

## Regular Meeting

November 15, 2023

CHEMEKETA COMMUNITY COLLEGE  
Chemeketa Brooks Center  
4910 Brooklake Rd NE  
Brooks, Oregon 97305

- |                                                                                                                                                          |                                            |                                     |                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|-------------------------------------|-----------------------|
| <b>I. Workshop</b>                                                                                                                                       | <b>4:30–5 pm</b>                           | <b>Web Conferencing/Live Stream</b> |                       |
|                                                                                                                                                          |                                            | <b>Building 1, Rooms 105/106</b>    |                       |
| A. Updates for Chemeketa Brooks Center                                                                                                                   |                                            |                                     | 1                     |
| <b>II. Administration Updates</b>                                                                                                                        | <b>5–6 pm</b>                              |                                     | <b>Closed Meeting</b> |
| <b>III. Regular Session</b>                                                                                                                              | <b>6 pm</b>                                | <b>Web Conferencing/Live Stream</b> |                       |
|                                                                                                                                                          |                                            | <b>Building 1, Rooms 105/106</b>    |                       |
| <b>A. Call to Order</b>                                                                                                                                  |                                            |                                     |                       |
| <b>B. Pledge of Allegiance</b>                                                                                                                           |                                            |                                     |                       |
| <b>C. Chemeketa Land Acknowledgment</b>                                                                                                                  |                                            |                                     | 2                     |
| <b>D. Roll Call</b>                                                                                                                                      |                                            |                                     |                       |
| <b>E. Comments from the Public</b>                                                                                                                       |                                            |                                     |                       |
| <b>F. Approval of Minutes</b> —Regular College Board of Education Meeting of October 18, 2023<br>Jessica Howard, President/Chief Executive Officer (CEO) |                                            |                                     | 3–8                   |
| <b>G. Reports</b>                                                                                                                                        |                                            |                                     |                       |
| 1. Reports from the Associations                                                                                                                         |                                            |                                     |                       |
| a. Joselin Abarca Barrance                                                                                                                               | Associated Students of Chemeketa (ASC)     |                                     | 9–11                  |
| b. Steve Wolfe                                                                                                                                           | Chemeketa Faculty Association              |                                     | 12                    |
| c. Aaron King                                                                                                                                            | Chemeketa Classified Employees Association |                                     | 13–14                 |
| d. Liliana Landa-Villalba                                                                                                                                | Chemeketa Exempt Employees Association     |                                     | 15–16                 |
| 2. Reports from the College Board of Education                                                                                                           |                                            |                                     |                       |
| <b>H. Information</b>                                                                                                                                    |                                            |                                     |                       |
| 1. Oregon Community College Association (OCCA) Board Update<br>Ken Hector, Vice Chair—Board of Education                                                 |                                            |                                     | 17                    |
| 2. Advisory Committees for 2023–2024<br>David Hallett, Vice President—Academic and Student Affairs                                                       |                                            |                                     | 18–55                 |
| 3. 2022–2023 Student Initiated Fee (SIF) Budget Report<br>David Hallett, Vice President—Academic and Student Affairs                                     |                                            |                                     | 56                    |
| 4. College Policy—Student Services 5000 Series, #5150—Delinquent Debts<br>David Hallett, Vice President—Academic and Student Affairs                     |                                            |                                     | 57–58                 |

<b>I. Standard Reports</b>	
1. Personnel Report	59–60
Alice Sprague, Interim Vice President—Governance and Administration	
2. Budget Status Report	61–64
Aaron Hunter, Vice President—College Support Services Department/ Chief Financial Officer	
3. Capital Projects Report	65
Aaron Hunter, Vice President— College Support Services Department/ Chief Financial Officer	
4. Recognition Report	66–67
Jessica Howard, President/Chief Executive Officer	

**J. Action**

Consent Calendar Process (Items will be approved by the consent calendar process unless withdrawn at the request of a member of the board. Item or items requested to be removed by a member of the board will be removed from the consent calendar by the chairperson for discussion. A separate motion will then be required to take action on the item in question.)

1. Approval of College Policies—Educational Program	[23-24-114]	68–70
4000 Series, <u>#4065—Articulation and Transfer</u> <u>Agreements</u> and #4075—Credit Hour		
David Hallett, Vice President—Academic and Student Affairs		

**K. Appendices**

1. Vision – Mission – Values	71
2. Campus Map	72–73
3. District Map	74

**L. Future Agenda Items**

**M. Board Operations**

**N. Adjournment**

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Under college policies, equal opportunity for employment, admission, and participation in the college’s programs, services, and activities will be extended to all persons, and the college will promote equal opportunity and treatment through application of its policies and other college efforts designated for that purpose.

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To request this publication in an alternative format, please call 503.399.5192.

## UPDATES FOR CHEMEKETA BROOKS CENTER

### Prepared by

Jordan Bermingham, Dean—Emergency Services and Diesel Technology  
Marshall Roache, Executive Dean—Career and Technical Education  
David Hallett, Vice President—Academic and Student Affairs

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The board workshop will offer insights into several emerging projects at the Brooks Campus.

The Chemeketa Fire Program spent most of 2022 overhauling the degree pathway. In addition to streamlining courses and removing redundancies, the program created opportunities for students to spend two summers embedded in local fire districts. Program faculty worked collaboratively with industry in designing the new degree pathway and are excited to begin in summer 2024.

The Diesel Technology Program is now aligned with Kubota and the National Coalition of Certification Centers (NC3). The partnership will be formally unveiled in spring 2024 and creates opportunities for students to become fully certified level 1 Kubota technicians prior to graduation. The Chemeketa Diesel Technology program is also ranked 19th, nationally, in the Daimler Get Ahead program which creates additional opportunities for students to earn industry-recognized certifications. There are 288 schools participating in the Get Ahead program. Now entering year four, program enrollment is strong with more interest than capacity this year. Brooks staff are investigating the possibility of adding an evening cohort in fall 2024 in order to meet demand. The Diesel Technology Program is strongly aligned with the Willamette Career Academy with about 70 percent of their graduates enrolling at Chemeketa.

Brooks is working with Chemeketa High School Partnerships and local school districts (Gervais, Woodburn) to host an EMT cohort beginning in fall of 2024. In addition to the EMT curriculum, students will be able to complete several general education courses. School district officials are excited about this project and Brooks is invested in creating pathways for students to enroll at Chemeketa.

A final project of note is that Brooks, in collaboration with Vineyard Studies and Ag Sciences, is developing a new drone training program. Drone usage is increasing at a rapid rate and the fields of law enforcement, EMS, fire suppression and building inspection are using drones in a variety of applications. The Law Enforcement Related Experience (LERE) Program began incorporating drones into the curriculum over a year ago. Faculty member Michael Withington is a licensed Unmanned Aerial Vehicle (drone) pilot, and he is working on developing curriculum focusing on passing the FAA licensing exam as well as industry-specific, hands-on training.

Land Acknowledgement  
November 15, 2023

## **CHEMEKETA COMMUNITY COLLEGE LAND ACKNOWLEDGEMENT**

### **Prepared by**

Neva Hutchinson, Chair—Board of Education

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We are gathered today on the land of the Kalapuya (pronounced “**cal-uh-poo-yuh**”), who today are represented by the Confederated Tribes of the Grand Ronde and the Confederated Tribes of the Siletz Indians, whose relationship with this land continues to this day.

We offer gratitude for the land itself, for those who have stewarded it for generations, and for the opportunity to study, learn, work, and be in community on this land. We acknowledge that our college’s history, like many others, is fundamentally tied to the first colonial developments in the Willamette Valley.

Finally, we respectfully acknowledge and honor past, present, and future Indigenous students of Chemeketa Community College.

Minutes  
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**APPROVAL OF BOARD MINUTES**

**Prepared by**

Julie Deuchars, Executive Coordinator  
Jessica Howard, President/Chief Executive Officer

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Minutes of the board meeting of October 18, 2023, are submitted for review by the board.

It is recommended that the College Board of Education officially approve the minutes of the above-referenced meetings as submitted.

Minutes  
November 15, 2023

CHEMEKETA COMMUNITY COLLEGE

**BOARD OF EDUCATION  
MEETING MINUTES**

October 18, 2023

**I. WORKSHOP**

**Risk Management Insurance**

Neva Hutchinson, Chair, called the workshop to order at 4:30 pm in the Boardroom, Building 2, Room 170, at the Salem Campus.

**Members in Attendance:** Jackie Franke; Ken Hector, Vice Chair; Neva Hutchinson, Chair; Ron Pittman; Iton Udosenata; and Diane Watson (via Zoom). Excused Absence: Betsy Earls.

**College Administrators in Attendance:** Jessica Howard, President/Chief Executive Officer; David Hallett, Interim Vice President, Academic and Student Affairs; Alice Sprague, Interim Vice President, Governance and Administration; and Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance.

John McIlvain, Director of Emergency and Risk Management, introduced Kathy Bowen, Vice President, Property and Casualty Insurance, USI Insurance Services, and congratulated her on her promotion. Kathy utilized a PowerPoint presentation to give an overview of Chemeketa's insurance and risk management report. She reviewed the highlights and challenges of 2023–2024 and the current insurance program design, provided a recap of recent years' premiums, and gave an overview of services provided by USI insurance and 2023–2024 objectives.

Board members asked questions regarding earth movement, school violent acts, and clarification on multi-peril crop insurance. Neva Hutchinson asked Kathy and John to come back to the board in four to six months with a report on these concerns.

The workshop ended at 5:00 pm.

**II. ADMINISTRATION UPDATES**

Neva Hutchinson, Chair, called the meeting to order at 5:15 pm, in Building 2, Room 172, at the Salem Campus.

**Members in Attendance:** Betsy Earls (via Zoom); Jackie Franke; Ken Hector, Vice Chair; Neva Hutchinson, Chair; Ron Pittman; Iton Udosenata; and Diane Watson (via Zoom).

**College Administrators in Attendance:** Jessica Howard, President/Chief Executive Officer; David Hallett, Interim Vice President, Academic and Student Affairs; Alice Sprague, Interim Vice President, Governance and Administration; and Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance.

Updates were discussed with the board regarding the President's goals, a possible future bond measure, the President's monthly report to the board, recent notable grants, and agenda preview.

A recess was taken at 5:49 pm.

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### III. REGULAR SESSION

#### A. CALL TO ORDER

Neva Hutchinson, Chair, reconvened the board meeting at 6:01 pm. The meeting was held in the Boardroom, Building 2, Room 170, at the Salem Campus.

#### B. PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

#### C. CHEMEKETA LAND ACKNOWLEDGMENT

Neva Hutchinson read the land acknowledgment.

#### D. ROLL CALL

**Members in Attendance:** Betsy Earls (via Zoom); Jackie Franke; Ken Hector, Vice Chair; Neva Hutchinson, Chair; Ron Pittman; Iton Udosenata; and Diane Watson (via Zoom).

**College Administrators in Attendance:** Jessica Howard, President/Chief Executive Officer; David Hallett, Interim Vice President, Academic and Student Affairs; Alice Sprague, Interim Vice President, Governance and Administration; and Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance.

**Board Representatives in Attendance:** Joselin Abarca Barrance, Associated Students of Chemeketa (ASC); Steve Wolfe, Chemeketa Faculty Association (CFA) (via Zoom); Aaron King, Chemeketa Classified Association (CCA); and Liliana Landa-Villalba, Chemeketa Exempt Association (CEA) (via Zoom).

#### E. COMMENTS FROM THE PUBLIC

None.

#### F. APPROVAL OF MINUTES

Ken Hector moved and Ron Pittman seconded a motion to approve the Board of Education minutes from September 20, 2023.

The motion CARRIED.

#### G. REPORTS

##### Reports from the Associations

Joselin Abarca Barrance, Associated Students of Chemeketa (ASC), said the report stands as written. Ron Pittman stated that he was impressed by the number of activities organized by ASC.

Steve Wolfe, Chemeketa Faculty Association (CFA), noted that CFA has formed their negotiating committee for bargaining in January, several planning meetings have been scheduled this term, and faculty will be surveyed to determine priority items for bargaining. The CFA Executive Board meeting and Sara Varnum Institute are this Friday, and the other work of the association continues as well.

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Aaron King, Chemeketa Classified Association (CCA), said the report stands as written. Aaron highlighted the feedback CCA received from surveys sent out to classified staff, specifically on workshops, and discussed several upcoming CCA activities.

Liliana Landa-Villalba, Chemeketa Exempt Association (CEA), said the report stands as written.

**Reports from the College Board of Education**

Ron Pittman attended the McMinnville School Board meeting with Jessica Howard, and attended a Lions Club vision screening at Wascher elementary school.

Jackie Franke attended the Catholic Community Services annual event, Mid-Willamette Valley Council of Government (MWVCOG) legislative breakfast, two East Salem Rotary lunches, Community and Partners of East Salem agenda planning, a quarterly meeting with Jessica, the Marion County Reentry Initiative (MCRI) breakfast, and Jessica's presentation to the Institute of Continued Learning (ICL) at Willamette University.

Diane Watson attended the MCRI breakfast and a quarterly lunch meeting with Jessica.

Betsy Earls attended the MWVCOG legislative breakfast and thanked the Chemeketa staff who assisted at that event. She also attended a MWVCOG legislative committee meeting.

Ken Hector attended three Silverton Chamber of Commerce business meetings, two Silverton Rotary meetings, Chemeketa Community Conversation meetings at Woodburn and Silverton, the September Chemeketa Foundation Board meeting, the MWVCOG legislative breakfast, the Oregon Community College Association (OCCA) board meeting, agenda review, and the Association of Community College Trustees (ACCT) Public Policy and Advocacy meeting.

Neva Hutchinson attended the Salem Community Conversation, the MWVCOG legislative breakfast, agenda review, the Future Ready Oregon celebration, a Chemeketa volleyball game, the MCRI breakfast, Jessica's presentation to ICL, the Salem Chamber forum, and Chemeketa's college night.

Iton Udosenata attended the Early College Opportunities Discussion and a quarterly meeting with Jessica.

**H. INFORMATION**

**Oregon Community College Association (OCCA) Board Update**

Ken Hector attended the OCCA hybrid board meeting at Lane Community College, discussed the makeup of the OCCA board, and said the report stands as written.

**College Policies—Educational Program 4000 Series, #4075—Credit Hour and #4065—Articulation and Transfer Agreements**

David Hallet noted the revisions on Policy number 4075 consist of striking out the definitions and stating that Chemeketa will be in compliance with the credit hour and clock hour policies. Policy number #4065 is a new college policy concerning articulation and transfer agreements that OCCA recommends community colleges adopt.



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## **I. STANDARD REPORTS**

### **Personnel Report**

Alice Sprague stated the report stands as written. There is one new hire supported by the general fund. Alice congratulated the employees with position changes, and specifically Laura Saltare for her retirement and years served.

### **Budget Status Reports**

Aaron Hunter gave several reminders related to the Statement of Resources and Expenditures. The beginning fund balance is currently not articulated due to the audit not yet being complete, and the tuition and fee number has been budgeted at flat enrollment for the year which is the current standing. On the Budget Status Report, the college is trending similar to last year. The two new funds, the Universal Fee Fund and Leased Property Fund are now listed on the Quarterly Update of Other Funds. On the Status of Investments Report, there was one maturity and that was reinvested in a Treasury note. The Local Government Investment Pool (LGIP) rate of return continues to increase.

### **Capital Projects Report**

Aaron highlighted the work on safety and security at the Woodburn campus. He stated that the demolition of Building 34 on the Salem Campus is complete and the foundation will be removed next summer.

### **Institutional Advancement Foundation Quarterly Report July 1, 2023–September 30, 2023**

Marie Hulett, Executive Director, Institutional Advancement, said the report stands as written and discussed the Clint Match fundraiser.

### **Grant Activities for July 2023–September 2023**

Gaelen McAllister, Director of Institutional Grant Development, said the report stands as written and discussed two significant items: the CCAMPIS grant project and the Future Ready Grant that were funded this month. Neva thanked Gaelen on behalf of the board for the work that is being done.

### **Summer Term Enrollment Report**

Colton Christian, Director of Institutional Research and Reporting, noted summer full-time equivalency (FTE) enrollment was up by two percent; year-to-date reimbursable FTE is down four percent; and that the decline has been similar over the last several summers. The total unduplicated headcount is up one percent. The key takeaway is that slightly more students came to Chemeketa than the summer before and they enrolled in more total courses, but there were fewer FTE.

### **Graduation and Transfer Report**

Colton reviewed the graduation transfer report. Key takeaways are that graduation rates have increased over time for Chemeketa, the Oregon community colleges, and nationally. The 150 percent graduation rate is one of the highest seen. Regarding the two most recent cohorts for which Chemeketa has data, the college is in line with other colleges in Oregon. Chemeketa's six-year transfer rate is 31 percent.

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**Recognition Report**

Jessica Howard acknowledged employees in the written report.

**J. SEPARATE ACTION**

**Approval of Retirement Resolution No. 23-24-04, Laura P. Saltares**

Jackie Franke read Laura Saltares retirement resolution. This employee worked a total of eleven years and 10 months for the college.

Ken Hector moved and Jackie Franke seconded the motion to approve.

The motion CARRIED.

**K. ACTION**

Jackie Franke moved and Iton Udosenata seconded a motion to approve consent calendar items No. 1–2.

1. Acceptance of Program Donations July 1, 2023, through September 30, 2023 [23-24-112]
2. Approval of Grants Awarded July 2023–September 2023 [23-24-113]

The motion CARRIED.

**L. APPENDICES**

College mission, vision, and values; campus and district maps.

**M. FUTURE AGENDA ITEMS**

None were heard.

David Hallett thanked everyone in the audience for their dedication and work on a daily basis which comprises everything that we see in the board reports.

**N. BOARD OPERATIONS**

**O. ADJOURNMENT**

The meeting adjourned at 6:43 pm.

Respectfully submitted,

**Julie Deuchars**  
Executive Coordinator

**Jessica Howard**  
President/Chief Executive Officer

Board Chair

Date

## **ASSOCIATED STUDENTS OF CHEMEKETA (ASC)**

### **Prepared by**

Joselin Abarca-Barranca, ASC Executive Coordinator

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### ASC / MULTICULTURAL STUDENT SERVICES (MSS) PAST EVENTS

#### Student Climate Survey

- ASC has been actively engaged in student outreach efforts on campus, with a primary focus on connecting with students and gathering valuable feedback regarding their overall student experience, needs, and the various barriers they may encounter during their educational journey. This commitment to understanding and addressing student concerns underscores ASC's dedication to enhancing the college experience for all students. The data collected through this survey will be instrumental in advocating for necessary changes and improvements. ASC plans to utilize the findings as a powerful advocacy tool, bringing student concerns to the attention of the Chemeketa Committees and other relevant stakeholders within the college administration. ASC's objective is to ensure that the voices of students are heard, and their needs are met.

#### ASC Class Raps

- Over the past two months since fall term commenced, the Associated Students of Chemeketa has proactively engaged with more than 40 professors across campus. ASC's primary objective has been to educate them on the roles and functions of student government, emphasizing the significance of their opinions and the importance of their ability to express their viewpoints. This outreach initiative has provided highly positive feedback, and as a result, ASC has seen a substantial increase in student interactions and outreach initiated by faculty members.

#### Advice Strengthening Cross-Racial Mentoring Relationships Workshops

- On Tuesday, October 10, 2023, the Diversity, Equity, and Inclusion department collaborated with the Multicultural Students Services in sponsoring an inspiring workshop via Zoom and in person. This event was hosted by the esteemed first-generation Chicano scholar, Dr. Martinez-Cola, and 45 students participated. Dr. Martinez-Cola shared her personal journey, shedding light on three significant mentoring relationships that shaped her academic path as a Chicana. Through the power of storytelling and self-reflection, she aimed to inspire fellow students to engage in their own introspective journey and to develop a deeper understanding of mentor-protégé relationships.

#### National Coming Out Day

- On Wednesday, October 11, the Diversity, Equity, and Inclusion department, in partnership with Multicultural Student Services, organized an event in collaboration with Safe Haven. The primary goal of this event was to establish a secure and inviting environment for individuals who identify as part of the LGBTQ+ community. ASC is delighted to report that approximately 16 students participated in this gathering, demonstrating their commitment to fostering inclusivity, acceptance, and understanding within the campus community. It is through such initiatives and partnerships that we aim to promote diversity and celebrate the various identities and backgrounds that make up our campus community.

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#### Hispanic Heritage Month

- On Wednesday, October 19, 2023, Multicultural Student Services hosted an event with great enthusiasm to commemorate Hispanic Heritage Month. This occasion provided a platform to pay tribute to the vibrant and diverse cultures of the numerous countries that contribute to the Hispanic community. With great respect and reverence, the guest speaker, Dr. Leo Rasca, addressed an audience of 44 students, shedding light on the origins and significance of Hispanic Heritage Month. Furthermore, this event served as a unique opportunity for Chemeketa's Hispanic community students to unite, fostering connections with both their fellow students and staff members. It is our commitment to acknowledging and celebrating the various cultural backgrounds that enrich our campus community.

#### Pizza and Politics

- On Tuesday, October 24, 2023, the Associated Students of Chemeketa (ASC) organized a highly successful "Pizza and Politics" event in the Student Center, with a remarkable turnout of 98 students. This engaging discussion was skillfully led by ASC Vice President, Esteban Salgado, in collaboration with esteemed professors. The primary objective of this event was to establish a safe and inclusive space for students to engage in nationwide social and political issues.

#### Halloween Club Fair

- On October 31, 2023, the Associated Students of Chemeketa (ASC) hosted a Club Fair event that spanned from 11 am–2 pm. The purpose of this event was to actively foster student engagement within the vibrant campus club community. This gathering garnered significant participation, with an impressive turnout of 219 students. At the heart of this event, students not only had the opportunity to participate in a Halloween costume contest, adding an element of fun and festivity but also allowed clubs to compete for the title of the best-decorated table, injecting a competitive and creative spirit into the proceedings. The Club Fair served as an excellent platform for our diverse array of clubs to showcase their unique interests and activities, thereby highlighting the rich tapestry of student passions and pursuits. Additionally, it provided a valuable platform for these clubs to actively recruit new members who share similar passions and interests.

#### Dia De Los Muertos

- On November 2, 2023, the Multicultural Student Services team hosted a Dia de Los Muertos event in the Student Center, in collaboration with esteemed local artist, Samuel Becerra. This event took place from 1–3 pm. During this cultural celebration, students were provided with a unique opportunity to engage in the artistic tradition of painting catrinas, iconic symbols of Dia de Los Muertos. In addition to this creative activity, the event featured festive music from Latin America.

#### Intercultural Movie

- On Thursday, November 9, 2023, Multicultural Student Services hosted a movie screening from 1–3 pm. The featured film titled "Wind River," is a movie that serves as a platform to raise awareness about the issue of missing and murdered Indigenous women. It provided an excellent opportunity for students to engage with this critical subject matter and educate themselves about this pressing issue. This event aligns with our college guidelines and principles of promoting awareness and understanding of important social issues, contributing to a more informed and empathetic campus community.

**ASC / MSS CURRENT EVENTS**

Indigenous Peoples Day

- On November 16, 2023, Multicultural Student Services will host a special event in the Student Center to extend a warm welcome to Chemawa Indian High School. The primary objective of this event is to pay homage to their Native American culture and heritage while promoting a deeper understanding and appreciation within the campus community.

**CHEMEKETA COMMUNITY COLLEGE FACULTY ASSOCIATION (CFA)**

**Prepared by**

Steve Wolfe, President—Chemeketa Faculty Association

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**CONTRACT BARGAINING**

The current CFA Collective Bargaining Agreement (CBA) will expire at the end of June 2024. Bargaining for a new contract will begin in January. In preparation for that, a bargaining team has been formed. An initial bargaining training and planning meeting was held with OEA staff on Friday, November 3. Faculty will be surveyed late fall term to determine priority items to bargain.

These are the faculty members who will be serving on the bargaining team:

- Steve Wolfe (Geography instructor and bargaining team co-chair)
- Amanda Knopf (Writing instructor and bargaining team co-chair)
- Carlos Lopez (Sociology instructor)
- Taylor Marrow (History instructor)
- Chris Nord (Math instructor)
- Megan Gonzalez (Criminal Justice instructor, Brooks Center)

**CHEMEKETA COMMUNITY COLLEGE  
CLASSIFIED EMPLOYEES ASSOCIATION (CCA)**

**Prepared by**

Timothy King, Director of Public Relations—Chemeketa Community College Classified  
Employees Association

Pilar Torres-Barrera, External Vice-President—Chemeketa Community College Classified  
Employees Association

Aaron King, President—Chemeketa Community College Classified Employees Association

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**PRESIDENT'S MESSAGE**

During our October Classified Association Board Meeting our 2024 Negotiations Team was announced. They are as follows:

Chair – Aaron King, President

Co-Chair – Kisha McIntosh, Internal VP

Member – Wesley Parker, Director of Union Steward

Member – Jorge Anaya—Bilingual Academic Advisor/Coordinator

Member – Susana Garcia—STEP Program Coordinator

Member – Erick Iniguez—Academic Advisor

Attorney – John Sutter

The first meeting was on October 20, 2023. A *Priorities Survey* has been sent to Classified employees.

To assist with the important work of the Negotiations Team, we have formed a new committee called the Contract Action Team (CAT). This committee is made up of respected classified staff covering the entire college who take responsibility for communicating with a set group of members at the college to make sure that they are fully informed and engaged in the union contract campaign.

**NEW HIRES**

Stephen Munshaw, Instructional Coordinator/Analyst I-Event, and Food Services, College Support Services Division, 100 percent, 12-month temporary assignment. Effective October 2, 2023.

Andrea Misbach, Department Technician I-Institutional Advancement, College Support Services Division, 100 percent, 12-month temporary assignment. Effective October 4, 2023.

Denise Davila, Department Technician I-Academic Development and Corrections Education, Academic Affairs Division, 100 percent, 12-month assignment. Effective October 9, 2023.

Jessie Leon, Public Safety Officer I-Public Safety, Academic Affairs Division, 100 present, 12-month assignment. Effective October 13, 2023.

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Armando Alvarado Mendoza, Department Technician I-Counseling & Student Support Services, Student Affairs Division, 100 percent, 12-month assignment. Effective October 16, 2023.

Ana Esperanza Segovia, Department Technician I-High School Partnerships, Regional Education and Academic Development Division, 100 percent, 12-month assignment. Effective October 16, 2023.

Havilah Cagle, Instructional Technician-Agricultural Sciences and Technology, Regional Education and Academic Development Division, 100 percent, 12-month assignment. Effective October 23, 2023.

Keegan Gormally, Student Services Specialist-Academic Advising and First Year Programs, Student Affairs Division, 100 percent, 12-month assignment. Effective November 1, 2023.

Naomi Suarez, Department Specialist-Liberal Arts, General Education and Transfer Studies of Academic Affairs Division, 100 percent, 12-month temporary assignment. Effective November 1, 2023.

#### POSITION CHANGES

Steven Woodward, Public Safety Officer II (Regular)—Public Safety, Career and Technical Education and Public Safety Division, from Public Safety Officer II (Temporary)—Public Safety, Career and Technical Education and Public Safety Division. Effective September 25, 2023.

Cindy Coelho, Custodian I-Capital Projects and Facilities, College Support Services, from Maintenance/Trades Assistant-Capital Projects and Facilities, College Support Services Division. Effective October 10, 2023.

Delaney Hendrickson, Financial Services Analyst I-Human Resources, Governance and Administration Division, from Financial Services Specialist-Human Resources, Governance and Administration Division. Effective October 16, 2023.

#### RETIREMENTS

None to report

#### SEPARATIONS

Tania Kleinschmit, Instructional Specialist-Emergency Services and Diesel Technology, Career and Technical Education and Public Safety Division. Effective October 17, 2023.

Maria Hurtado Becerra, Department Technician II-High School Partnerships, Regional Education and Academic Development Division. Effective October 13, 2023.



## **CHEMEKETA COMMUNITY COLLEGE EXEMPT ASSOCIATION**

### **Prepared by**

Adrian Lutz, Vice President—Chemeketa Community College Exempt Association  
Liliana Landa-Villalba, President—Chemeketa Community College Exempt Association

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The Exempt Association welcomes recently hired Exempt Employees Francisco Saldivar—Apprenticeship Director, Rick Puente—Public Safety Director, Karla Hale—Education Director, and Elizabeth Bay—Enrollment and Graduation Services and Registrar. Thank you for joining the Chemeketa community and welcome!

Chemeketa Exempt employees are working on exciting projects. Read below for developments around the college.

### **Marie Hulett, Executive Director, Institutional Advancement**

The National Council for Marketing and Public Relations, an organization that connects marketing and PR professionals at community and technical colleges around the country, recognized Chemeketa Community College's marketing department for multiple projects that were rated the best of the best in the Northwest! The full tally, awarded at NCMPR's District 7 conference in Hood River last week, is as follows:

Four Gold Medallion Awards: Annual Report (Foundation Annual Report), E-Newsletter (Chemeketa Chatter), Podcast (Chatting with Chemeketa), Original Photography-Unmanipulated (Terri Jacobson's photo from Night of 1000 Lights)

One Silver Medallion: E-Newsletter (Alumni Association E-Newsletter, yes, we won Gold AND Silver in the Newsletter Category!)

Two Bronze Medallions: Postcard (YVC: Explore Chemeketa) and Booklet (Guided Pathways Emergency Services and Public Safety)

District 7 includes community and technical colleges in Oregon, Washington, Idaho, Montana, Alaska, British Columbia, Alberta, Saskatchewan, and the Canadian territories.

### **James McNicholas, Coordinator, HSI Title V/Recruitment and Outreach**

Annual Fall Harvest Gathering – Chemeketa's recruitment team hosted the annual high school and community partner event at Eola on October 6. Guests learned about new and exciting Chemeketa academic and support services and enjoyed engaging with one other.

### **Robert Yates, Coordinator, Testing Center**

Robert presented at the Oregon Adult Basic Skills Conference in Salem. Robert's presentation was titled: Step-by-Step Guide to Building and Maintaining an Inclusive and Efficient Testing Center Environment.

**Jon Mathis, Executive Director, Bridging Institute for Inclusion and Belonging and Title IX Coordinator**

Jon Mathis and Vivi Caleffi Prichard partnered with the Chief Diversity Officer at Clackamas Community College, Casey Layton, to lead a full day workshop for the Oregon Executive Leadership Association (OELA). The session was titled, "Leadership for Equity and Belonging".

Furthermore, the Bridging Institute has secured a contract with Yamhill County's Health and Human Services to train all 300+ of their employees on addressing bias through a framework of cultural humility. These workshops will take place in January 2024. As a result of being awarded grant funding, the Bridging Institute has also been selected by Chemeketa's High School Partnerships (HSP) program and the Kroc Center to deliver the cultural competency certificate program to high school students and professional staff. Finally, the Bridging Institute will now be offering its cultural competency certificate to all city employees at the City of West Linn and will begin with this next cohort in early 2024. This partnership may also lead to delivering the cultural competency certificate program to additional municipalities in Oregon.

Thank you Exempt employees for all your hard work and dedication to the Chemeketa community.

## **OREGON COMMUNITY COLLEGE ASSOCIATION (OCCA) BOARD UPDATE**

### **Prepared by**

Ken Hector, Vice Chair—Board of Education

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The Annual OCCA Conference was held November 1–3 at Oregon’s Sunriver Resort. With over 200 attendees, it was the largest conference attendance in many years. Chemeketa was represented by seven staff members and five Board members. In addition, former Board Member Ed Dodson joined us, and at the Howard Cherry Awards Banquet, he was recognized with the prestigious Chuck Clemans Award for Outstanding Contributions to OCCA. It was a great evening for Chemeketa, as our President, Jessica Howard, was recognized with the Howard Cherry Award for Outstanding Administrator.

The conference included two keynote speakers. AI Futurist Steve Brown spoke on the fast-moving world of Artificial Intelligence and the implications and opportunities it portends for education. Shauna Davis, Strategy Director for Community College Participation at the Lumina Foundation, shared how Lumina leads a portfolio of work designed to increase enrollment and re-enrollment in AA degree and short-term credential programs.

The multiple breakout sessions included a wide variety of interesting topics, among them:

1. Leveraging AI for Community College Marketing and Communications
2. Strategies to Embed Values-Based Principles into the Budgeting Process
3. A PERS Update, and the implications for both employees and employers
4. Hot Topics in the Law with potential impacts for community colleges
5. A Legislative Panel including Sen. Rob Wagner and Reps. John Lively and Emily McIntire
6. A State Funding Distribution Formula Update (during which Chemeketa’s Diane Watson posed a number of excellent questions to panelists and Ben Cannon, HECC Executive Director)
7. The Basics of Bonds, the how and why of bond levies.

It was a very informative conference.

**ADVISORY COMMITTEES FOR 2023–2024**

**Prepared by**

Holly Nelson, Executive Dean—Regional Education and Academic Development  
Marshall Roache, Executive Dean—Career and Technical Education  
David Hallett, Vice President—Academic and Student Affairs

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Advisory committees play a significant role in the development of Chemeketa’s educational programs. Each year recognized and respected specialists representing a cross-section of their occupational fields are recruited from throughout the college’s district to serve three-year terms on career and technical advisory committees. The members, with their understanding of the needs of employers and employees in the community, provide assistance in developing and maintaining programs and curricula which reflect the needs of the workplace. There are approximately 506 community members and college staff serving on 33 college advisory boards. The members meet in their respective committees at least three times during the academic year, fall through spring term.

The College Board of Education will be asked to approve the Advisory Committee membership lists for 2023–2024 at the December 2023 board meeting.

**Chemeketa Community College  
Advisory Committees for 2023-2024**

**Role**

Advisory committees play a vital role in advancing the college's preparation of a quality workforce to meet our district's employment needs. The committees serve as highly effective resources for continuous program improvement and evaluation. The influence of advisory committees in assisting the college to make wise decisions concerning the direction of career and technical education at Chemeketa is significant.

Advisory committees are composed of recognized and respected community members who represent a cross-section of their occupational field. College staff and current students also attend meetings to provide input on educational and workforce issues. Together, advisory committee members develop and implement an annual plan of work to assist programs in meeting the needs of career and technical students and to reflect the requirements of the work world.

**Advisory Committees**

- Accounting
- AgriBusiness Management
- Anesthesia Technician
- Apprenticeship Electrician
- Apprenticeship HVAC/R
- Apprenticeship Plumbers
- Apprenticeship Sheet Metal
- Automotive Technology
- Building Inspection Technology
- Business Management
- Computer Information Systems
- Criminal Justice
- Diesel Technology
- Dental Assisting
- Drafting Technology
- Early Childhood Education
- Electronic Technologies and Robotics
- Emergency Medical Technology
- Fire Protection
- Health Information Management
- Horticulture

Hospitality and Tourism Management  
Human Services  
Machining Technology  
Medical Assisting  
Nursing Education  
Occupational Skills Training  
Office Administration and Technology  
Pharmacy Technology  
Speech Language Pathology Assistant  
Visual Communications  
Welding Technology  
Wine Studies

**Accounting Advisory Committee  
2023-24**

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November 15, 2023

**Degrees and Certificates**

- Accounting Associate of Applied Science
- Accounting Certificate of Completion
- Data Analytics for Accounting Certificate of Completion
- Payroll Certificate of Completion
- Tax Preparation Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>	<b>County</b>
Member	Allen	Dean	Fischer Hayes Joye & Allen LLC	Salem	Marion
Member	Bannikov	Katie	Salem Keizer School District	Salem	Marion
Member	Brennan	Sara	Center for Hope and Safety	Salem	Marion/Polk
Member	Dolfay	Hayley	Aldrich CPAs & Advisors	Salem	Marion
Member	Hamilton	Robert	State of Oregon: Dept of Admin Services	Salem	Marion
Member	Head	Sara	Salem Keizer School District	Salem	Marion
Member	Jackson	Vickie	AccurAccounts	Keizer	Marion
Member	Perkins	Robin	Geffen Mesher, P.C.	Portland	Multnomah, Clackamas
Member	Parham	Doug	Singer Lewak, LLP	Salem	Marion
Member	Strauss	Julie	State of Oregon: Department of Human Services	Salem	Marion, Polk, Yamhill
Member	Stone	Sarah	Geffen Mesher, P.C.	Portland	Multnomah, Clackamas
Member	Salinas-Oliveros	Rebecca	Chemeketa		
Member	Carlson	Kip	Chemeketa		
Member	Wu	Jack	Chemeketa		
Ex-Officio	Alvarez	Cleo	Chemeketa		
Executive Secretary	Tuss	Lana	Chemeketa		
Program Director	Taylor	R.	Chemeketa		

**AgriBusiness Management Advisory Committee  
2023-24**

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**Degrees and Certificates**

Non-credit Workforce Training

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>	<b>County</b>
Chair	Fitts	Joseph	CPA- Aldrich Advisors	Salem	Marion
Vice Chair	Wymore	Nick	Columbia Bank	Salem	Marion
Member	Duerst	Douglas	IOKA Farms, Inc.	Silverton	Marion
Member	Dusschee	Dan	Freedom Hill Vineyard	Dallas	Polk
Member	Goddik	Arne	Arne Goddik Farms	Dayton	Yamhill
Member	Kuenzi	Terry	Kuenzi & Company, LLC	Salem	Marion
Member	Stein	Ralph	Yamhill Vineyards	Yamhill	Yamhill
Member	Gamroth	Dennis	Pacific Risk Management, Inc.	Salem	Marion
Member	Beilke	Terry	Beilke Family Farms	Brooks	Marion
Member	Fitts	Joseph	Aldrich Advisors	Salem	Marion
Ex-Officio Dean	Ray	Tim	Chemeketa		
Ex-Officio	McArthur	Sarah	Chemeketa		



**Anesthesia Technology Advisory Committee  
2023-24**

**Degrees and Certificates**

Anesthesia Technology Associate of Applied Science

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>	<b>County</b>
Member	Nevaras	Melissa	Salem Health	Salem	Marion
Member	Hoover	Denise	Salem Health	Salem	Marion, Yamhill, Polk
Member	Craft	Gregory	Salem Health	Salem	Marion
Member	Bay	Nathan	Kaiser Permanente	Salem	Marion
Member	Baker	Darrell	Providence St. Vincent Medical Center	Portland	Washington, Multnomah
Member	West	Gillian	Community Member	Salem	Marion
Program Chair	West	Gary	Chemeketa		
Executive Secretary	Beckner	Amanda	Chemeketa		
Program Director	Kellogg	Sandi	Chemeketa		

## Apprenticeship Electrician Advisory Committee 2023-24

### Degrees and Certificates

Electrician Apprenticeship AAS and Certificate, Limited Electrician Apprenticeship Technologies Certificate

Role on Committee	Last Name	First Name	Organization	City	County
Recording Secretary	Dummer	Dan	Engelman Electric	Hubbard	Marion
Member	Shepherd	Steve	Bear Electric	Donald	Marion
Member	Williams	Ralph	Clackamas County	Oregon City	Clackamas
Member	Redman	Carl	Bear Electric	Donald	Marion
Member	Wheeler	Chris	City of Salem	Salem	Marion
Member	Simpson	Kevin	Simpson Electric	McMinnville	Yamhill
Member	Barklow	Lee	Whiskey Hill Electric	Hubbard	Marion
Chair	Fobert	John	Whiskey Hill Electric	Hubbard	Marion
Alternate Member	Rush	Jason	Monmouth Electric	Monmouth	Linn
Alternate Member	Morris	John	Renoud Electric	Sheridan	Yamhill
Alternate Member	Vertner	Jessica	Vertner Electric	Otis	Lincoln
Alternate Member	Moreland	Josh	All in One Electric	Corvallis	Benton

**Apprenticeship HVAC/R Advisory Committee  
2023-24**

**Degrees and Certificates**

Construction Trades Apprenticeship AAS and Certificate - HVAC Concentration

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>	<b>County</b>
Chair	Gagle	Mark	Gagles Heating	Salem	Marion, Polk, Yamhill
Executive Secretary	Rooney	Rick	State of Oregon	Salem	Marion
Member	Gagle	Grant	Gagles Heating	Albany	Marion, Polk, Yamhill
Member	Wiley	Robin	Judsons	Dallas	Marion, Polk, Yamhill
Member	Flande	Ben	Home Comfort	Dallas	Marion, Polk, Yamhill
Member	Parker	Dan	West Coast Mechanical	Salem	Marion, Polk, Yamhill
Executive Secretary	Dean	Reshone	Chemeketa	Salem	Marion, Polk, Yamhill
Program Director	Saldivar	Francisco	Chemeketa	Salem	Marion, Polk, Yamhill

## Apprenticeship Plumbers Advisory Committee 2023-24

### Degrees and Certificates

Construction Trades Apprenticeship AAS and Certificate - Plumbers Concentration

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Hatch	Jon	Linn-Benton Plumbing	Albany	Benton, Gilliam, Hood River, Linn, Marion, Polk, Sherman, Wasco, Yamhill
Executive Secretary	Dyemartin	Frank	Oregon Cascade Plumbing & Heating	Salem	Benton, Gilliam, Hood River, Linn, Marion, Polk, Sherman, Wasco, Yamhill
Member	Green	John	Jet Industries	Salem	Benton, Gilliam, Hood River, Linn, Marion, Polk, Sherman, Wasco, Yamhill
Member	Hackney	Erin	DoneRite Plumbing	Turner	Benton, Gilliam, Hood River, Linn, Marion, Polk, Sherman, Wasco, Yamhill
Member	Hardman	Lisa	Evenflo Plumbing	Corvallis	Benton, Gilliam, Hood River, Linn, Marion, Polk, Sherman, Wasco, Yamhill
Member	Cleveland	John	Tip Top Plumbing	Salem	Benton, Gilliam, Hood River, Linn, Marion, Polk, Sherman, Wasco, Yamhill
Member	Colby	Marv	Evergreen Plumbing	Salem	Benton, Gilliam, Hood River, Linn, Marion, Polk, Sherman, Wasco, Yamhill
Member	Derkatch	Jeremiah	Premium NW Services	Salem	Benton, Gilliam, Hood River, Linn, Marion, Polk, Sherman, Wasco, Yamhill
Member	Hardman	Jim	Evenflo Plumbing	Corvallis	Benton, Gilliam, Hood River, Linn, Marion, Polk, Sherman, Wasco, Yamhill
Member	Stumbough	Jake	HR Mechanical Services	Lebanon	Benton, Gilliam, Hood River, Linn, Marion, Polk, Sherman, Wasco, Yamhill
Member	Adams	Stuart	Jet Industries	Salem	Benton, Gilliam, Hood River, Linn, Marion, Polk, Sherman, Wasco, Yamhill

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Member	Jolly	Kevin	DSL Builders	Salem	Benton, Gilliam, Hood River, Linn, Marion, Polk, Sherman, Wasco, Yamhill
Member	Hatch	Kelly	Linn-Benton Plumbing	Albany	Benton, Gilliam, Hood River, Linn, Marion, Polk, Sherman, Wasco, Yamhill
Program Director	Beaver	Heather	Area II Plumbers JATC	Salem	Benton, Gilliam, Hood River, Linn, Marion, Polk, Sherman, Wasco, Yamhill

**Apprenticeship Sheet Metal Advisory Committee  
2023-24**

**Degrees and Certificates**

Construction Trades Apprenticeship AAS and Certificate - Sheet Metal Concentration

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>	<b>County</b>
Chair	Combs	Darrin	Salem Heating & Sheet Metal	Salem	Marion, Polk, Yamhill
Executive Secretary	Vedrode	Steve	Santiam Heating & Sheet Metal	Stayton	Marion, Polk, Yamhill
Member	Garrett	Dave	Santiam Heating & Sheet Metal	Stayton	Marion, Polk, Yamhill
Member	Stephens	Al	Stephens Heating & AC	Corvallis	Linn
Member	Carson	Bob	Retired Sheet Metal worker	Salem	Marion/Lincoln
Member	Strickler	Austin	Tangent	Tangent	Linn
Executive Secretary	Dean	Reshone	Chemeketa	Salem	Marion, Polk, Yamhill
Program Director	Saldivar	Francisco	Chemeketa	Salem	Marion, Polk, Yamhill

**Automotive Technology Advisory Committee  
2023-24**

**Degrees and Certificates**

Automotive Technology Associate of Applied Science  
Automotive Entry Level Technician Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>	<b>County</b>
Chair	Pastre	Chris	Capitol Auto Group	Scio	Marion
Member	Bruce	Matt	Les Schwab Tire Center	Dallas	Polk
Member	Buchheit	Mathew	Howell Automotive	Silverton	Marion
Member	Jensen	Craig	Davison Auto Parts	Silverton	Marion
Member	Lucas	Shawn	Capitol Chevrolet Cadillac	Salem	Marion
Member	Luken	Malcolm	AJ's Auto Repair	Salem	Marion
Member	Nguyen	Chi	Capitol Subaru	Salem	Marion
Member	Peterson	Robert	Brooks Automotive	Brooks	Marion
Member	Ragan	Margaret	Northwest Automotive Trades Association	Portland	Statewide/Northwest Region
Member	Sorenson	Ryan	Les Schwab Tire Center	Independence	Polk
Ex-Office	Gastoni	Bill	Oregon State Penitentiary (Chemeketa Corrections Education)	Salem	Marion
Ex-Office	Livermore	Doug	Sprague High School	Salem	Marion
Ex-Office	Thiel	Noel	McKay High School	Salem	Marion
Ex-Office	Melting	Mike	McNary High School	Salem	Marion
Ex-Office	Carlson	Kip	Chemeketa		
Ex-Office	Covey	Brian	Chemeketa		
Ex-Office	Herrera-Perez	Eusebio	Chemeketa		
Ex-Office	Salinas-Oliveros	Rebecca	Chemeketa		
Ex-Office	McLearn	Brian	Chemeketa		
Ex-Office	Olheiser	Sam	Chemeketa		
Ex-Office	Perkins	Daniel	Chemeketa		
Ex-Office	Rogers	Doug	Chemeketa		
Program Dean	Cheyne	Larry	Chemeketa		

**Building Technology Advisory Committee  
2023-24**

**Degrees and Certificates**

Building Inspection Technology Associate of Applied Science  
Building Inspector Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>	<b>County</b>
Chair	Piercy	Janel	City of Portland, Bureau of Development Services	Portland	Multnomah, Clackamas
Member	Albers	Calvin	City of Corvallis	Corvallis	Benton
Member	Fisher	Curtis	Salem-Keizer CTEC	Salem	Marion
Member	Jones	Daryl	City of Silverton	Silverton	Marion, Polk
Member	Kennedy	Jeff	City of Independence	Independence	Polk
Member	Linbarger	Michele	City of Springfield	Springfield	Lane
Member	Rossi	Allison	City of Salem	Salem	Marion
Member	Scheid	Randy	Deschutes County	Bend	Deschutes
Student	Black	Haylie	CCICC		
Program Dean	Bermingham	Jordan	Chemeketa-Brooks		
Recording Secretary	Sebern	Allison	Chemeketa-Brooks		
Ex-Officio	Salinas-Oliveros	Rebecca	Chemeketa-CWE		
Ex-Officio Faculty	Carlson	Dan	City of Wilsonville	Wilsonville	Clackamas, Polk
Ex-Officio Faculty	Phelps	Jason	City of Hillsboro Building Department	Hillsboro	Washington, Yamhill



**Business Management Advisory Committee  
2023-24**

**Degrees and Certificates**

Entrepreneurship in Small Business Management Certificate of Completion  
 Management Associate of Applied Science  
 Procurement and Supply Chain Management Associate of Applied Science  
 Procurement Management Certificate of Completion  
 Sustainability Management Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>	<b>County</b>
Member	Alliso	Jennifer	New York Insurance	Salem	Marion
Member	Jackson	Jay	State of Oregon: Department of Administration Services	Salem	Marion
Member	Lamb	Sue	Dallas Retirement Village	Dallas	Polk
Member	Molyneaux	Erin	Phiz Spa	Salem	Marion
Member	Morris	John	Oregon State University	Corvallis	Benton
Member	Santiago	Jose	New York Insurance	Portland	Multnomah
Member	Satak	Sarah	Kroger	Portland	Multnomah
Member	Schwindt	Lisa	Santiam Hospital	Stayton	Marion
Member	Narkon	Vicky	Eden Construction	Salem	Marion
Ex-Officio	Carlson	Kip	Chemeketa		
Ex-Officio	Hillyer	Rebecca	Chemeketa		
Ex-Officio	Jones	Jason	Chemeketa		
Ex-Officio	Lancaster	Diane	Chemeketa		
Ex-Officio	Martell-Straight	Cathy	Chemeketa		
Ex-officio	Newton	Kristi	Chemeketa		
Ex-Officio	Prange	Teresa	Chemeketa		
Ex-Officio	Salinas-Oliveros	Rebecca	Chemeketa		
Ex-Officio	Jackson	Jay	Chemeketa		
Recording Secretary	Butler	Trina	Chemeketa		
Executive Secretary	Edwards	Karen	Chemeketa		
Program Director	Taylor	R.	Chemeketa		

**Computer Information Systems Advisory Committee  
2023-24**

**Degrees and Certificates**

Computer Systems and Information Technology Associate of Applied Science  
Computer Systems and Information Technology Certificate  
Cyber Security Associate of Applied Science

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>	<b>County</b>
Chair	Gawne	Andrew	Dept of Consumer & Business Services	Salem	Marion
Vice Chair	Birkel	Judson	South Salem High School	Salem	Marion
Member	Hinds	Drew	Silver Falls School District	Silverton	Marion
Member	Miller	Jordan	PH Tech	Salem	Marion, Polk, Yamhill
Member	Rich	Kevin	Foureyes	Portland	Polk
Member	Rollins	Brian	Umpqua Bank	Hillsboro	Washington
Member	Smith	Greg	Salem-Keizer School District - West Salem High School	Salem	Marion, Polk
Member	Webb	Brandon	Lane ESD	Eugene	Lane
Member	Zavala	Francisco	Linn Benton Lincoln ESD	Albany	Linn/Benton
Member	Bradfield	Eric	Salem Keizer Public Schools	Salem	Marion
Ex-Officio	Hall	Matthew	Chemeketa		
Ex-Officio	Hiatt	Jonathan	Chemeketa		
Ex-Officio	Kraus	Donald	Chemeketa		
Ex-Officio	Salinas-Oliveros	Rebecca	Chemeketa		
Ex-Officio	Yamada	Hazel	Chemeketa		
Ex-officio	Alvarez	Cleo	Chemeketa		
Executive Secretary	Reinger	Mandy	Chemeketa		
Program Director	Taylor	R.	Chemeketa		

**Criminal Justice Advisory Committee  
2023-24**

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**Degrees and Certificates**

- Corrections Associate of Applied Science
- Criminal Justice Associate of Applied Science
- Law Enforcement Associate of Applied Science
- Basic Corrections Certificate of Completion
- Basic Law Enforcement Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>	<b>County</b>
Chair	Daniel	Mark	Mt. Angel Police Department	Mt. Angel	Marion
Vice Chair	Brown	Dr. Irvin	Salem-Keizer NAACP	Salem/Keizer	Marion
Member	Arthur	Dylan	Oregon Board of Parole & Post-Prison Supervision	Salem	Marion
Member	Chase	Mark	Gervais Police Department	Gervais	Marion
Member	Landers	Jeremy	Marion County Sheriff's Office	Salem	Marion
Member	Miller	Skip	Salem Police Department	Salem	Marion
Member	Plummer	Teresa	Oregon Dept of Corrections	Salem	Marion
Member	Rash	David	City of Hubbard	Hubbard	Marion
Member	Spross	Mark	METCOM 9-1-1	Woodburn	Marion
Member	Strack	Michael	Monmouth Police Department	Monmouth	Polk
Member	Taylor	Don	Turner Police Department	Turner	Marion
Recording Secretary	Sebern	Allison	Chemeketa-BRTC		
Program Dean	Bermingham	Jordan	Chemeketa-BRTC		
Program Chair	Gonzalez	Megan	Chemeketa-BRTC		
Executive Dean	Roache	Marshall	Chemeketa		

**Dental Assisting Advisory Committee  
2023-24**

**Degrees and Certificates**

Dental Hygiene Bachelor of Science (Oregon Institute of Technology partnership)  
Dental Assisting Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>	<b>County</b>
Chair	Rollins	Dr. Abigail	OIT Dental Hygiene	Salem	Marion
Ex-Officio Faculty	Gutierrez	Melissa	Chemeketa Community College	Salem	Marion
Ex-Officio Faculty	Radu	Kara	Chemeketa Community College	Salem	Marion
Executive Dean	Kellogg	Sandi	Chemeketa Community College	Salem	Marion
Executive Secretary	Beckner	Amanda	Chemeketa Community College	Salem	Marion
Member	Carriger	Haylee	Kaiser Permanente	Salem	Marion
Member	Clark	Rachel	CTGR	Sheridan	Polk, Yamhill
Member	Hendrix	Paula	OIT Dental Hygiene	Salem	Marion
Member	Hopkin	Joel	Private Practice	Salem	Marion
Member	Ray	Dr. Tricia	Private Practice	Salem	Marion
Program Chair	Lomax	Jillian	Chemeketa Community College	Salem	Marion

**Diesel Technology Advisory Committee  
2023-24**

**Degrees and Certificates**

Diesel Technology AAS Degree

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>	<b>County</b>
Chair	Stoneking	Robert (Robby)	Holt Ag Solutions	Silverton	Marion
Vice Chair	Kilday	Tiffany	Pape Group	Eugene	All Counties in OR
Member	Ballard	Lee	Pape Group	Eugene	All Counties in OR
Member	Maceo	Julio	Premier Truck Group	Portland	All Counties in OR
Member	Morse	Brandon	Pape Group	Eugene	All Counties in OR
Member	Nelson	Bob	Tec Equipment	Portland	Multnomah, Clackamas, Lane, Deschutes, Jackson
Member	Olsen	Amy	Pape Group	Eugene	All Counties in OR
Member	Sheldon	Randy	Peterson Cat - Recruiting	Salem	Marion
Member	Swank	Margot	Republic Services	Portland	Marion, Polk, Yamhill
Recording Secretary	Sebern	Allison	Chemeketa-BRTC		
Program Dean	Birmingham	Jordan	Chemeketa-BRTC		
Program Chair	Ruby	Kevin	Chemeketa-BRTC		
Executive Dean	Roache	Marshall	Chemeketa		

**Drafting Technology Advisory Committee  
2023-24**

Information-2  
November 15, 2023

**Degrees and Certificates**

Computer-Assisted Drafting (CAD) Associate of Applied Science  
Architectural Drafting Certificate of Completion  
Computer-Assisted Drafting (CAD) Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>	<b>County</b>
Member	Davis	Bret	Jet Industries	Salem	Marion
Member	Galindo	Jahaziel	Update: Percipient Architecture, LLC	Salem	Marion
Member	Merritt	Josh	Lenity Architecture	Salem	Marion
Member	Sharp	Ryan	Westech Engineering, Inc.	Salem	Marion
Ex-Officio	Tinnell	Rob	Career Technical Education Center	Salem	Marion
Ex-Officio	Gardner	Tiffany	Chemeketa		
Ex-Officio	Martell-Straight	Cathy	Chemeketa		
Ex-Officio	Carlson	Kip	Chemeketa		
Ex-Officio	Frank	Andrew	Chemeketa		
Ex-Officio	Kelly	Mike	Chemeketa		
Ex-Officio	Salinas-Oliveros	Rebecca	Chemeketa		
Ex-Officio	Morgan	James	Chemeketa		
Ex-Officio	Watkins	Carmen	Chemeketa		
Program Dean	Cheyne	Larry	Chemeketa		

## Early Childhood Education Advisory Committee 2023-24

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November 15, 2023

### Degrees and Certificates

Early Childhood Education Associate of Applied Science  
 Early Childhood Education Certificate of Completion  
 Infant/Toddler Certificate of Completion  
 Preschool Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Judge	Megan	Parent advisory representative	Salem	Marion
Member	Barrows	Wendy	Mid-Willamette Valley Community Action Head Start	Salem	Polk
Member	Emerson	Andrea	Western Oregon University	Monmouth	Polk
Member	Falardeau	Corri	Keizer Chamber	Keizer	Marion
Member	Gaona	Kate	Salem Keizer School District	Salem	Marion
Member	Gardner	Katie	Headstart of Yamhill County	McMinnville	Yamhill
Member	Hamilton	Tanya	Family Building Blocks	Salem	Marion
Member	Harnisch	Lisa	Early Learning Hub	Salem	Marion, Polk
Member	Mendez	Nancy	Mid-Willamette Valley Community Action Agency	Salem	Marion, Polk
Member	Phillips	Melissa	Grand Ronde Head Start	Grand Ronde	Polk
Member	Richter	Jennifer	Yamhill Community Care	McMinnville	Yamhill
Member	Sanders	Jenna	Mid-Willamette Valley Community Action Agency	Salem	Marion, Polk, Yamhill
Member	Suefert	Julie	Community Action Head Start	Salem	Marion, Polk
Member	Vargas	Elvia	Little Friends Montessori	Salem	Marion
Ex-Officio	Carlson	Kip	Chemeketa		
Ex-Officio	Romaine	Erica	Chemeketa		
Ex-Officio	Trattner	Tamara	Chemeketa		
Ex-Officio	Yancey	Theresa	Chemeketa		
Executive Secretary	Ditterick	Pam	Chemeketa		
Program Dean	Taylor	R.	Chemeketa		

**Electronic Technologies and Robotics Advisory Committee  
2023-24**

**Degrees and Certificates**

Electronic Engineering Technician Associate of Applied Science  
Industrial Electronics Associate of Applied Science  
Renewable Energy Management Associate of Applied Science  
Electronics Certificate of Completion  
Robotics Associate of Applied Science

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Cunningham	Joseph	Oregon Department of Transportation	Salem	Marion
Vice Chair	Grunberg	Keith	Hunter Communications	Keizer	Marion
Member	Bailey	Scott	Test Products International	Beaverton	Washington
Member	Burroughs	Tony	Garmin	Salem	
Member	Blair	Ray	CISCO Systems	Lake Oswego	Clackamas
Member	Anderson	Erik	SEDCOR	Salem	Marion
Member	Halleen	Eric	Fortinet	Salem	Marion
Member	Harris	Blain	Dallas Glass	Dallas	Polk
Member	Goldberg	Linda	MGP Engineering		
Member	Luebbers	Dominic	Oregon State Police	Salem	Marion
Member	Robinson	Kenneth	Pepsi NW Beverages	Salem	Marion
Member	Pashley	Brian	Micro Systems Engineering, Inc.	Lake Oswego	Clackamas
Member	Rosanbalm	Michael	Unknown	Aumsville	Marion
Member	Barton	John	GE Healthcare		
Member	Schelske	Mike	Willamette Valley Pie Co.	Silverton	Marion
Member	Vargas	Eric	Oregon Department of Transportation	Salem	Marion
Member	Valadez	Selene	Tree Top, Inc	Woodburn	Marion
Ex-Officio	Carlson	Kip	Chemeketa		
Ex-Officio	Carlos Deloya	Juan	Chemeketa		
Ex-Officio	Greco	Steve	Chemeketa		
Ex-Officio	Salinas-Oliveros	Rebecca	Chemeketa		
Ex-Officio	Sekafetz	Chuck	Chemeketa		
Program Dean	Ray	Tim	Chemeketa		



**Emergency Medical Technology Advisory Committee  
2023-24**

Information-2  
November 15, 2023

**Degrees and Certificates**

- Paramedicine Associate of Applied Science
- Paramedic Certificate of Completion
- Emergency Medical Technician Certificate of Completion
- Firefighter-EMT Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>	<b>County</b>
Chair	Storms	Kim	Dallas EMS Division Chief	Dallas	Polk
Member	Hanifan	Amy	McMinville Fire Department	McMinville	Yamhill
Member	Carrara	Brian	Salem Fire	Salem	Marion
Member	Kaplan	Dan	Patriot Pumps/Woodburn	Woodburn	Marion
Member	Frietag	Danny	Santiam Hospital	Stayton	Marion
Member	Ehrmantraut	Frank	Polk County Fire District #1	Dallas	Polk
Member	Bohrer-Clancy	Jesse	Legacy Health Partners Silverton Hospital	Silverton	Marion
Member	McMann	Kyle	Marion County Fire District #1	Salem	Marion
Member	Black	Matt	Falck Ambulance	Salem	Marion
Member	Russell	Ryan	Keizer Fire District	Keizer	Marion
Member	Grimes	Toni	Woodburn Ambulance	Woodburn	Marion
Student	Uribe	Yazmin	Chemeketa Community College	Brooks	Marion
Recording Secretary	Sebern	Allison	Chemeketa-BRTC		
Program Chair	Arbuckle	Chris	Chemeketa-BRTC		
Program Dean	Bermingham	Jordan	Chemeketa-BRTC		
Executive Dean	Roache	Marshall	Chemeketa		

**Fire Protection Technology Advisory Committee  
2023-24**

Information-2  
November 15, 2023

**Degrees and Certificates**

- Fire Prevention Associate of Applied Science
- Fire Suppression Associate of Applied Science
- Fire Service Supervision and Management Certificate of Completion
- Firefighter-EMT Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>	<b>County</b>
Vice Chair	Lee	Ron	Marion County Fire District #1	Salem	Marion
Member	Hadley	Greg	Salem Fire Department	Salem	Marion
Member	Haven	Alex	Newberg Fire	Newberg	Yamhill
Member	Hoxie	Sean	Grand Ronde Fire Station	Grand Ronde	Yamhill and Polk
Member	Hume	Alan	Sublimity Fire District	Sublimity	Marion
Ex-Officio	Olsen	Julie	DPSST	Salem	Marion
Ex-Officio	Ballrot	Kayla	DPSST	Salem	Marion
Ex-Officio	Cane	Jason	Oregon Office of State Fire Marshal	Salem	Marion
Recording Secretary	Sebern	Allison	Chemeketa-BRTC	Salem	Marion
Program Dean	Bermingham	Jordan	Chemeketa-BRTC		
Program Chair	Darland	Joshua	Chemeketa-BRTC		
Executive Dean	Roache	Marshall	Chemeketa		

**Health Information Management Advisory Committee  
2023-24**

**Degrees and Certificates**

Health Information Management Billing Certificate  
Health Information Management Coding Certificate

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>	<b>County</b>
Chair	Brainard	Susan	Santiam Hospital	Stayton	Marion
Member	Deaton	Kathy	WVP Medical Group	Dallas	Polk, Marion, Yamhill
Member	Layton	Michelle	Salem Clinic	Salem	Marion
Member	VanDeWalle	Kimberly	Willamette Valley Medical Center	McMinnville	Yamhill
Ex-Officio	Nolan	Dana	Chemeketa Community College	Salem	Marion
Ex-Officio	Davis	Cheryl	Chemeketa Community College	Salem	Marion
Executive Secretary	Beckner	Amanda	Chemeketa Community College	Salem	Marion
Program Dean	Kellogg	Sandi	Chemeketa Community College	Salem	Marion

**Horticulture Advisory Committee  
2023-24**

**Degrees and Certificates**

Horticulture Associate of Applied Science  
 Horticulture Associate of Science  
 Irrigation System Certificate of Completion  
 Crop Health Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>	<b>County</b>
Chair	Tancredi	Val	Retired Irrigation Consultant	Salem	Marion
Chair	Zielinski	Josh	Alpha Nursery	Salem	Marion
Member	Bailey	Rod	Alder Springs Enterprises	Salem	Marion
Member	Burk	Taylor	Heritage Seedling Service	Silverton	Marion
Member	Gyllen	Bryan	DeSantis Landscapes	Salem	Marion
Member	Pennell	Allison	McHutchison	Salem	Marion
Member	Knobloch	Brenda	Salem-Keizer Education Foundation	Salem	Marion
Member	Stone	Jeff	Oregon Association of Nurseries	Wilsonville	Clackamas
Member	Smith	Brian	City of Salem Parks	Salem	Marion
Ex-Officio Faculty	Schilling	Joleen	Chemeketa		
Program Dean	Ray	Tim	Chemeketa		

**Hospitality and Tourism Management Advisory Committee  
2023-24**

**Degrees and Certificates**

Hospitality and Tourism Management Associate of Applied Science  
Hospitality and Tourism Management Certificate of Completion  
Event Management Certificate of Completion  
Food and Beverage Management Certificate of Completion  
Lodging Management Certificate of Completion  
Tourism and Travel Management Certification of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>	<b>County</b>
Member	Bertsch	Chrissie	Salem Convention Center	Salem	Marion
Member	Dodge	Ron	Oregon Department of Education	Salem	Marion
Member	Fahey	Ryan	Spirit Mountain	Grand Ronde	Polk
Member	Highfill	Summer	Oregon Charter Academy	Salem	Marion
Member	Hosley	Jamie	Best Western Wilsonville	Wilsonville	Clackamas
Member	Huey	Sean	Spirit Mountain	Grand Ronde	Polk
Member	Jaworski	Chris	Self-Employed Consultant	Beaverton	Washington
Member	Knapp	Jeff	Visit McMinnville	McMinnville	Yamhill
Member	McColly	Marla	ORLA	Wilsonville	Clackamas
Member	Itel	Lisa	Travel Oregon	Portland	Multnomah
Member	Paraskevas	Alex	Sedcor	Independence	Polk
Member	Perle	Ben	Atticus Hotel	McMinnville	Yamhill
Member	Scott	Steve	Evergreen ASM	McMinnville	Yamhill
Member	Smith	Courtney	Oregon Restaurant & Lodging Association	Wilsonville	Washington
Member	Smith	Matt	Holman Hotel	Salem	Marion
Member	Sittisupachoke	Jeff	Spirit Mountain	Grand Ronde	Polk
Program Chair	Aebi	Eric	Chemeketa		
Program Dean	Davis	Paul	Chemeketa		
Adjunct Faculty	Perle	Maeve	Chemeketa		

**Human Services Advisory Committee  
2023-24**

**Degrees and Certificates**

Addiction Studies Associate of Applied Science

Social Services Associate of Applied Science

Direct Support Specialist of Applied Sciences

Addiction Counselor Certification Preparation Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>	<b>County</b>
Member	Erb	Ashley	Shangri-La	Salem	Marion, Polk, Yamhill
Member	Jefferis	Heather	Oregon Council for Behavioral Health Health (OCBH)	Gladstone	Clackamas
Member	Hickerson	David	Emergence	Albany	Lane
Member	Johnson	Candalyann	Center for Hope and Safety	Salem	Marion
Member	McMahon	Katie	MVadvancements	McMinnville	Marion, Polk, Yamhill
Member	Miller	Kyle	Family Services Specialist MWVCAA Headstart and EHS	Salem	Marion, Polk
Member	Mintrone	Kim	Oregon Resource Association	Salem	Marion
Member	Morgan	Teri	Marion County Health & Human Services	Salem	Marion
Member	Northcott	Kevin	Bridgeway Recovery Services	Salem	Marion
Member	Winningham	Robert	Western Oregon University	Monmouth	Polk
Student	Auclair	Angel	Chemeketa Community College		
Student	Rios Chavez	Julisa	Chemeketa Community College		
Student	Newport	Eric	Chemeketa Community College		
Program Director	Steele	Shaunah	Chemeketa Community College		
Executive Secretary	Sherrie	Magarrell	Chemeketa Community College		
Ex-Officio	Carlson	Kip	Chemeketa Community College		
Ex-Officio	Pierce	Tim	Chemeketa Community College		
Ex-Officio Faculty	Steiger	Christina	Chemeketa Community College		
Ex-Officio Faculty	Davis	Peter	Chemeketa Community College		
Ex-Officio Faculty	Martinez	Yolanda	Chemeketa Community College		
Ex-Officio	Pierce	Tim	Chemeketa Community College		

**Machining Technology Advisory Committee  
2023-24**

**Degrees and Certificates**

Computer-Aided Design/Computer-Aided Manufacturing (CAD/CAM) Associate of Applied Science  
Computer Numerically Controlled (CNC) Operator Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>	<b>County</b>
Member	Arnsden	Chris	Allied Systems	Sherwood	Washington
Member	Davis	Jeremiah	A-dec, Inc.	Newberg	Yamhill
Member	Grob	Andreas	SECO Tools, LLC	Tualatin	Washington
Member	Keyser	Mike	Hill Brothers Machine	Salem	Marion
Member	Mathews	Jeremy	Shields Manufacturing	Keizer	Marion
Member	McKinley	Rachael	A-dec, Inc.	Newberg	Yamhill
Member	Ulven	Dan	Ulven Companies	Hubbard	Marion
Member	Witmer	Steve	DMG Mori	Salem	Marion
Alternate Member	Marsh	David	DMG Mori	Lake Oswego	Marion
Alternate Member	Wheatcroft	Paul	Ulven Companies	Hubbard	Marion
Ex-Officio	Cameron	Jeffrey	Chemeketa		
Ex-Officio	Carlson	Kip	Chemeketa		
Ex-Officio	Hibbeler	Duane	Chemeketa		
Ex-Officio	Salinas-Oliveros	Rebecca	Chemeketa		
Ex-Officio	Schneider	Sheldon	Chemeketa		
Program Dean	Cheyne	Larry	Chemeketa		

**Medical Assisting Advisory Committee  
2023-24**

**Degrees and Certificates**

Medical Assisting Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>	<b>County</b>
Chair	Powers	Nichole	Kaiser Permanente	Salem	Marion
Member	Kunis	Debbie	West Hills Healthcare	McMinnville	Yamhill
Member	Opitz	Heather	West Hills Healthcare	McMinnville	Yamhill
Member	King-Jarred	Marcie	WVMC	McMinnville	Yamhill
Member	Bone	Michael	WVMC	McMinnville	Yamhill
Member	Albers	Melissa	Cascade Foot Center	Salem	Marion
Member	Behrend	Lisa	PMC	McMinnville	Yamhill
Member	Maxwell	Baillie	PMC	McMinnville	Yamhill
Member	Nichols	Caitlin	Silver Falls Dermatology	Salem	Marion
Member	Koepplin	Tracie	PMC	McMinnville	Yamhill
Member	Croxford	Cristen	PMC	McMinnville	Yamhill
Member	Forbes	Harmony	Santiam Health	Stayton	Marion
Member	Fraser	Linda	Santiam Health	Stayton	Marion
Member	Gray	Sally	OHSU	Portland	Multnomah
Member	Scheese	Crystal	<u>CIGR</u>	Grand Ronde	Yamhill
Member	Kenaston	Alicia	<u>Santiam Health</u>	Stayton	Marion
Member	Maller-Raulston	Stephanie	Adventist Health Clinic	Salem	Marion
Member	Ortega	Rebecca	Corvallis Clinic	Corvallis	Benton
Member	Pizano	Neftali	Samaritan Health	Albany	Benton
Member	Anderson	Helen	Hello Care	McMinnville	Yamhill
Member	Schroeder	Monica	Salem Health	Salem	Marion
Recording Secretary	White	Renae	Chemeketa Yamhill Valley Campus	McMinnville	Yamhill
Program Advisor	Ellis	Kathryn	Chemeketa Yamhill Valley Campus	McMinnville	Yamhill
Program Chair	VanDyke	Melissa	Chemeketa Yamhill Valley Campus	McMinnville	Yamhill
Ex-Officio Faculty	Johnson	Tesla	Chemeketa Yamhill Valley Campus	McMinnville	Yamhill
Program Dean	Davis	Paul	Chemeketa Yamhill Valley Campus	McMinnville	Yamhill



**Nursing Education Advisory Committee  
2023-24**

**Degrees and Certificates**

Practical Nursing Certificate of Completion  
Nursing Associate of Applied Science

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>	<b>County</b>
Chair	Wolfe	Sarah	Salem Hospital	Salem	Marion
Ex-Officio Faculty	Kittelison	Lorene	Chemeketa Community College	Salem	Marion
Ex-Officio Faculty	Powell	Kelsie	Chemeketa Community College	Salem	Marion
Ex-Officio Faculty	Williams	Jack	Chemeketa Community College	Salem	Marion
Executive Secretary	Beckner	Amanda	Chemeketa Community College	Salem	Marion
Member	Blair	Damon	Oregon State Hospital	Salem	Marion
Member	McCallum	Angela	Dallas Retirement Village	Dallas	Polk
Member	Rivera	Amanda	Mckay High School Health Occupations	Salem	Marion
Member	Vizina	Rosalinda	Department of Correction OSCI	Salem	Marion
Member	Sheets	Gerilyn	Silverton High School	Silverton	Marion
Member	Brady	Karen	Silverton Hopsital	Silverton	Marion
Program Dean	Kellogg	Sandi	Chemeketa Community College	Salem	Marion

**Occupational Skills Training Advisory Committee  
2023-24**

**Degrees and Certificates**

Occupational Skills Training Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>	<b>County</b>
Alternate Member	Dexter	Daniel	Youth Transition Program, Salem-Keizer School District	Salem	Marion
Alternate Member	DuBois	Angela	US Department of Veterans Affairs	Portland	Multnomah
Alternate Member	Emly	Shak	US Department of Veterans Affairs	Portland	Multnomah
Alternate Member	Espinoza	Christina	Youth Transition Program, Salem-Keizer School District	Salem	Marion
Member	Garren	Steve	Oregon DMV	Salem	Marion
Member	Johnson	Neil	Worksource Oregon	Salem	Marion
Member	Jordan	Sara	Youth Transition Program, Silver Falls School District	Silverton	Marion
Alternate Member	Espinoza	Christina	Youth Transition Program, Salem-Keizer School District	Salem	Marion
Alternate Member	Kinnunen	Joanne	Youth Transition Program, Salem-Keizer School District	Salem	Marion
Member	Machado	Jessica	US Dept of Veterans Affairs	Eugene	Lane
Member	Mallery	Elizabeth	Vocational Rehab Services, South Salem	Salem	Marion
Member	Marinos	Deborah	Adaptability for Life	Woodburn	Marion
Alternate Member	McClellan	Lenette	Oregon State Hospital	Salem	Marion
Member	McKenzie	Lee	Marion-Polk Food Share	Salem	Marion
Member	Morice	Giuliana	Marion County Health and Human Services	Salem	Marion
Alternate Member	Salstrom	Deleah	Youth Transition Program, Salem-Keizer School District	Salem	Marion
Alternate Member	Shepherd	Lindsey	Youth Transition Program, Salem-Keizer School District	Salem	Marion
Member	Sisemore	Linda	Vocational Rehab Services, North Salem	Salem	Marion
Member	Stafford	Ryan	Oregon State Hospital	Salem	Marion
Member	Ulrich	Marilyn	Oregon Employment Department	Salem	Marion

Alternate Member	Velazquez	Ramon	Youth Transition Program, Salem-Keizer School District	Salem	Marion
Alternate Member	Wicker	Lynne	Oregon DMV	Salem	Marion
Alternate Member	Willhite	Rebekah	Youth Transition Program, Salem-Keizer School District	Salem	Marion
Alternate Member	Wolcott	Sherry	Oregon Employment Department	Salem	Marion
Alternate Member	Woods	Ari	Oregon DMV	Salem	Marion
Alternate Member	Zambrano	Brenda	US Department of Veterans Affairs	Portland	Multnomah
Ex-Officio	Martell-Straight	Cathy	Chemeketa		
Ex-Officio	Alexander	Karen	Chemeketa		
Ex-Officio	Bryan	Kristine	Chemeketa		
Ex-Officio	Crepeaux	Dennis	Chemeketa		
Ex-Officio	Bryan	Kristine	Chemeketa		
Ex-Officio	Horsfall	Jackson	Chemeketa		
Ex-Officio	Noah	Mark	Chemeketa		
Ex-Officio	Salinas-Oliveros	Rebecca	Chemeketa		
Program Dean	Cheyne	Larry	Chemeketa		

**Office Administration and Technology Advisory Committee  
2023-24**

Information-2  
November 15, 2023

**Degrees and Certificates**

- Administrative Office Professional Associate of Applied Science
- Accounting Administrative Assistant Associate of Applied Science Degree
- Medical Administrative Assistant Associate of Applied Science
- Business Technology Certificate of Completion
- Office Fundamentals Certificate of Completion
- Legal Office Assistant Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>	<b>County</b>
Member	Adkins	Michele	Salem Electric	Salem	Marion, Polk
Member	Alderin	Stefanie	Westech Engineering, INC	Salem	Marion
Member	Forbes	Harmony	Santiam Hospital	Stayton	Marion
Member	Gregg	Mel	City of Woodburn	Woodburn	Marion
Member	Kile	Sarah	Oregon Division of Financial Regulation	Salem	Marion
Member	Noriega	Yesenia	City of Salem	Salem	Marion
Member	O'Mara	Lori	Marion County Sheriff Department	Salem	Marion
Ex-Officio	Johansen	Barbara	Chemeketa		
Ex-Officio	Salinas-Oliveras	Rebecca	Chemeketa		
Ex-Officio	Carlson	Kip	Chemeketa		
Executive Secretary	Monson	Bryan	Chemeketa		
Program Director	Taylor	R.	Chemeketa		

**Pharmacy Technology Advisory Committee  
2023-24**

Information-2  
November 15, 2023

**Degrees and Certificates**

Pharmacy Management Associate of Applied Science  
Pharmacy Technician Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>	<b>County</b>
Chair	Aysheh	Nesreen	Pharmacy Technician	Salem	Marion
Member	Grant	Amber	Pill Box	Silverton	Marion
Member	Jones	Megan	Samaritan		
Member	Shannon	Danielle	WVP Medical Group	Salem	Marion
Member	Test	Jarel	Safeway	South Salem	Marion, Yamhill, Polk
Member	Howry	Linda	Community member/Retired Pharmacy Technician	Salem	Marion
Ex-Officio Faculty	Clark	Corey	Chemeketa Community College	Salem	Marion
Ex-Officio Faculty	Buckholz	Cheryl	Chemeketa Community College	Salem	Marion
Program Dean	Kellogg	Sandi	Chemeketa Community College	Salem	Marion

**Speech-Language Pathology Assistant Advisory Committee  
2023-24**

**Degrees and Certificates**

Speech-Language Pathology Assistant Associate of Applied Science  
Speech-Language Pathology Assistant Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>	<b>County</b>
Chair	Price	Jennie	Intermountain ESD	Pendleton	Umatilla
Member	Gage	Susan	Salem Keizer School District	Salem	Marion
Member	Barrett	Lindsay	Consonus Health	Milwaukie	Multnomah
Member	Roberts	Heidi	Shepherd Health Care System	Hermiston	Umatilla
Program Dean	Davis	Paul	Chemeketa-Yamhill Valley Campus	McMinnville	Yamhill
Member	Medrano-Perez	Jeanine	Wings Speech and Language Center	Ontario, CA	San Bernardino
Program Advisor	Ellis	Kathryn	Chemeketa-Yamhill Valley Campus	McMinnville	Yamhill
Recording Secretary	White	Rena	Chemeketa-Yamhill Valley Campus	McMinnville	Yamhill
Program Chair	Northam	Ashley	Chemeketa-Yamhill Valley Campus	McMinnville	Yamhill
Adjunct Faculty	Martin	Amy	Intermountain ESD	Pendleton	Umatilla

**Visual Communications Advisory Committee  
2023-24**

Information-2  
November 15, 2023

**Degrees and Certificates**

Graphic Design Associate of Applied Science  
Multimedia Arts Associate of Applied Science

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>	<b>County</b>
Member	Cardwell	Duane	Cardwell Creative	Salem	Marion
Vice Chair	Custer	Stephen	Dry Humor Marketing	Salem	Marion
Member	Thomas	Vin	Fixel	Salem	Marion
Chair	MacDonald	Kristen	Math Learning Center	Salem	Marion
Ex-Officio	Carlson	Kip	Chemeketa		
Ex-Officio	Hoelter	Peter	Chemeketa		
Ex-Officio	Malley	Bret	Chemeketa		
Ex-Officio	Martell-Straight	Cathy	Chemeketa		
Program Dean	Cheyne	Larry	Chemeketa		

**Welding Technology Advisory Committee  
2023-24**

Information-2  
November 15, 2023

**Degrees and Certificates**

Welding Fabrication Associate of Applied Science  
Welding Certificate of Completion  
Arc Welding Certificate of Completion  
MIG Welding Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>	<b>County</b>
Member	Bender	Bob	Retired industry member	Salem	Marion
Member	Fery	Eric	Ag Chains Plus, Inc.	Sublimity	Marion
Member	Harris	Sam	GK Machine	Salem	Marion
Member	Jones	Douglas	Zephyr Engineering	Salem	Marion
Member	Torresdal	Jerald	Career Technical Education Center (CTEC)	Silverton	Marion
Member	Valarida	Ron	Valley Fab Corporation	Brooks	Marion
Alternate Member	Yakis	Karl	Valley Fab Corporation	Brooks	Marion
Ex-Office	Carlson	Kip	Chemeketa		
Ex-Office	Grassman	Gary	Chemeketa		
Ex-Office	Keechle	Brian	Chemeketa		
Ex-Office	Myers	Mike	Chemeketa		
Ex-Office	Snegirev	Alex	Chemeketa		
Program Dean	Cheyne	Larry	Chemeketa		



**Wine Studies Advisory Committee  
2023-24**

**Degrees and Certificates**

Vineyard Management Associate of Applied Science  
Winemaking Associate of Applied Science  
Vineyard Operations Certificate of Completion  
Wine Hospitality Operations Certificate of Completion

<b>Role on Committee</b>	<b>Last Name</b>	<b>First Name</b>	<b>Organization</b>	<b>City</b>	<b>County</b>
Chair	O'Brien	Betty	Elton Vineyards	Salem	Marion
Member	Beck	Jeanne	Crawford Beck Vineyard	Amity	Polk
Member	Boskov	Bree	Oregon Wine Board	Portland	Multnomah
Member	Burns	Tresider	Alexana	Newberg	Yamhill
Member	Casteel	Ted	Bethel Heights Vineyards	Salem	Marion
Member	Chambers	Marie	Oregon Wine Board	Portland	Multnomah
Member	Crank	Don	Hawks View Vineyards	Sherwood	Washington
Member	Ford	Lowell	Illahe Vineyards	Salem	Marion
Member	Jagle	Gabriel	Scenic Valley Farms	Gervais	Marion
Member	Keegan	Eugenia	Jackson Family Wines	Yamhill	Yamhill
Member	King	Anthony	Carlton Winemaker's Studio	Carlton	Yamhill
Member	Moore	Shane	Northwest Vineyard Service	Amity	Polk
Member	Olson	Mary	Airlie Winery and Dunn Forest Vineyard	Monmouth	Polk
Member	Panichkul	Victor	Stoller Family Estate	Dayton	Yamhill
Member	Rasch	Gary	Bjornson Wine	Salem	Marion
Member	Skinkis	Patricia A.	Oregon State University	Corvallis	Benton
Member	Spearman-Eskelsen	Nicole	Salem Keizer Public Schools	Salem	Marion
Member	Thomson	Steve	Cristom Vineyards	Salem	Marion
Member	Vidrine	Cheney	Union Wine Company	Tualatin	Washington
Member	Weichold	Karl	Stoller Family Estate	Dayton	Yamhill
Member	West	Paden	Isabelle Meunier Consulting	McMinnville	Yamhill
Ex-Officio Faculty	Brose	Johnny	Chemeketa-Eola		
Ex-Officio Faculty	Berenguer	Bryan	Chemeketa-Eola		
Recording Secretary	Jensen	Megan	Chemeketa-Eola		
Program Dean	Davis	Paul	Chemeketa-Eola		

## 2022–2023 STUDENT INITIATED FEE (SIF) BUDGET REPORT

### Prepared by

Joselin Abarca Barranca, ASC Executive Director  
Joel Gisbert, Civic Engagement Coordinator  
Mike Evans, Dean—College Access and Student Life  
Manuel Guerra, Executive Dean—Student Affairs  
David Hallett, Vice President—Academic and Student Affairs

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The Student Initiated Fee (SIF) was implemented during the 2021–2022 fiscal year. The fee was approved by the Board of Education for the purposes of supporting funding for student clubs, student employment, campus activities, and a legislative internship program. The fee was generated from and distributed to each of the campuses and centers as indicated in the following table.

2022–2023 SIF Fees Generated and Distribution by Term					
Income	Summer	Fall	Winter	Spring	Total
Brooks	\$935	\$1,817	\$1,834	\$1,783	\$6,369
Eola	\$30	\$253	\$367	\$324	\$974
Polk	\$402	\$1,666	\$1,428	\$1,073	\$4,569
Salem	\$9,831	\$43,719	\$40,777	\$36,641	\$130,968
Woodburn	\$1,033	\$2,492	\$2,277	\$2,705	\$8,507
Yamhill	\$661	\$3,195	\$2,776	\$2,354	\$8,986
Total	\$12,892	\$53,142	\$49,459	\$44,880	\$160,373

### LEGISLATIVE INTERNSHIP PROGRAM

In addition to supporting 15 clubs, six student leader positions, and multiple campus-wide events each term, 2022 saw the launch of the Chemeketa Legislative Intern Program with four interns placed in legislative offices.

Each of these interns served through the long session and successfully built relationships with legislators in the Oregon House and Senate and served in both Democratic and Republican offices.

### CHANGE TO SIF

In the fall of 2022, to help with the college budget shortfall, the SIF Committee decided to allow 40 percent of the Civic Engagement Coordinator position to be charged to the SIF. While this commitment is intended to be ongoing, it limits the funds available to meet the intended purpose of the fee to create a more vibrant campus experience for students.

**COLLEGE POLICY—STUDENT SERVICES 5000 SERIES  
#5150—DELINQUENT DEBTS**

**Prepared by**

Ryan West, Executive Dean—Student Affairs  
David Hallett, Vice President—Academic and Student Affairs

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The policy below was reviewed and approved by the Chemeketa Executive Team by unanimous consent on October 23, 2023.

**DELINQUENT DEBTS—POLICY #5150**

The Delinquent Debts policy has been reviewed and revised to comply with Oregon Senate Bill 424 which prohibits Oregon-based post-secondary institutions from withholding transcripts from current or former students due to a debt owed to the institution effective no later than the start of the 2024–2025 academic year.

For the above-noted policy, the new language is underlined, and the former language has been stricken with lines through the text.

The College Board of Education will be asked to approve policy #5150 at the December 2023 Board of Education meeting.



## Student Services 5000 Series

### #5150

#### Delinquent Debts

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A debt will be considered delinquent when payment is not received within the due date established on the Chemeketa public website in the term schedule of classes or an official invoice, or when payment is not received by the end of the term the debt was incurred, whichever is earlier. ~~A student's official transcript shall be withheld and online access to unofficial transcripts and grades shall be withheld until all delinquent debts to the college have been paid in full. Unofficial transcripts and grades shall be available to students with delinquent debt upon formal written request or in person with proper identification.~~<sup>4</sup>

Chemeketa Community College may refuse to enroll a student or provide access to college services until all the student's delinquent debts to the college have been paid in full or satisfactory arrangements have been made with the college for payment in accordance with college guidelines or procedures. If the student is enrolled and fails to pay the delinquent fees in accordance with guidelines or procedures, the college may drop the student from class(es).

A student with a history of delinquent debts to the college may be required to pay for registration or other charges in advance. The college may refer a student's delinquent debt to collections, and the students would be responsible to pay collection fees and/or attorney fees.

October 23, 1991

*Adopted College Board of Education*

June 28, 2006; March 16, 2011,

July 15, 2015; September 20, 2017

*Revised College Board of Education*

<sup>4</sup>~~Family Educational Rights & Privacy Act of 1974 and as amended (FERPA)~~

## PERSONNEL REPORT

### Prepared by

Heather McDaniel, Interim Associate Vice President—Human Resources  
Alice Sprague, Interim Vice President—Governance and Administration

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### NEW HIRES

Havilah Jane Elizabeth Cagle, Instructional Technician—Agricultural Sciences and Technology, Regional Education and Academic Development Division, 100 percent, 12-month assignment, Range B2, Step 5.

Keegan M. Gormally, Student Services Specialist—Academic Advising and First Year Programs, Student Affairs Division, 100 percent, 12-month assignment, Range B3, Step 6.

Karla M. Hale, Director of Education—Education, Academic Affairs Division, limited duration, 1-year 7-month assignment, Range D1, Step 6.

Jessie Ruiz Leon, Public Safety Officer I—Public Safety, Academic Affairs Division, 100 percent, 12-month assignment, Range B2, Step 6.

Armando C. Alvarado Mendoza, Department Technician I—Counseling and Student Support Services, Student Affairs Division, 100 percent, 12-month assignment, Range B1, Step 5.

Andrea S. Misbach, Department Technician I—Institutional Advancement, College Support Services Division, limited duration, 6-month assignment, Range B1, Step 4.

Ricardo “Rick” Puente, Director of Public Safety—Public Safety, Academic Affairs Division, 100 percent, 12-month assignment, Range D3, Step 9.

Sergio Sanchez Romo, Instructional Specialist—Library and Learning Resources, Student Affairs Division, 100 percent, 12-month assignment, Range B3, Step 3.

Ana Esperanza F. Segovia, Department Technician I—High School Partnerships, Academic Affairs Division, 100 percent, 12-month assignment, Range B1, Step 3.

Naomi E. Suarez, Department Specialist—Liberal Arts and Social Sciences, General Education and Transfer Studies Division, 100 percent, limited duration, 12-month assignment, Range B3, Step 3.

### POSITION CHANGES

Cindy A. Coelho, Custodian I—Capital Project and Facilities, College Support Services Division, 100 percent, Range A2, Step 5, from Maintenance/Trades Assistant, Capital Projects and Facilities, College Support Services Division.

Standard Report-1  
November 15, 2023

Jennifer A. Cox, Dean of Library and Learning Resources—Library and Learning Resources, Student Affairs Division, 100 percent, Range D5, Step 8, from Interim Dean of Library and Learning Resources, Library and Learning Resources, Student Affairs Division.

Delaney L. Hendrickson, Financial Services Analyst I—Human Resources, Governance and Administration Division, 100 percent, Range C1, Step 5, from Financial Services Specialist, Human Resources, Governance and Administration Division.

SEPARATIONS

Maria C. Hurtado Becerra, Department Technician II—High School Partnerships, Regional Education and Academic Development Division, effective October 13, 2023.

Tania Kleinschmit, Instructional Specialist—Emergency Services and Diesel Technology, Career and Technical Education and Public Safety Division, effective October 17, 2023.

## **BUDGET STATUS REPORT**

### **Prepared by**

Rich Kline, Director—Business Services

Brian Knowles, Director—Budget and Finance

Aaron Hunter, Vice President—College Support Services Department/Chief Financial Officer

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The financial reports of the general fund and investments for the period from July 1, 2023, through October 31, 2023, are attached.

The following items are included in the report:

- General Fund Revenue and Expense Statement
- General Fund Budget Status Report
- Status of Investments as of October 2023

**Chemeketa Community College**  
**Statement of Resources and Expenditures**  
**As of October 31, 2023**

Fund 100000 - General Fund Unrestricted

	<b>ADJUSTED BUDGET</b>	<b>YEAR-TO-DATE ACTUAL</b>	<b>% OF BUDGET</b>	<b>VARIANCE TO BUDGET</b>
<b>Resources:</b>				
Beginning Fund Balance	18,000,000	-	0.00%	(18,000,000)
Property Taxes	27,551,434	247,855	0.90%	(27,303,579)
Tuition and Fees	18,589,966	8,040,442	43.25%	(10,549,524)
State Appropriations - Current	36,904,602	29,535,932	80.03%	(7,368,670)
Indirect Recovery	1,006,586	317,931	31.59%	(688,655)
Interest	2,100,000	489,438	23.31%	(1,610,562)
Miscellaneous Revenue	533,171	18,126	3.40%	(515,045)
Transfers In	100,000	-	0.00%	(100,000)
<b>Total Resources</b>	<b>104,785,759</b>	<b>38,649,724</b>	<b>36.88%</b>	<b>(66,136,035)</b>
<b>Expenditures:</b>				
Instruction	36,851,031	9,085,355	24.65%	27,765,676
Instructional Support	13,076,906	3,891,119	29.76%	9,185,787
Student Services	9,463,162	2,765,972	29.23%	6,697,190
College Support Services	17,512,889	5,386,285	30.76%	12,126,604
Plant Operation and Maintenance	8,098,119	2,258,251	27.89%	5,839,868
Transfers	5,455,000	1,828,750	33.52%	3,626,250
<b>Total Expenditures (Excluding Contingency)</b>	<b>90,457,107</b>	<b>25,215,732</b>	<b>27.88%</b>	<b>65,241,375</b>
Contingency	14,328,652	-	0.00%	14,328,652
<b>Total Expenditures</b>	<b>104,785,759</b>	<b>25,215,732</b>	<b>24.06%</b>	<b>79,570,027</b>



**Chemeketa Community College  
Budget Status Report  
As of October 31, 2023**

Fund 100000 - General Fund Unrestricted

Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance
6110	Exempt Salaries	10,163,927	3,208,687	6,347,826	607,414
6120	Classified Salaries	13,283,116	3,871,008	8,072,748	1,339,360
6124	Part-Time Hourly & Student Wages	1,172,911	384,764	-	788,147
6130	Faculty Salaries	16,560,701	3,981,464	11,555,227	1,024,010
6132	Part-Time Faculty	8,609,488	2,000,867	1,306,343	5,302,278
6510	Fixed Fringe Benefits	9,609,268	2,810,923	-	6,798,345
6511	Variable Fringe Benefits	15,928,204	4,278,763	-	11,649,441
6512	Other Fringe Benefits	380,000	81,508	-	298,492
	<b>Subtotal Personnel Services</b>	<b>75,707,615</b>	<b>20,617,984</b>	<b>27,282,144</b>	<b>27,807,487</b>
					<b>27.23%</b>

Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance
710	Materials & Services	1,582,797	240,851	55,437	1,286,509
720	Equipment \$500-\$4,999	126,918	36,780	10,644	79,494
7300	Legal Services	226,790	3,789	-	223,001
7310	Insurance	921,700	837,506	-	84,194
7320	Maintenance	369,292	153,061	148,791	67,440
7330	Communications	880,775	182,035	-	698,740
7340	Utilities	2,369,441	406,261	63,072	1,900,108
7350	Staff Development	126,573	29,109	-	97,464
7360	Travel	339,815	34,414	-	305,401
7370	Other Services	2,113,884	762,664	330,366	1,020,854
7550	Capital Outlay	236,507	82,528	67,881	86,098
8150	Transfers Out	5,455,000	1,828,750	-	3,626,250
	<b>Subtotal Non-Personnel Services</b>	<b>14,749,492</b>	<b>4,597,748</b>	<b>676,191</b>	<b>9,475,553</b>
					<b>31.17%</b>
8500	Contingency	14,328,652	-	-	14,328,652
	<b>Report Totals</b>	<b>104,785,759</b>	<b>25,215,732</b>	<b>27,958,335</b>	<b>51,611,692</b>
					<b>24.06%</b>

**Status of Investments**  
October 31, 2023

	Statement Date	Maturity Date	Account Balance	Rate as of 10/31/2023
<b>Oregon State Treasurer Investments</b>				
Oregon Short-Term Fund - General	10/31/2023	On demand	\$ 24,583,802.34	5.000%
Oregon Short-Term Fund - Capital	10/31/2023	On demand	\$ 9,276,042.81	5.000%
<b>Total Oregon State Treasurer Investments</b>			<b>\$ 33,859,845.15</b>	
	Investment Date	Maturity Date	Amount Invested	Yield
<b>Other Investments</b>				
Treasury Note - United States Treasury	12/1/2022	11/30/2023	\$ 1,922,440.00	4.521%
Treasury Note - United States Treasury	12/1/2022	12/31/2023	\$ 1,921,140.00	4.526%
Gov't Agency - Federal Home Loan Bank	2/1/2023	1/26/2024	\$ 1,998,840.00	4.810%
Treasury Note - United States Treasury	2/1/2023	1/31/2024	\$ 2,447,280.39	4.442%
Treasury Note - United States Treasury	12/1/2022	1/31/2024	\$ 1,918,240.00	4.513%
Gov't Agency - Federal Home Loan Bank	2/28/2023	2/21/2024	\$ 1,998,384.44	5.187%
Treasury Note - United States Treasury	2/28/2023	2/22/2024	\$ 1,910,289.89	4.734%
Treasury Note - United States Treasury	12/6/2022	2/29/2024	\$ 1,925,380.00	4.649%
Treasury Note - United States Treasury	8/29/2023	2/29/2024	\$ 2,436,287.36	5.259%
Treasury Note - United States Treasury	9/12/2023	3/7/2024	\$ 1,948,375.00	5.479%
Gov't Agency - Federal Home Loan Bank	8/31/2023	3/8/2024	\$ 1,944,477.78	5.495%
Treasury Note - United States Treasury	10/26/2023	3/28/2024	\$ 1,956,452.22	5.290%
Treasury Note - United States Treasury	12/6/2022	3/31/2024	\$ 1,937,060.00	4.615%
Gov't Agency - Federal Home Loan Bank	12/15/2022	4/15/2024	\$ 2,007,800.00	4.450%
Gov't Agency - Federal Home Loan Bank	10/25/2023	5/3/2024	\$ 1,944,397.78	5.473%
Treasury Note - United States Treasury	12/14/2022	5/31/2024	\$ 1,949,380.00	4.305%
Corporate Note - Bank of Montreal	11/8/2022	6/28/2024	\$ 2,873,160.00	5.223%
Corporate Note - Royal Bank of Canada	7/17/2023	7/26/2024	\$ 3,944,440.00	5.388%
Treasury Note - United States Treasury	1/6/2023	7/31/2024	\$ 2,439,950.00	4.604%
Corporate Note - JPMorgan Chase	10/20/2022	1/23/2025	\$ 1,919,760.00	5.033%
<b>Total Other Investments</b>			<b>\$ 43,343,534.86</b>	<b>4.925% weighted average yield</b>

13 week Treasuries 5.33% as of 10/31/2023

Oregon Short-Term Fund is managed by the Oregon State Treasurer - also known as LGIP (Local Government Investment Pool)

## CAPITAL PROJECTS REPORT

### Prepared by

Rory Alvarez, Director—Facilities and Operations  
Aaron Hunter, Vice President—College Support Services Department/Chief Financial Officer

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### CURRENT AND COMPLETED CAPITAL PROJECTS

- Woodburn Security Doors

Plans have been created to install doors on the first and second floors to secure the portions of the building used by the college. These plans have been sent out through the procurement department for bids which are expected to be received soon.

- Building 9 Fire Alarm System Replacement

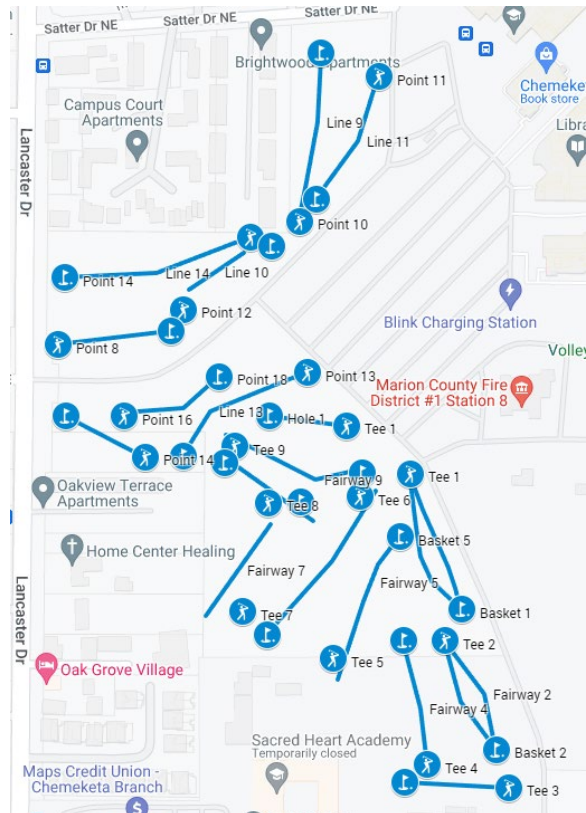
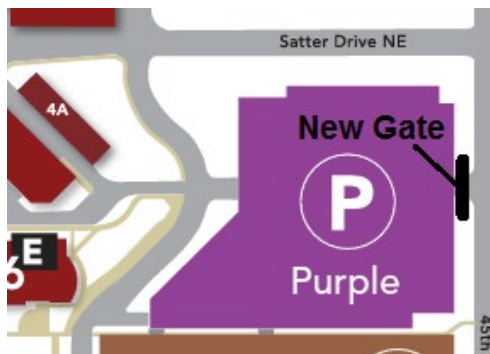
During winter break, the college's Fire Alarm service contractor will be replacing the entire fire alarm system in Building 9.

- Chemeketa Disc Golf Course

The college has collaborated with Oregon Corrections Enterprises to install a Professional Disc Golf Association (PDGA) compliant 18-hole course on the Salem Campus. This course is expected to be completed by the end of fall term.

- Purple Parking Lot Gate at 45<sup>th</sup> Avenue NE

By request of Public Safety, a gate will be installed to limit access to college grounds. The gate can be opened for special events when needed.



See Appendix-2; Campus Map pages 72-73.

## RECOGNITION REPORT

### Prepared by

Jessica Howard, President/Chief Executive Officer

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I would like to recognize the following for recent contributions to Chemeketa and to their professions.

The National Council for Marketing and Public Relations, an organization that connects marketing and PR professionals at community and technical colleges around the country, recognized Chemeketa Community College's marketing department for multiple projects that were rated the best of the best in the Northwest! The full tally, awarded at NCMPR's District 7 conference in Hood River last week, is as follows:

- Four Gold Medallion Awards: Annual Report (Foundation Annual Report), E-Newsletter (Chemeketa Chatter), Podcast (Chatting with Chemeketa), Original Photography-Unmanipulated (Terri Jacobson's photo from Night of 1000 Lights)
- One Silver Medallion: E-Newsletter (Alumni Association E-Newsletter, yes, we won Gold AND Silver in the Newsletter Category!)
- Two Bronze Medallions: Postcard (YVC: Explore Chemeketa) and Booklet (Guided Pathways Emergency Services and Public Safety)

IRVIN BROWN, VIVI CALEFFI PRICHARD, and JON MATHIS were invited to present at the National Race Amity Conference. The First National Race Amity Convention, held on May 21, 1921, in Washington, D.C. is the inspiration for the subsequent annual events. Generally held in November each year, the conference brings together prominent authors, thought leaders, activists, students, and others who share practical experience and learning about harnessing interracial partnerships in pursuit of access, equity, and social justice.

GENEVIEVE HALKETT, an ESOL faculty member in Academic Development, just received notice of a \$143,570 grant from the Institute of International Education to provide support and full tuition to Afghan refugees. Genevieve has gone above and beyond in getting resources for the refugee community so they can earn the credentials and degrees they need to start new lives in our community.

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to Chemeketa Community College for its Comprehensive Annual Financial Report for the fiscal year ended June 30, 2022. This was the 31st consecutive year that Chemeketa has achieved this prestigious award. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized Comprehensive Annual Financial Report. This report must satisfy both generally accepted accounting principles and applicable legal requirements. Congratulations to RICH KLINE and the entire Business Services department for their outstanding work.

On October 17, the Woodburn Center faculty and staff in collaboration with the City of Woodburn Economic Development Department, held a North Marion Business Resource Providers Fair. The Resource Fair offered the opportunity to meet business support providers in

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November 15, 2023

the region who help with starting or growing businesses, business planning, financing, workforce development, and more. An assortment of business support providers seeking to share resources with students, small businesses, and community members participated in the event. Breakout sessions included the Oregon Secretary of State providing information on what steps one should consider and what important decisions to make when starting a new business. Topics of discussion included Developing A Business Plan, Selecting A Business Name and Structure, Registering A Business, and Other Business Requirements. Many thanks to event organizers: DAISY RELLANO, CHEILA RAMIREZ, IRMA GUZMAN, ALENDER FAIJO, IRENE RODRIGUEZ, and ELIAS VILLEGAS.

DIANE MCLARAN, Director of Community Relations, organized a Veterans Day Breakfast to celebrate and honor employees and students who are veterans. Veteran JOHN MCILVAIN, Director of Emergency and Risk Management emceed the event. ALVIN KLAUSEN, a veteran and former Chemeketa student, and currently the Government Relations Manager for Marion County, was the keynote speaker.

On October 13 and 14, the college hosted the annual Binational Health Fair and Mexican Consulate Mobile Services. A number of vendors offered free health services to the community and the consulate offered access to participants to obtain crucial documents, including passports and IDs. I want to thank FANTINI HERNANDEZ, who helped coordinate these events, ROSALBA AGUILAR DE LUNA, GRECIA GARCIA PEREZ, LINDA RINGO-REYNA, and ESTHELA ZENDEJAS who provided support, and assistance, and the CAMP students who volunteered their time, KAREN BAZAN, GIESELLE BERMUDEZ, JANETH CERVANTES, CRYSTAL GARCIA, YUDY LEMUS, NATALY LOPEZ, JOANA MARTINEZ, YESENIA MARTINEZ, MARIBEL MONTEJANO, LEONOR MORALES, ARLETTE MORENO ESCAMILLA, and PERLA NIETO. A special thanks to our partners who come together every year to coordinate this event, which includes Northwest Human Services, the Mexican Consulate of Portland, Planned Parenthood, Salem Free Clinics, Salem Health, Centro Cultural, and OHA's Community Partner Outreach program.

Two of YVC's ESOL faculty, MELODY ABARCA-MILLAN (full-time) and HANNA DEMASTER (part-time) facilitated a training for YVC and Polk faculty on better serving our non-native English-speaking students on November 3. It was great training with practical tips for application to lead to a stronger sense of belonging and hopefully increased success in their mainstream classes. They will be leading a modified training for YVC's student services staff on November 6.

Chemeketa Community College made the Modern Campus' Top Academic Catalogs of 2023 list. This is an immense honor to receive this award in the first year of utilizing catalog software. TIM PIERCE, LORI JONES, MINNA GELDER, and CELESTE HOLMAN worked tirelessly to build the catalog, with the assistance of TERRI JACOBSON'S photos.

MARY ELLEN SCOFIELD gave a presentation at Indiana University's Annual Assessment Institute at the end of October. "All Together Now, Synchronizing Continuous Improvement" summarized her sabbatical research, which led to the college's new approach to program review and continuous improvement.

Action-1  
November 15, 2023

**APPROVAL OF COLLEGE POLICIES—EDUCATIONAL PROGRAM 4000 SERIES,  
#4065—ARTICULATION AND TRANSFER AGREEMENTS AND #4075—CREDIT HOUR  
[23-24-114]**

**Prepared by**

David Hallett, Vice President—Academic and Student Affairs

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The policies below were reviewed and approved by the Academic Standards Advisory Council by unanimous consent on June 9, 2023.

**ARTICULATION AND TRANSFER AGREEMENTS—POLICY #4065**

The college does not currently have an articulation and transfer agreement policy. This new policy is important to ensure the college remains in compliance with Oregon Revised Statutes (ORS) and the Northwest Commission on Colleges and Universities (NWCCU) standards around transfer and articulation. In addition, the Oregon Community College Association (OCCA) recommends colleges adopt such a policy as good practice. The associated procedures in development will clearly outline roles, responsibilities, and guidelines for developing and maintaining articulation and transfer agreements with partnering higher education institutions.

**CREDIT HOUR—POLICY #4075**

Credit hours are determined by the Higher Education Coordinating Commission (HECC) and the Community College and Workforce Development (CCWD). The proposed revisions did not substantively change the policy; they simply shortened the policy to indicate the college will remain in compliance with federal and state regulations and moved definitions and processes for remaining in compliance with the procedure.

For the above-noted policies, the new language is underlined, and the former language has been stricken with lines through the text.

It is recommended that the College Board of Education approve policies #4065—Articulation and Transfer Agreements and #4075—Credit Hour.



## Educational Program 4000 Series

### **#4065**

#### **Articulation and Transfer Agreements**

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The College, in collaboration with faculty and the academic disciplines and programs, may establish procedures that assure appropriate articulation and transfer of educational programs and courses with higher education institutions and high schools that serve students who reside in our district.

The procedures may also support articulation with institutions, including other community colleges and those that are not geographically proximate but that are appropriate and beneficial to the College's students.

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Revised Executive Team

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Adopted College Board of Education

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Revised College Board of Education

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NWCCU Standard revised 5/20, 10/21  
NWCCU Standards 1.C.8 and 2.C.1  
ORS 341.290, ORS 341.315



## Educational Program 4000 Series

**#4075**

### **Credit Hour**

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Credit-bearing courses, regardless of **course** delivery method **format**, are scheduled and conducted in compliance with federal<sup>1</sup> and state<sup>2</sup> regulations defining the credit hour. ~~A credit hour is an amount of work represented in intended learning outcomes and verified by evidence of student achievement. A credit hour corresponds to one hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for ten to twelve weeks for one quarter hour of credit, or at least 25 contact hours.~~

**The college establishes procedures which prescribe the definition of credit hour or clock hour consistent with applicable federal and state regulations.**

**The college establishes procedures to assure that curriculum complies with the definition of credit hour or clock hour, where applicable.**

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*Revised Executive Team*

May 15, 2013

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*Adopted College Board of Education*

June 20, 2018

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*Revised College Board of Education*

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<sup>1</sup> 75FR66845

<sup>2</sup> CCWD Handbook Policy and Procedure  
OAR 589-006-0050 (18)  
NWCCU Standard 1.C.3.



# VISION • MISSION • VALUES

## **VISION** *(Our shared future)*

Chemeketa will be a gathering place for lifelong learning.

## **MISSION** *(Why we exist)*

Chemeketa transforms lives and strengthens communities through quality education, services, and workforce training.

## **VALUES** *(How we work together)*

### **ADAPTABILITY**

We embrace change, thoughtfully improve, and respond to students and our rapidly shifting world.

### **BELONGING**

We create a welcoming culture and environment that honors the ways people are diverse so that each individual feels valued, supported, and safe in their work and learning journeys.

### **COMMUNITY**

We forge meaningful connections and partnerships within Chemeketa and with the communities we serve.

### **OPPORTUNITY**

We affirm the potential of each person to grow and learn, and are committed to providing equitable access to education and opportunity.

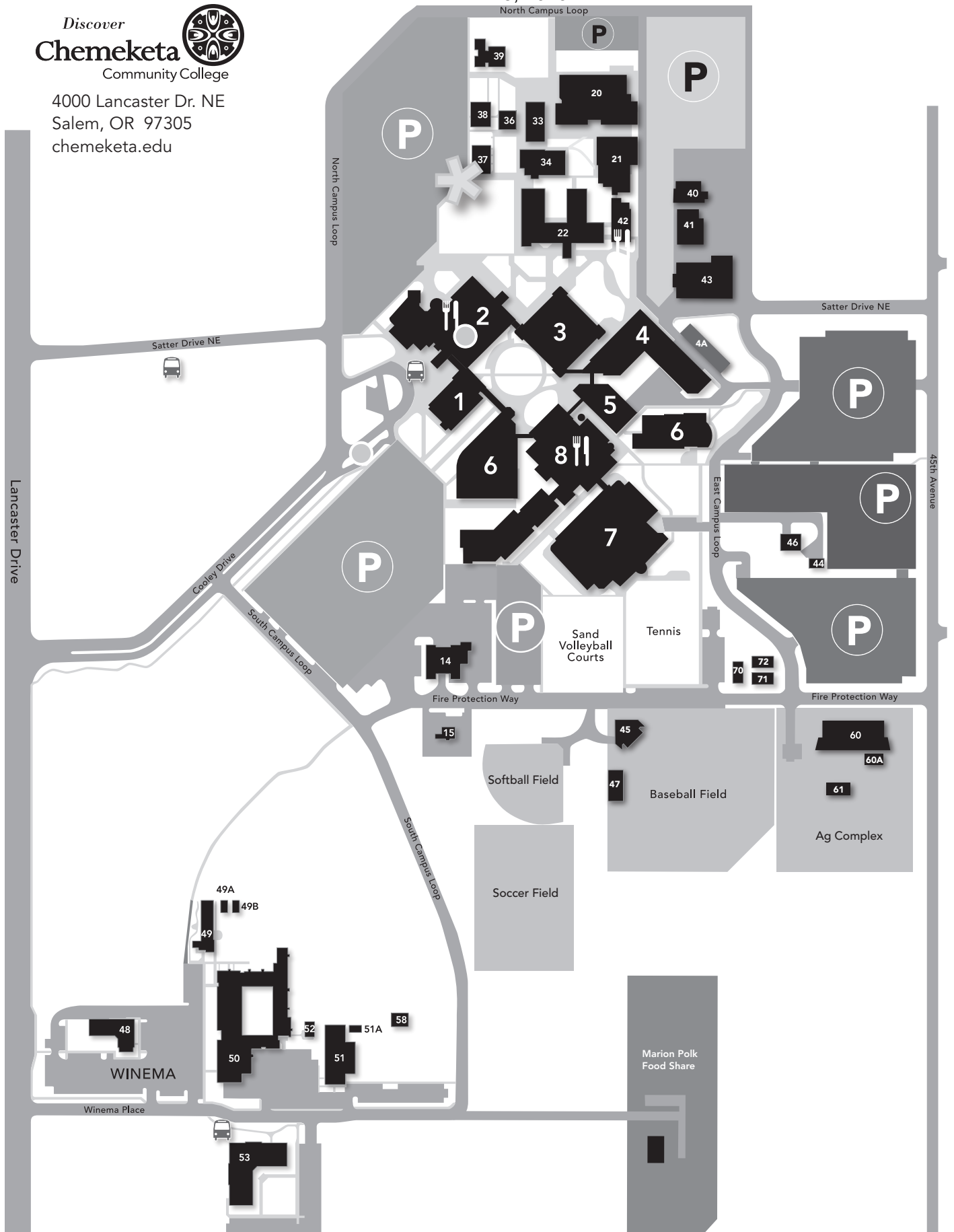
### **QUALITY**

We strive for excellence through relevant, inclusive, and future-focused curriculum, services, and experiences.

Appendix-2  
November 15, 2023



4000 Lancaster Dr. NE  
Salem, OR 97305  
chemeketa.edu



Building directory on reverse side

## Appendix-2 November 15, 2023

### Building and Primary Function(s)

- 001 1st Floor: Bookstore,
- 001 2nd Floor: Faculty Offices
- 002 1st Floor: Advising & Counseling; Career Center; Convenience Store; Food Court; Information Center; Multicultural Center; Placement Assessment; Planetarium; Public Safety; Student Accessibility Services; Student Recruitment; Student Retention & College Life; Student Support Services
- 002 2nd Floor: Business Services; CAMP; Chemeketa Completion Program; College Support Services; Enrollment Center; Financial Aid; Graduation Services; Human Resources; President's Office; Procurement; TRiO; Talent Search; Title IX Office; Tutoring Services; Upward Bound; Veterans Services
- 003 1st Floor: Gretchen Schuette Art Gallery; Classrooms
- 003 2nd Floor: Classrooms; Instruction and Student Services; Math Hub; Math Faculty; Testing Center
- 004 1st Floor: Automotive Program; Electronics Program; Faculty Offices
- 004 2nd Floor: Visual Communications; Robotics; Electronics & Networking Programs; Faculty Offices
- 005 1st Floor: Art Classrooms
- 005 2nd Floor: Classrooms; Foundation, Marketing & Public Relations; Public Information
- 006 1st Floor: Auditorium; Classrooms
- 006 2nd Floor: Classrooms; Employee Development
- 007 Gymnasium; Physical Education Classrooms
- 008 1st Floor: Dental Clinic; Health & Science Classrooms;
- 008 2nd Floor: Health & Science Classrooms
- 009 1st Floor: Classrooms; The Center for Academic Innovation; Academic Effectiveness; IT Help Desk; Television Studio; Online Programs
- 009 2nd Floor: Library; Writing Center; Computer Lab; Study Rooms
- 014 Public Safety
- 015 Burn Tower
- 020 Drafting; Engineering; Machining Program; Faculty Offices
- 021 Welding Program
- 022 Academic Development; HEP; Information Technology
- 033 Apprenticeship Programs
- 034 Conference Rooms; SOAR
- 037 Faculty Offices
- 038 Faculty Offices; Occupational Skills Training; Cooperative Work Experience
- 039 Child Development Center
- 040 Facilities & Operations
- 041 Facilities & Operations

- 042 Catering Kitchen; Northwest Innovations
- 043 Copy Center; Mail Room; Recycling
- 044 Horticulture Potting Shed
- 045 Activity Field
- 046 Greenhouse
- 048 Conference Rooms; MaPS Credit Union; Blue Moon Cafe
- 049 Mid-Willamette Education Consortium, Youth GED Options
- 050 High School Partnerships
- 051 Winema High School; Lab
- 052 Classrooms
- 053 Department of Human Services
- 058 Facilities & Operations Annex
- 060 Agricultural Sciences
- 061 Headhouse
- 062 Pavillion

### Area or Service—Building/Room

- Academic Development—22/100
- Admissions—2/200
- Advising—2/110
- Art Gallery—3/122
- Athletics—7/103
- Auditorium—6/115
- Boardroom—2/170
- Bookstore—1/First Floor
- Business Services—2/202
- Career Center—2/115
- Chemeketa Cooperative Regional Library Service—9/136
- Chemeketa Online—9/106
- Computer Labs, Library—9/Second Floor
- Convenience Store—2/180
- Cooperative Work Experience—38
- Dental Clinic—8/101
- Executive Dean of Students—3/272
- Employee Development Center—6/218b
- English for Speakers of Other Languages—22/100
- Enrollment Center—2/200
- Extended Learning—3/252
- Financial Aid—2/200
- First Aid—2/173
- Food Service—2/First Floor, 8, & 42
- GED—22/100
- General Information (Welcome Center)—2/110
- Gymnasium—7
- Human Resources—2/214
- International Programs and Study Abroad—2/174
- Instruction & Student Services—3/272
- IT Help Desk—9/128
- Library—9/Second Floor
- Lost & Found—2/173
- Mail Room—43
- Multicultural Center—2/177A
- Northwest Innovations—42
- Parking Permits—2/173 Public Safety Placement Assessment—2/201
- Planetarium—2/171
- Posting Notices on Campus—2/176
- President's Office—2/216

- Public Information—5/266
- Public Safety—2/173—503.399.5023
- Registration—2/200
- Scholarships—5/266
- Student Accessibility Services—2/174
- Student Center—2/179
- Student Clubs—2/176
- Student Identification Cards—1/First Floor Bookstore
- Study Skills—2/210
- Television Studio—9/162
- Testing Center—3/267
- Transcripts—2/200
- Transfer Information—2/110
- Tutoring Center—2/210
- Vending Machine Refunds—1/First Floor Bookstore
- Veterans Services—2/201
- Veterans Resource Center—2/116
- Writing Center—9/210

### Instructional Department Offices

- Agricultural Sciences—60
- Applied Technologies—20/203
- Business & Technology, Early Childhood Education & Visual Communications—1/204
- Chemeketa Online/Tech Hub—9/106
- Dental Programs—8/109
- Education, Languages & Social Sciences—3/252
- Emergency Services—Brooks Regional Training Center
- Health, & Human Performance—7/103
- Life Sciences and Physical Sciences—8/104
- Liberal Arts—1/204
- Math, Engineering & Computer Science—3/252
- Nursing—8/104
- Pharmacy Technology—8/113

### Restrooms

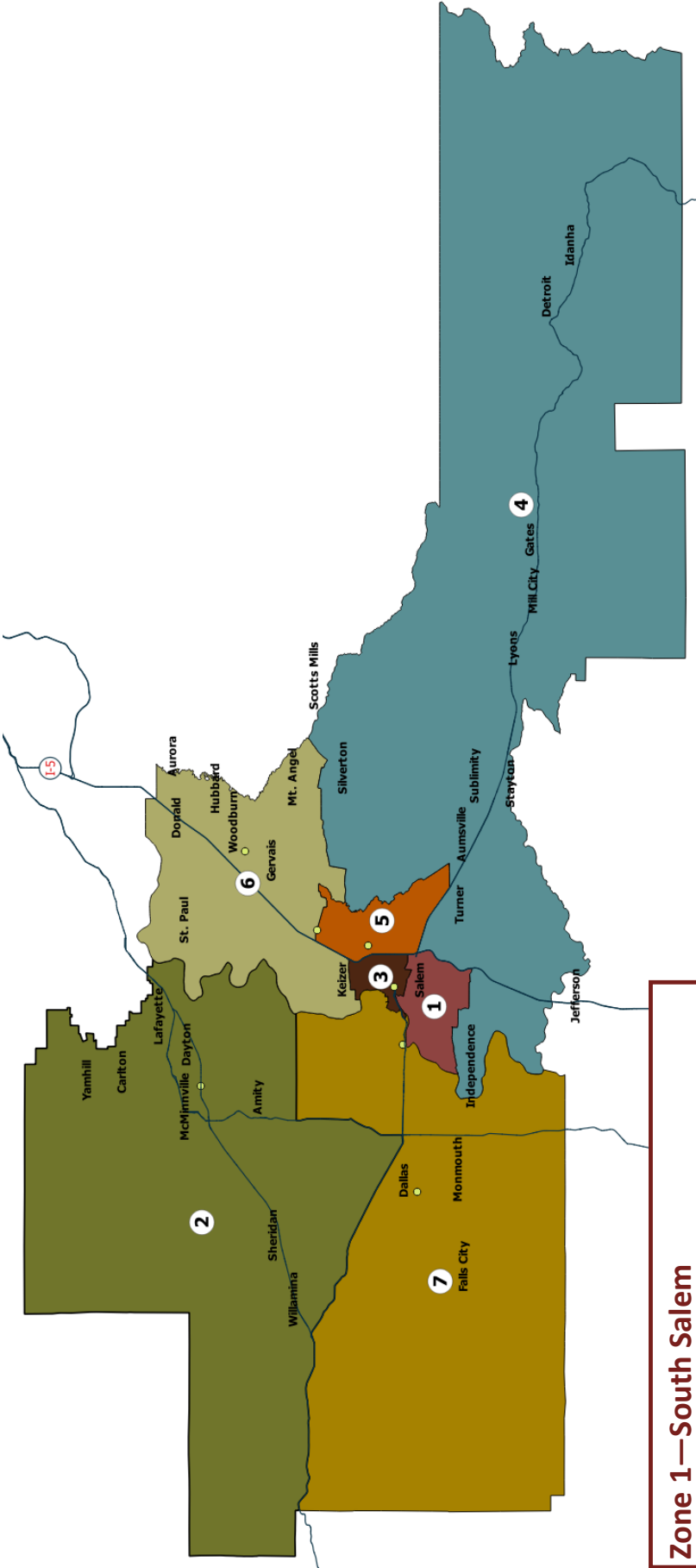
#### SINGLE OCCUPANCY

- Building 2—First floor, across from C-Store
- Building 4—Second floor
- Building 5—Second floor
- Building 6—First floor
- Building 8—First floor
- Building 20—First floor
- Building 36—First floor
- Building 37—First floor
- Building 38—First floor
- Building 40—Second floor
- Building 50—First floor
- Building 51—First floor

#### MOTHER'S ROOM

- Building 2—First floor, next door to C-Store
- Building 8—First floor
- Building 20—Second floor
- Building 40—Second floor

# Chemeketa Community College Board Zone Boundary Maps and Descriptions



- Zone 1—South Salem**
- Zone 2—Yamhill County**
- Zone 3—North Salem**
- Zone 4—South Marion County**
- Zone 5—East Salem**
- Zone 6—North Marion County**
- Zone 7—Polk County**

- Board Members
- ZONE 1 Ed Dodson**
  - ZONE 2 Ron Pittman**
  - ZONE 3 Neva Hutchinson, Chair 2023-2024**
  - ZONE 4 Ken Hector, Vice Chair 2023-2024**
  - ZONE 5 Jackie Franke**
  - ZONE 6 Diane Watson**
  - ZONE 7 Betsy Earls**