month assignment, Range C2, Step 10.

POSITION CHANGES

Dulce A. Aguilar, Department Technician II—High School Programs, Regional Education and Academic Development Division, 100 percent, 11-month assignment, Range B2, Step 5, from Department Technician I, Grants Accounting and Accounts Payable, College Support Services Division.

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Pilar T. Torres Barrera, Student Services Specialist—Academic Development and Workforce Partnerships, Regional Education and Academic Development Division, limited duration, 12-month assignment, Range B3, Step 7, from Student Services Specialist, High School Equivalency (HEP), Regional Education and Academic Development Division.

Tate EW Jackson, LGBTQ2SIA+ Coordinator—Diversity, Equity, and Inclusion, President's Office Division, limited duration, 12-month assignment, Range C2, Step 4, from Instructional Specialist, Academic Support Center, Student Affairs Division.

Kisha A. McIntosh, Student Services Specialist—Academic Development and Workforce Partnerships, Regional Education and Academic Development Division, limited duration, 12-month assignment, Range B3, Step 6, from Financial Services Technician II, Business Services, College Support Services Division.

Mayley I. Miranda Polanco, Department Projects and Coordinator Analyst—Grants, Governance and Administration Division, 100 percent, 12-month assignment, Range C1, Step 4, from Student Services Specialist, Academic Development and Workforce Partnerships, Regional Education and Academic Development Division.

Heather L. Misener, Student Services Coordinator and Analyst I—Admissions, Enrollment and Graduation Services, Student Affairs Division, 100 percent, 12-month assignment, Range B3, Step 1, from Interim Director of Enrollment, Graduation Services, and Registrar, Admissions Enrollment and Graduation Services, Student Affairs Division.

RETIREMENTS

Sherrie L. Magarrell, Department Technician II—Behavioral Health and Health Promotion, Career and Technical Education and Public Safety Division, effective December 1, 2023.

SEPARATIONS

Myra L. "Frosti" Adams, Student Services Coordinator/Analyst I—Apprenticeship, Career and Technical Education and Public Safety Division, effective November 27, 2023.

Heather M. McDaniel, Interim Associate Vice President of Human Resources—Human Resources, Governance and Administration Division, effective December 1, 2023.

Andrea S. Misbach, Department Technician I—Institutional Advancement, College Support Services Division, effective November 3, 2023.

BUDGET STATUS REPORT

Prepared by

Rich Kline, Director—Business Services

Brian Knowles, Director—Budget and Finance

Aaron Hunter, Vice President—College Support Services Department/Chief Financial Officer

The financial reports of the general fund and investments for the period from July 1, 2023, through November 30, 2023, are attached.

The following items are included in the report:

- General Fund Revenue and Expense Statement
- General Fund Budget Status Report
- Status of Investments as of November 2023

**Chemeketa Community College
Statement of Resources and Expenditures
As of November 30, 2023**

Fund 100000 - General Fund Unrestricted

	ADJUSTED BUDGET	YEAR-TO-DATE ACTUAL	% OF BUDGET	VARIANCE TO BUDGET
Resources:				
Beginning Fund Balance	18,000,000	-	0.00%	(18,000,000)
Property Taxes	27,551,434	22,064,995	80.09%	(5,486,439)
Tuition and Fees	18,589,966	12,417,561	66.80%	(6,172,405)
State Appropriations - Current	36,904,602	29,535,932	80.03%	(7,368,670)
Indirect Recovery	1,006,586	424,292	42.15%	(582,294)
Interest	2,100,000	627,467	29.88%	(1,472,533)
Miscellaneous Revenue	533,171	33,118	6.21%	(500,053)
Transfers In	100,000	-	0.00%	(100,000)
Total Resources	104,785,759	65,103,365	62.13%	(39,682,394)
Expenditures:				
Instruction	37,001,328	12,735,831	34.42%	24,265,497
Instructional Support	12,926,609	4,826,965	37.34%	8,099,644
Student Services	9,463,162	3,501,749	37.00%	5,961,413
College Support Services	17,512,889	6,524,751	37.26%	10,988,138
Plant Operation and Maintenance	8,098,119	2,896,339	35.77%	5,201,780
Transfers	5,455,000	1,829,750	33.54%	3,625,250
Total Expenditures (Excluding Contingency)	90,457,107	32,315,385	35.72%	58,141,722
Contingency	14,328,652	-	0.00%	14,328,652
Total Expenditures	104,785,759	32,315,385	30.84%	72,470,374

Chemeketa Community College
Budget Status Report
As of November 30, 2023

Fund 100000 - General Fund Unrestricted

Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance
6110	Exempt Salaries	10,163,927	4,025,122	5,545,316	593,489
6120	Classified Salaries	13,283,116	4,874,021	7,152,525	1,256,570
6124	Part-Time Hourly & Student Wages	1,172,911	535,505	-	637,406
6130	Faculty Salaries	16,560,701	5,702,337	9,974,879	883,485
6132	Part-Time Faculty	8,609,488	2,743,302	660,250	5,205,936
6510	Fixed Fringe Benefits	9,609,268	3,528,679	-	6,080,589
6511	Variable Fringe Benefits	15,928,204	5,685,334	-	10,242,870
6512	Other Fringe Benefits	380,000	84,639	-	295,361
	Subtotal Personnel Services	75,707,615	27,178,939	23,332,970	25,195,706
					35.90%

Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance
710	Materials & Services	1,582,797	338,683	55,437	1,188,677
720	Equipment \$500-\$4,999	126,918	58,086	6,144	62,688
7300	Legal Services	226,790	4,331	-	222,459
7310	Insurance	921,700	839,603	-	82,097
7320	Maintenance	369,292	210,584	66,574	92,134
7330	Communications	880,775	256,321	-	624,454
7340	Utilities	2,369,441	539,239	51,870	1,778,332
7350	Staff Development	126,573	44,267	-	82,306
7360	Travel	339,815	46,406	-	293,409
7370	Other Services	2,113,884	868,144	270,554	975,186
7550	Capital Outlay	236,507	101,032	116,891	18,584
8150	Transfers Out	5,455,000	1,829,750	-	3,625,250
	Subtotal Non-Personnel Services	14,749,492	5,136,446	567,470	9,045,576
					34.82%
8500	Contingency	14,328,652	-	-	14,328,652
	Report Totals	104,785,759	32,315,385	23,900,440	48,569,934
					30.84%

Standard Report-2
December 13, 2023

Status of Investments
November 30, 2023

	Statement Date	Maturity Date	Account Balance	Rate as of 11/30/2023
Oregon State Treasurer Investments	11/30/2023	On demand	\$ 42,364,571.25	5.000%
Oregon Short-Term Fund - General	11/30/2023	On demand	\$ 9,314,163.53	5.000%
Oregon Short-Term Fund - Capital			\$ 51,678,734.78	
Total Oregon State Treasurer Investments				
<u>Other Investments</u>	Investment Date	Maturity Date	Amount Invested	Yield
Treasury Note - United States Treasury	12/1/2022	12/31/2023	\$ 1,921,140.00	4.526%
Gov't Agency - Federal Home Loan Bank	2/1/2023	1/26/2024	\$ 1,998,840.00	4.810%
Treasury Note - United States Treasury	2/1/2023	1/31/2024	\$ 2,447,280.39	4.442%
Treasury Note - United States Treasury	12/1/2022	1/31/2024	\$ 1,918,240.00	4.513%
Gov't Agency - Federal Home Loan Bank	2/28/2023	2/21/2024	\$ 1,998,384.44	5.187%
Treasury Note - United States Treasury	2/28/2023	2/22/2024	\$ 1,910,289.89	4.734%
Treasury Note - United States Treasury	12/6/2022	2/29/2024	\$ 1,925,380.00	4.649%
Treasury Note - United States Treasury	8/29/2023	2/29/2024	\$ 2,436,287.36	5.259%
Treasury Note - United States Treasury	9/12/2023	3/7/2024	\$ 1,948,375.00	5.479%
Gov't Agency - Federal Home Loan Bank	8/31/2023	3/8/2024	\$ 1,944,477.78	5.495%
Treasury Note - United States Treasury	10/26/2023	3/28/2024	\$ 1,956,452.22	5.290%
Treasury Note - United States Treasury	12/6/2022	3/31/2024	\$ 1,937,060.00	4.615%
Gov't Agency - Federal Home Loan Bank	12/15/2022	4/15/2024	\$ 2,007,800.00	4.450%
Treasury Note - United States Treasury	11/29/2023	4/30/2024	\$ 2,965,560.00	5.281%
Gov't Agency - Federal Home Loan Bank	10/25/2023	5/3/2024	\$ 1,944,397.78	5.473%
Treasury Note - United States Treasury	12/14/2022	5/31/2024	\$ 1,949,380.00	4.305%
Treasury Note - United States Treasury	11/29/2023	5/31/2024	\$ 1,972,560.00	5.301%
Treasury Note - United States Treasury	11/29/2023	6/15/2024	\$ 2,920,200.00	5.277%
Corporate Note - Bank of Montreal	11/8/2022	6/28/2024	\$ 2,873,160.00	5.223%
Corporate Note - Royal Bank of Canada	7/17/2023	7/26/2024	\$ 3,944,440.00	5.388%
Treasury Note - United States Treasury	1/6/2023	7/31/2024	\$ 2,439,950.00	4.604%
Corporate Note - Bank of America	11/30/2023	8/26/2024	\$ 2,970,210.00	5.580%
Corporate Note - JPMorgan Chase	10/20/2022	1/23/2025	\$ 1,919,760.00	5.033%
Total Other Investments			\$ 52,249,624.86	5.031% weighted average yield

13 week Treasuries 5.25% as of 11/30/2023

Oregon Short-Term Fund is managed by the Oregon State Treasurer - also known as LGIP (Local Government Investment Pool)

CAPITAL PROJECTS REPORT

Prepared by

Rory Alvarez, Director—Facilities and Operations
Aaron Hunter, Vice President—College Support Services Department/Chief Financial Officer

CURRENT AND COMPLETED CAPITAL PROJECTS

Recap of the Year:

- In Woodburn, Facilities partnered with architects to install security doors on the first and second floors, an initiative to bolster security while the college is closed. Plans have already been dispatched for bids, with responses expected soon.
- The Student Success Center has undergone a transformation, featuring new paint and carpeting that enhances the aesthetics. This has contributed to a comfortable and inspiring atmosphere for students. The redesign of this space focused on improving the flow, providing students with an inviting area that fosters collaboration, and academic success.
- Building 34 has seen significant changes and most of the demolition has been completed. Facilities is planning to remove the foundation during summer to prevent drainage issues. The college is exploring future uses for this space to foster a sense of community and belonging.
- Facilities constructed a wall and established office space at the Yamhill Valley Campus (YVC) Building 1. This new area houses a dedicated food and clothing pantry, with a display area, an office, and a storage room for better community service.
- In November, Facilities began replacing the fire alarm system in Building 9. It is scheduled for completion during the winter break. In collaboration with Oregon Corrections Enterprises, we installed a Professional Disc Golf Association (PDGA) compliant 18-hole disc golf course on the main campus. At Public Safety's request, Facilities is installing a gate at the purple parking lot entrance and 45th Avenue North East., to limit access to college grounds. The gate can be opened for special events when needed.

As the college moves forward, its focus is shifting toward modernizing classrooms and conference rooms. This includes updating infrastructure and integrating advanced technology, to enhance students', and staff's, collaborative learning environment.

See Appendix–2; Campus Map pages 43–44.

RECOGNITION REPORT

Prepared by

Jessica Howard, President/Chief Executive Officer

I would like to recognize the following for recent contributions to Chemeketa and to their professions.

LYNN IRVIN received the Carolyn DesJardins Leadership Award from the Oregon State Chapter of the American Association of Women in Community Colleges (AAWCC) during the annual state conference in Portland on November 8. The award, "is given to someone who has demonstrated outstanding leadership and made a significant contribution to community colleges. Criteria for receiving the award include demonstrated ability to inspire, champion, or celebrate women as leaders."

JAMIE WENIGMANN received the AAWCC Community College Excellence Award. These honorees are nominated at the local chapter level using the criteria "whose accomplishments make a difference for women at their community college."

On November 8, the Woodburn Center staff hosted the Chemeketa Foundation Board meeting. ELIAS VILLEGAS gave a short presentation highlighting student enrollment, demographics, programs, and services offered at the Woodburn Center. Bilingual education students who have benefitted from the Chemeketa Foundation scholarships gave moving testimonials and thanked board members and foundation staff for their generosity and support. Over the last seven years, Chemeketa has collaborated with Pacific University to graduate nearly 80 teachers.

- 90% of the students have transferred to Pacific University from Chemeketa
- 90% of the students are bilingual
- 90% of the students are now elementary school teachers in Woodburn or surrounding school districts

Congratulations to MYRA ADAMS and JAN VAN STAVERN who completed the Center for Academic Innovation's Universal Design for Learning (UDL) certification, including the capstone project. Myra's project directly supported Apprenticeship instructors in their use of Canvas and Jan's explored the promise of generative artificial intelligence. These instructors engaged in a deliberate, reflective practice of examining instructional "pinch points" in their courses, deploying a solution based on UDL principles, gathering, and analyzing student data, and drawing conclusions about how to continuously improve their course.

Thanks to Winter Celebration planning committee members JUDY ALLEN, HOLLY COOK, MICHELLE DYER, ELIZABETH FACANHA, JOEL GISBERT, LYNN IRVIN, TIM KING, ALICE SPRAGUE, PILAR TORRES-BARRERA, JAMIE WENIGMANN, and chair NETTE ABDERHALDEN for organizing the Winter Celebration on December 6, 2023. JAMIE WENIGMANN worked on the "**sNOw More Hunger**" campaign processing donations for the Student Relief Fund and Employee Food Relief Fund. Special thanks go to JOHN MCILVAIN, who was the Emcee Extraordinaire; KERRY BURTIS and the CHEMEKETA CAROLERS who sang to perfection; BRIAN MCCARTNEY and his BRASS QUARTET who played their hearts out; AMANDA FALTYN and TIM KING from the Bookstore; DEE DIXON, his staff from

Standard Report-4
December 13, 2023

FACILITIES, and STUDENT ATHLETES for setting up the tables and chairs, JORDAN DE ROSIA of Media Services, and GENUINE FOODS for catering and providing servers. They were the foundations to make the event enjoyable for all who attended. A new activity was the **Best Holiday Outfit Contest** where winners were decided by Board of Education chair NEVA HUTCHINSON, vice chair KEN HECTOR, and Board member Betsy Earls. Food gift certificates from donations by the Classified, Faculty, and Exempt Associations, a silent auction, and the sale of raffle tickets will be given to families in need. The planning committee worked tirelessly before the celebration, on the event setup, as well as cleanup after the event.

Separate Action-1
December 13, 2023

**APPROVAL OF RETIREMENT RESOLUTION
NO. 23-24-05, SHERRIE L. MAGARRELL
[23-24-115]**

Prepared by

Alice Sprague, Interim Vice President—Governance and Administration

The College Board of Education honors employees who retire after years of service to the college. Attached is the resolution honoring Sherrie L. Magarrell who retired effective December 1, 2023.

It is recommended that the College Board of Education adopt Resolution No. 23-24-05, Sherrie L. Magarrell.

Separate Action-1
December 13, 2023

**RETIREMENT RESOLUTION NO. 23-24-05
SHERRIE L. MAGARRELL**

WHEREAS, Sherrie L. Magarrell began her 30-year association, as a salaried employee, with Chemeketa Community College in December 1993; and

WHEREAS, Sherrie L. Magarrell gave dedicated service to Chemeketa Community College currently as Department Technician II, Behavioral Health and Health Promotion of Career and Technical Education and Public Safety Division; therefore,

BE IT RESOLVED, that upon her retirement date of December 1, 2023, the College Board of Education hereby honors and commends Sherrie L. Magarrell for her loyalty, dedication, and personal commitment to Chemeketa Community College.

Neva Hutchinson
Board Chairperson

Jessica Howard
President/Chief Executive Officer

Separate Action-2
December 13, 2023

**APPROVAL OF RESOLUTION NO. 23-24-06,
CHEMEKETA COMMUNITY COLLEGE BOARD OF EDUCATION
CALLING FOR THE HIGHER EDUCATION COORDINATING COMMISSION (HECC)
TO REVISE THE OREGON OPPORTUNITY
GRANT AWARD AMOUNTS AND RELATED POLICIES
[23-24-117]**

Prepared by

Jessica Howard, President/Chief Executive Officer
Neva Hutchinson, Chair—Board of Education

Per Resolution No. 23-24-06, the College Board of Education is calling on the Higher Education Coordinating Commission (HECC) to revise the Oregon Opportunity Grant Award amounts and related policies. Recently the HECC changed the methodology used to award the Oregon Opportunity Grant (OOG) award amounts for the 2023–2024 academic year, resulting in a significant disparity between the award increases for university students and community college students. This disparity is largely due to the HECC’s Office on Student Access and Completion’s (OSAC) policy shift from considering a student’s total cost of attendance to focusing solely on tuition, fees, books, and supplies, even though non-tuition costs such as housing and food continue to be significant barriers to higher education. Additionally, the HECC requires students to attend the fall term to be eligible for the OOG in winter and spring terms. The Board believes that the HECC should, at a minimum, maintain equity in cost-of-attendance funding for students at lower-cost institutions such as community colleges, and should rescind the rule requiring students to attend the fall term to be eligible for the OOG in the winter and spring terms, thereby supporting non-traditional students and those with varying enrollment times.

It is recommended that the College Board of Education approve Resolution No. 23-24-06, calling for the HECC to revise the OOG award amounts and related policies.



RESOLUTION NO. 23-24-06

**A RESOLUTION OF THE CHEMEKETA COMMUNITY COLLEGE BOARD OF
EDUCATION CALLING FOR THE HIGHER EDUCATION COORDINATING
COMMISSION TO REVISE OREGON OPPORTUNITY
GRANT AWARD AMOUNTS AND RELATED POLICIES**

WHEREAS, the Higher Education Coordinating Commission (HECC) recently changed the methodology used to award the Oregon Opportunity Grant (OOG) award amounts for the 2023-2024 academic year, resulting in a significant disparity between the award increases for university students and community college students; and

WHEREAS, the maximum awards for community college students have increased by 40 percent over the past three years, from \$2,778 in the 2020–2021 academic year to \$3,900 in the 2023–2024 academic year, while university student awards have increased by 109 percent, from \$3,600 to \$7,524 over the same period; and

WHEREAS, this disparity is largely due to the HECC's Office on Student Access and Completion's (OSAC) policy shift from considering a student's total cost of attendance to focusing solely on tuition, fees, books, and supplies, despite the fact that non-tuition costs such as housing and food continue to be significant barriers to higher education; and

WHEREAS, the full cost of attendance at a community college is approximately \$22,549 for the 2022–2023 academic year, about 25 percent less than the \$29,826 cost for university students, contradicting the assumption that university students have twice the costs of community college students; and

WHEREAS, the 2023 Oregon Legislature increased funding for the Oregon Opportunity Grant from \$208 million to \$308 million, yet the proposed allocation of these funds disproportionately favors university students; and

WHEREAS, community colleges, including Chemeketa Community College, serve a high proportion of low-income students and those with the greatest needs in meeting the full cost of attending a post-secondary institution; and

WHEREAS, the current policy that requires students to attend the fall term to be eligible for the OOG in the winter and spring terms disproportionately affects non-traditional students who may enroll at different times due to various circumstances such as job layoffs.

NOW, THEREFORE, BE IT RESOLVED BY THE CHEMEKETA COMMUNITY COLLEGE BOARD OF EDUCATION:

1. That the HECC should return to calculating OOG awards based on the total cost of attendance—not just tuition, fees, books, and supplies—to more accurately reflect the financial needs of all students.
2. That the HECC should, at a minimum, maintain equity in cost-of-attendance funding for students at lower-cost institutions such as community colleges.
3. That the HECC should rescind the rule requiring students to attend the fall term to be eligible for the OOG in the winter and spring terms, thereby supporting non-traditional students and those with varying enrollment times.
4. That the HECC Commission should annually approve the OOG award amounts, ensuring transparency and equitable distribution of the more than \$300 million in state funding, and include a detailed projection of how OOG funds will be allocated across different types of institutions.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the HECC, the Oregon State Legislature, and other relevant stakeholders, emphasizing the urgent need for a more equitable distribution of OOG funds in support of community college students.

ADOPTED by the Chemeketa Community College Board of Education this 13th day of December 2023.

Neva Hutchinson
Chair—Board of Education

Jessica Howard, President/Chief Executive Officer

Action-1
December 13, 2023

**APPROVAL OF COLLEGE POLICY—STUDENT SERVICES 5000 SERIES
#5150—DELINQUENT DEBTS
[23-24-116]**

Prepared by

Ryan West, Executive Dean—Student Affairs
David Hallett, Vice President—Academic and Student Affairs

The policy below was reviewed and approved by the Chemeketa Executive Team by unanimous consent on October 23, 2023.

DELINQUENT DEBTS—POLICY #5150

The Delinquent Debts policy has been reviewed and revised to comply with Oregon Senate Bill 424 which prohibits Oregon-based post-secondary institutions from withholding transcripts from current or former students due to a debt owed to the institution effective no later than the start of the 2024–2025 academic year.

For the above noted policy, the new language is underlined, and the former language has been stricken with lines through the text.

The College Board of Education was presented the changes to policy #5150 at the November 2023 Board of Education meeting.

It is recommended that the College Board of Education approve policy #5150—Delinquent Debts.



Student Services 5000 Series

#5150

Delinquent Debts

A debt will be considered delinquent when payment is not received within the due date established ~~on the Chemeketa public website in the term schedule of classes or an official invoice~~, or when payment is not received by the end of the term the debt was incurred, whichever is earlier. ~~A student's official transcript shall be withheld and online access to unofficial transcripts and grades shall be withheld until all delinquent debts to the college have been paid in full. Unofficial transcripts and grades shall be available to students with delinquent debt upon formal written request or in person with proper identification.~~⁴

Chemeketa Community College may refuse to enroll a student or provide access to college services until all the student's delinquent debts to the college have been paid in full or satisfactory arrangements have been made with the college for payment in accordance with college guidelines or procedures. If the student is enrolled and fails to pay the delinquent fees in accordance with guidelines or procedures, the college may drop the student from class(es).

A student with a history of delinquent debts to the college may be required to pay for registration or other charges in advance. The college may refer a student's delinquent debt to collections, and the students would be responsible to pay collection fees and/or attorney fees.

October 23, 1991

Adopted College Board of Education

June 28, 2006; March 16, 2011,

July 15, 2015; September 20, 2017

Revised College Board of Education

⁴~~Family Educational Rights & Privacy Act of 1974 and as amended (FERPA)~~

VISION • MISSION • VALUES

VISION *(Our shared future)*

Chemeketa will be a gathering place for lifelong learning.

MISSION *(Why we exist)*

Chemeketa transforms lives and strengthens communities through quality education, services, and workforce training.

VALUES *(How we work together)*

ADAPTABILITY

We embrace change, thoughtfully improve, and respond to students and our rapidly shifting world.

BELONGING

We create a welcoming culture and environment that honors the ways people are diverse so that each individual feels valued, supported, and safe in their work and learning journeys.

COMMUNITY

We forge meaningful connections and partnerships within Chemeketa and with the communities we serve.

OPPORTUNITY

We affirm the potential of each person to grow and learn, and are committed to providing equitable access to education and opportunity.

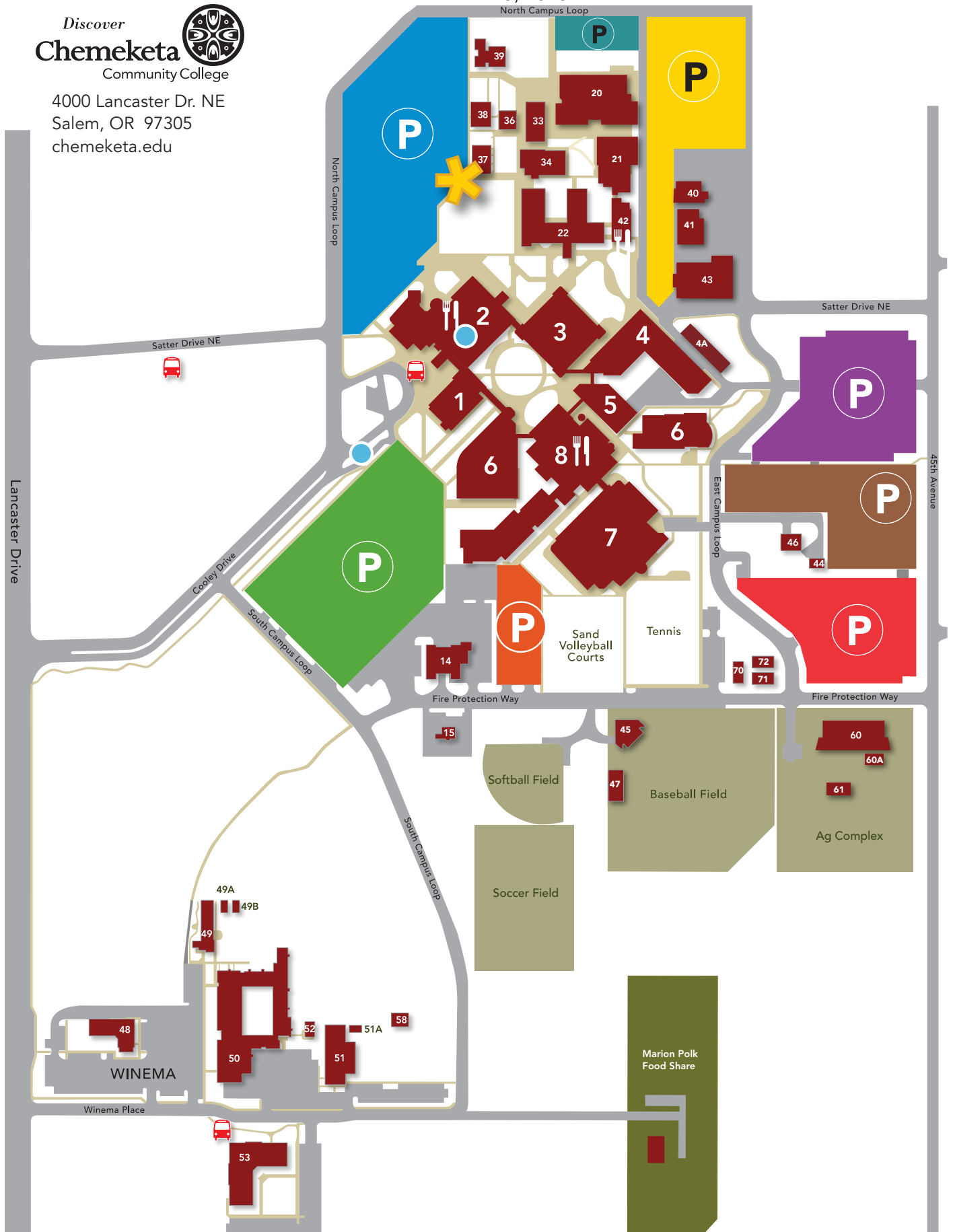
QUALITY

We strive for excellence through relevant, inclusive, and future-focused curriculum, services, and experiences.

Appendix-2
December 13, 2023



4000 Lancaster Dr. NE
Salem, OR 97305
chemeketa.edu



Building directory on reverse side

Appendix-2 December 13, 2023

Building and Primary Function(s)

- 001 1st Floor: Bookstore,
- 001 2nd Floor: Faculty Offices
- 002 1st Floor: Advising & Counseling; Career Center; Convenience Store; Food Court; Information Center; Multicultural Center; Placement Assessment; Planetarium; Public Safety; Student Accessibility Services; Student Recruitment; Student Retention & College Life; Student Support Services
- 002 2nd Floor: Business Services; CAMP; Chemeketa Completion Program; College Support Services; Enrollment Center; Financial Aid; Graduation Services; Human Resources; President's Office; Procurement; TRiO; Talent Search; Title IX Office; Tutoring Services; Upward Bound; Veterans Services
- 003 1st Floor: Gretchen Schuette Art Gallery; Classrooms
- 003 2nd Floor: Classrooms; Instruction and Student Services; Math Hub; Math Faculty; Testing Center
- 004 1st Floor: Automotive Program; Electronics Program; Faculty Offices
- 004 2nd Floor: Visual Communications; Robotics; Electronics & Networking Programs; Faculty Offices
- 005 1st Floor: Art Classrooms
- 005 2nd Floor: Classrooms; Foundation, Marketing & Public Relations; Public Information
- 006 1st Floor: Auditorium; Classrooms
- 006 2nd Floor: Classrooms; Employee Development
- 007 Gymnasium; Physical Education Classrooms
- 008 1st Floor: Dental Clinic; Health & Science Classrooms;
- 008 2nd Floor: Health & Science Classrooms
- 009 1st Floor: Classrooms; The Center for Academic Innovation; Academic Effectiveness; IT Help Desk; Television Studio; Online Programs
- 009 2nd Floor: Library; Writing Center; Computer Lab; Study Rooms
- 014 Public Safety
- 015 Burn Tower
- 020 Drafting; Engineering; Machining Program; Faculty Offices
- 021 Welding Program
- 022 Academic Development; HEP; Information Technology
- 033 Apprenticeship Programs
- 034 Conference Rooms; SOAR
- 037 Faculty Offices
- 038 Faculty Offices; Occupational Skills Training; Cooperative Work Experience
- 039 Child Development Center
- 040 Facilities & Operations
- 041 Facilities & Operations

- 042 Catering Kitchen; Northwest Innovations
- 043 Copy Center; Mail Room; Recycling
- 044 Horticulture Potting Shed
- 045 Activity Field
- 046 Greenhouse
- 048 Conference Rooms; MaPS Credit Union; Blue Moon Cafe
- 049 Mid-Willamette Education Consortium, Youth GED Options
- 050 High School Partnerships
- 051 Winema High School; Lab
- 052 Classrooms
- 053 Department of Human Services
- 058 Facilities & Operations Annex
- 060 Agricultural Sciences
- 061 Headhouse
- 062 Pavillion

Area or Service—Building/Room

- Academic Development—22/100
- Admissions—2/200
- Advising—2/110
- Art Gallery—3/122
- Athletics—7/103
- Auditorium—6/115
- Boardroom—2/170
- Bookstore—1/First Floor
- Business Services—2/202
- Career Center—2/115
- Chemeketa Cooperative Regional Library Service—9/136
- Chemeketa Online—9/106
- Computer Labs, Library—9/Second Floor
- Convenience Store—2/180
- Cooperative Work Experience—38
- Dental Clinic—8/101
- Executive Dean of Students—3/272
- Employee Development Center—6/218b
- English for Speakers of Other Languages—22/100
- Enrollment Center—2/200
- Extended Learning—3/252
- Financial Aid—2/200
- First Aid—2/173
- Food Service—2/First Floor, 8, & 42
- GED—22/100
- General Information (Welcome Center)—2/110
- Gymnasium—7
- Human Resources—2/214
- International Programs and Study Abroad—2/174
- Instruction & Student Services—3/272
- IT Help Desk—9/128
- Library—9/Second Floor
- Lost & Found—2/173
- Mail Room—43
- Multicultural Center—2/177A
- Northwest Innovations—42
- Parking Permits—2/173 Public Safety Placement Assessment—2/201
- Planetarium—2/171
- Posting Notices on Campus—2/176
- President's Office—2/216

- Public Information—5/266
- Public Safety—2/173—503.399.5023
- Registration—2/200
- Scholarships—5/266
- Student Accessibility Services—2/174
- Student Center—2/179
- Student Clubs—2/176
- Student Identification Cards—1/First Floor Bookstore
- Study Skills—2/210
- Television Studio—9/162
- Testing Center—3/267
- Transcripts—2/200
- Transfer Information—2/110
- Tutoring Center—2/210
- Vending Machine Refunds—1/First Floor Bookstore
- Veterans Services—2/201
- Veterans Resource Center—2/116
- Writing Center—9/210

Instructional Department Offices

- Agricultural Sciences—60
- Applied Technologies—20/203
- Business & Technology, Early Childhood Education & Visual Communications—1/204
- Chemeketa Online/Tech Hub—9/106
- Dental Programs—8/109
- Education, Languages & Social Sciences—3/252
- Emergency Services—Brooks Regional Training Center
- Health, & Human Performance—7/103
- Life Sciences and Physical Sciences—8/104
- Liberal Arts—1/204
- Math, Engineering & Computer Science—3/252
- Nursing—8/104
- Pharmacy Technology—8/113

Restrooms

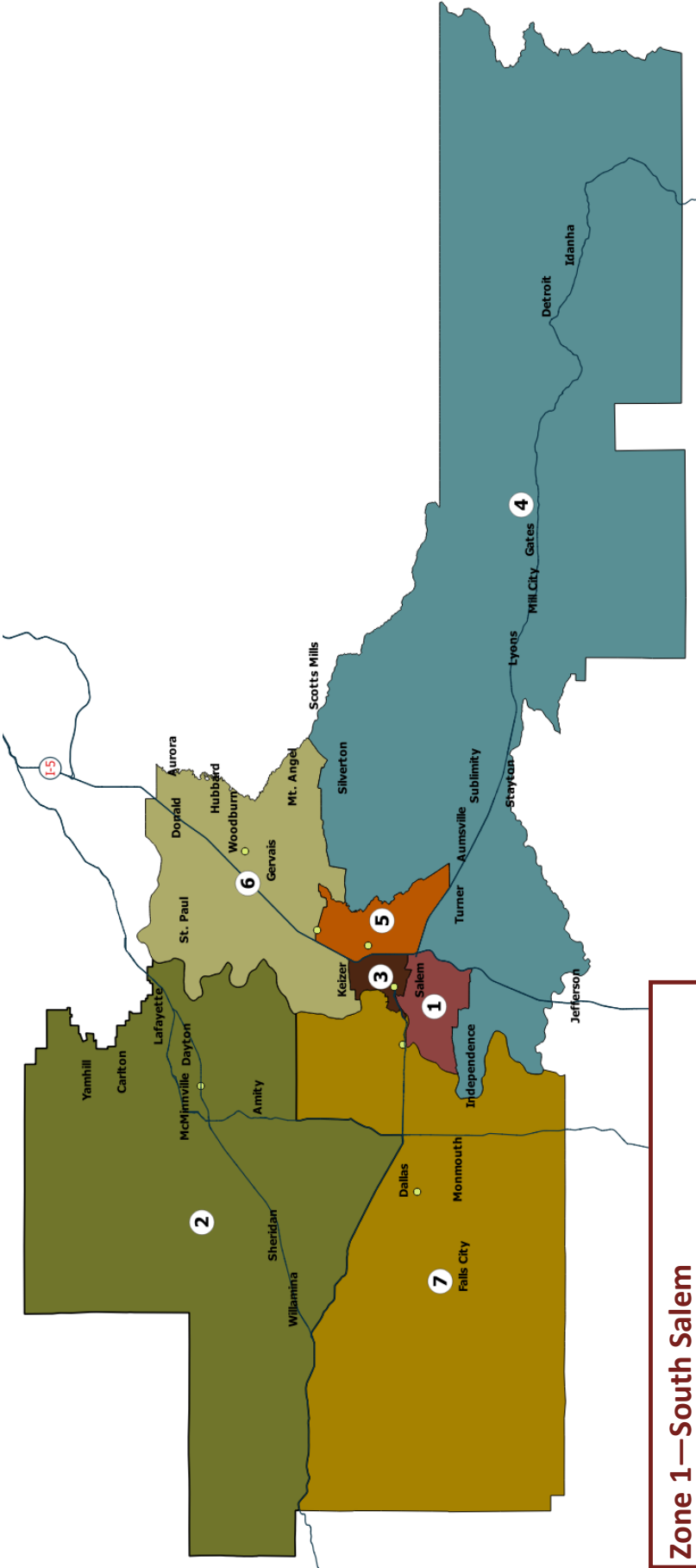
SINGLE OCCUPANCY

- Building 2—First floor, across from C-Store
- Building 4—Second floor
- Building 5—Second floor
- Building 6—First floor
- Building 8—First floor
- Building 20—First floor
- Building 36—First floor
- Building 37—First floor
- Building 38—First floor
- Building 40—Second floor
- Building 50—First floor
- Building 51—First floor

MOTHER'S ROOM

- Building 2—First floor, next door to C-Store
- Building 8—First floor
- Building 20—Second floor
- Building 40—Second floor

Chemeketa Community College Board Zone Boundary Maps and Descriptions



- Zone 1—South Salem**
- Zone 2—Yamhill County**
- Zone 3—North Salem**
- Zone 4—South Marion County**
- Zone 5—East Salem**
- Zone 6—North Marion County**
- Zone 7—Polk County**

- Board Members
- ZONE 1 Ed Dodson**
 - ZONE 2 Ron Pittman**
 - ZONE 3 Neva Hutchinson, Chair 2023-2024**
 - ZONE 4 Ken Hector, Vice Chair 2023-2024**
 - ZONE 5 Jackie Franke**
 - ZONE 6 Diane Watson**
 - ZONE 7 Betsy Earls**